

MINUTES OF THE FIFTEENTH MEETING OF THE ACADEMIC COUNCIL

Date: 03-09-2021

Time: 11.30 a.m.

The Fifteenth Meeting of the Academic Council was held at 11.30 a.m. on Saturday, 03rd September 2021 in the Library Annex Seminar Hall.

The members of the academic council were present and Rev. Fr. Dr. R. Joseph Raj, Mr. L. Jayachandran, Mr. P. J. X. Vedanayagam were excused due to personal reasons. The meeting started with an invocation by Rev. Fr. Dr. S. Xavier, Controller of Examinations.

Rev. Fr. G. Peter Rajendiram, Secretary, welcomed all the members to the Academic Council meeting and thanked the members of the academic council and board of studies experts for their contributions to upgrading the syllabus in his remarks.

Dr. M. Arumai Selvam, Principal and the Chairperson of the Academic Council, formally welcomed all the members to the meeting. He introduced the new member Mr. Harinarayanan, Senior Group Leader, Quality Assurance, Solara Active Pharma Sciences Ltd., Cuddalore, an alumni representative to the members of the Academic Council. And he read out the external experts for the board of studies of different boards.

The minutes of the Fourteenth meeting of the Academic Council was read by Dr. I. Benjamin Franklin. Dr. M. Arumai Selvam sought for any omission and clarification in the minutes. Dr. J. Jon Arockiaraj proposed the minutes and Dr. I. Savarimuthu seconded it and it was ratified.

Rev. Fr. Dr. S. Xavier, Controller of Examinations proposed the regulations of Examinations. The members sought for explanation of the following:

- Conduct of the online examinations: The procedure for the conduct of online examinations was explained by the Controller of Examinations.
- To include Research Ethics in the M.Phil. curriculum.
- To provide a detailed description of the credits for the M.Phil. program and insisted to follow uniformity in the credit distribution.

It was explained that the syllabus for M.Phil. programme is followed as per the parent university.

Dr. J. Jon Arockiaraj proposed the Examination Regulations and Dr. M. Vanathaian seconded it and it was ratified.

Dr. M. Arumai Selvam took the next agenda item business brought forwarded by the different boards of studies and the chairmen of the respective boards presented their syllabus to the council for ratification.

Dr. M. Vanathaian, Head, Department of Tamil, presented the syllabi of Part-I Tamil for B.A. / B.Sc. / B.Com. / B.Com. (Bank Mgt.) / B.C.A. to be offered in the I, II, III & IV semesters and the syllabi of B.A. Tamil and M.A. Tamil. The members suggested to include Dalit Literature (தலித் இலக்கியம்) in the syllabi and said that it would benefit the society. Dr. L. Santharaj proposed the syllabi and Mr. A. John Pradeep Ebenezer seconded it and it was ratified.

Mr. V. R. Suresh Kumar, Head, PG and Research Department of English presented the syllabi of English offered under Part-II for different programmes and presented the syllabi of B.A. English, M.A. English and M.Phil. English and it was approved by the members of the council. Dr. P. Marie Arockianathan proposed the syllabi and Dr. S. Joseph C. Daniel seconded it and it was ratified.

Dr. L. Santharaj, Head (i/c), PG and Research Department of History presented the syllabi for B.A. History, M.A. History and M.Phil. History. The members suggested to revise the History of Modern Tamil Nadu of B.A. History offered in the VI semester to cover recent history. And suggested to name relevant headings in the course Historiography and Research Methodology of M.Phil. History Programme. The suggestions were noted and accepted by Dr. L. Santharaj. Mr. J. Durairaj proposed the syllabi and Mr. S. Sridhar seconded it and it was ratified.

Dr. Alice Mathai, Head, Department of Economics presented the syllabi of Economics offered as Allied to different undergraduate and postgraduate programmes. The members suggested the following:

- To include the topics on Demonetization and GST in the syllabus for B.A. History.

- To change the title of the allied course Tamil Nadu Economy of B.A. History as “Economy of Modern Tamil Nadu”.
- To change the title of the paper of the allied course Indian Economic Policy of B.A. History as “Economic Policy for Modern India”

The suggestions were noted and accepted by Dr. Alice Mathai. Dr. L. Santharaj proposed the syllabi and Dr. I. Savarimuthu seconded it and it was ratified.

Mr. J. Durairaj, Head, PG Department of Social Work presented the syllabi of M.S.W. It was approved by the members of the council. Dr. M. Vanathaian proposed the syllabi and Mr. V. R. Suresh Kumar seconded it and it was ratified.

Dr. I. Savarimuthu, Head, PG and Research Department of Commerce, presented the syllabi of B.Com. Commerce, M.Com. Commerce and M.Phil. Commerce. It was approved by the members of the council. Dr. J. Jon Arockiaraj proposed the syllabi and Dr. M. Vanathaian seconded it and it was ratified.

Rev. Fr. Dr. A. Alex, Head, Department of Bank Management, presented the syllabi of B.Com. Bank Management. It was approved by the members of the council. Dr. L. Santharaj proposed the syllabi and Mr. S. Sridhar seconded it and it was ratified.

Rev. Fr. Dr. A. Alex, Head, Department of Business Administration, presented the syllabi of B.B.A. (Computer Applications). It was approved by the members of the council. Dr. L. Santharaj proposed the syllabi and Mr. S. Sridhar seconded it and it was ratified.

Dr. J. Jon Arockiaraj, Head, PG and Research Department of Mathematics presented the syllabi of Allied Mathematics, B.Sc. Mathematics, M.Sc. Mathematics, M.Phil. Mathematics and Certificate Course in MATLAB. It was approved by the members of the council. Dr. Mercy Anthony proposed the syllabi and Mr. A. John Pradeep Ebenezer seconded it and it was ratified.

Dr. Mercy Anthony, Head, Department of Statistics presented the syllabi for Allied Statistics. It was approved by the members of the council. Dr. P. Marie Arockianathan proposed the syllabi and Mr. A. John Pradeep Ebenezer seconded it and it was ratified.

Rev. Fr. Dr. S. Xavier, Head, PG and Research Department of Physics presented the syllabi of Allied Physics, B.Sc. Physics, M.Sc. Physics, M.Phil. Physics and Diploma in Electrical and Electronic Instrumentation. It was approved by the members of the council. Dr. J. Jon Arockiaraj proposed the syllabi and Mr. T. Antony Sandosh seconded it and it was ratified.

Mr. T. Antony Sandosh, Head, PG and Research Department of Chemistry presented the syllabi of Allied Chemistry, B.Sc. Chemistry, M.Sc. Chemistry and M.Phil. Chemistry. The members suggested the following:

- To include some other course instead of the elective course Forensic Chemistry of B.Sc. Chemistry.
- To enhance the topics in Stereochemistry and Quantum Chemistry.
- To add a few more books for the course Statistical Thermodynamics and its Applications.

The suggestions were noted and accepted for corrections by Mr. T. Antony Sandosh. Mr. S. Sridhar proposed the syllabi and Dr. P. Marie Arockianathan seconded it and it was ratified.

Dr. P. Marie Arockianathan, Head, PG and Research Department of Biochemistry presented the syllabi of B.Sc. Biochemistry, M.Sc. Biochemistry, M.Phil. Biochemistry and Diploma in Medical Laboratory Technology. It was approved by the members of the council. Mr. T. Antony Sandosh proposed the syllabi and Dr. S. Joseph Christian Daniel seconded it and it was ratified.

Dr. S. Joseph Christian Daniel, Head, PG and Research Department of Microbiology presented the syllabi of B.Sc. Microbiology, M.Sc. Applied Microbiology and M.Phil. Microbiology, Diploma in Food Safety and Quality Assurance. Dr. S. Syed Shafi suggested to remove the word "NEP – 2020" in the sentence "A detailed discussion on the revised curriculum for UG and PG programme were discussed in wake of NEP - 2020, NAAC - Accreditation and NIRF ranking" in the minutes of the Board of Studies. The suggestion was noted and

accepted for correction by Dr. S. Joseph Christian Daniel. Dr. P. Thenmozhi proposed the syllabi and Dr. P. Marie Arockianathan seconded it and it was ratified.

Dr. P. Thenmozhi, Head, Department of Zoology presented the syllabi of Allied Zoology and B.Sc. Zoology. Dr. S. Syed Shafi suggested to incorporate moderate changes in the syllabi in every meeting of the board of studies to have a constant update in the syllabi. The suggestion was noted and accepted by Dr. P. Thenmozhi. Dr. P. Marie Arockianathan proposed the syllabi and Dr. S. Joseph Christian Daniel seconded it and it was ratified.

Dr. M. Arumai Selvam, Head, PG and Research Department of Computer Science presented the syllabi of B.Sc. Computer Science, M.Sc. Computer Science, M.Phil. Computer Science and Advanced Diploma in Graphic Design. It was approved by the members of the council. Dr. J. Jon Arockiaraj proposed the syllabi and Mr. A. John Pradeep Ebenezer seconded it and it was ratified.

Mr. A. John Pradeep Ebenezer, Head, PG Department of Computer Applications presented the syllabi of B.C.A., M.Sc. Information Technology and Diploma in Soft Skills. It was approved by the members of the council. Dr. J. Jon Arockiaraj proposed the syllabi and Dr. Mercy Anthony seconded it and it was ratified.

Dr. E. Ruby Violet Rani, Head, Department of Psychology presented the syllabi of Value Education and Dynamics of Personality offered to different undergraduate programmes. Dr. Syed Shafi questioned that, whether the syllabus of Value Education was verified with the syllabus of Thiruvalluvar University and Dr. Ruby Violet Rani replied that it was verified with the same. Mr. V. R. Suresh Kumar proposed the syllabi and Dr. M. Vanathaiyan seconded it and it was ratified.

Mr. R. Rajamanickam, Director of Physical Education, Department of Physical Education presented the syllabi of Yoga for Better Life offered as Non-Major Elective (NME) to different undergraduate programmes. It was approved by the members of the council. Dr. M. Vanathaiyan proposed the syllabi and Dr. E. Ruby Violet Rani seconded it and it was ratified.

Rev. Fr. Dr. A. Alex, Dean of Studies presented the Add-on courses, Value Added Courses and Courses with Employability Opportunities proposed and offered by different departments. Dr. J. Jon Arockiaraj proposed it and Mr. V. R. Suresh Kumar seconded it.

Dr. J. Jon Arockiaraj presented the list of Co-Curricular and Extra-Curricular activities were carried out during the year 2020-2021. Mr. S. Sridhar proposed it and Mr. R. Rajamanickam seconded it.

Dr. K. Ravichandran in his remarks, appreciated all the boards of studies for preparing a well-structured syllabus and suggested that, being the socially and economically backward district provide courses to promise upliftment of the marginalized in the society.

Dr. C. Dhandapani in his remarks, suggested to improve research activities and insisted every staff to publish two papers in the journal in a year. And he appreciated all the members for their efforts for the smooth conduct of the meeting.

Dr. S. Syed Shafi in his remarks, suggested to enrich the content of skill development and employability in the syllabus. He appreciated the chairmen of all the boards of studies for upgrading the syllabus.

Prof. A. Karunanandan, in his remarks, stated that while framing the syllabus, it should be ensured of social relevance. The goal of the board of studies and the academic council is to design the curriculum and syllabus rather than change it and said that every change should be of improvisation of the same. Every word in the syllabus has its own significance, hence he insisted to prepare it with caution when constructing it. He appreciated all who have been involved in the preparation and submission of the reports.

Dr. M. Arumai Selvam thanked all the members of the academic council and members of the teaching and non-teaching staff for their contribution and support.

The proceedings came to an end when the chairperson dissolved the meeting of the Academic Council.

ACADEMIC COUNCIL MEMBERS

Secretary Rev. Fr. G. Peter Rajendiram

Chairperson Dr. M. Arumai Selvam, Principal

Experts from outside the College

Education Secretary Rev. Fr. Dr. R. Joseph Raj

Commerce Mr. L. Jayachandran Ex. MLC,

Law Mr. P. J. X. Vedanayagam,

Advisor Prof. A. Karunanandan

Medicine Dr. J. Stanley Chandran

Alumni Representative Mr. P. Hari Narayanan

Thiruvalluvar University Nominees

1. **Dr. S. Syed Shafi**, Professor, Department of Chemistry, Thiruvalluvar University, Serkkadu, Vellore – 632115. (9442114571, suban_shafi@yahoo.com)
2. **Dr. C. Dhandapani**, Professor, Department of Economics, Thiruvalluvar University, Serkkadu, Vellore – 632115. (9442214032, dhandapanichinnaswamy@gmail.com)
3. **Dr. K. Ravichandran**, Associate Professor, Department of English, Thiruvalluvar University, Serkkadu, Vellore – 632115. (8248027452, drkrctvu@gmail.com)

Heads of various Departments	
Dr. M. Arumai Selvam Head, Department of Computer Science	Dr. J. Jon Arockiaraj Head, Department of Mathematics
Rev. Fr. Dr. S. Xavier Head, Department of Physics	Rev. Fr. Dr. A. Alex Head, Dept. of B.Com. (BM) & Dept. of B.B.A. (CA)
Dr. I. Savarimuthu Head, Department of Commerce	Dr. P. Maria Arockianathan Head, Department of Biochemistry
Mr. V. R. Suresh Kumar Head, Department of English	Dr. M. Vanathaian Head, Department of Tamil
Dr. S. Joseph Christian Daniel Head, Department of Microbiology	Dr. L. Santhana Raj (i/c) Head, Department of History
Dr. Alice Mathai Head, Department of Economics	Mr. A. John Pradeep Ebenezer Head, Department of Comp. Applications
Mr. T. Antony Sandosh Head, Department of Chemistry	Dr. Mercy Anthony Head, Department of Statistics
Dr. P. Thenmozhi Head, Department of Zoology	Dr. E. Ruby Violet Rani Head, Department of Psychology
Mr. J. Durai Raj Head, Department of Social Work	Mr. S. Sridhar Librarian
Mr. R. Rajamanickam Head, Department of Physical Education	
Teaching Staff:	
Dr. I. Benjamin Franklin Assistant Professor of Computer Applications	Mr. F. Paul Arokiadoss Assistant Professor of Chemistry

MINUTES OF THE SIXTEENTH MEETING OF THE ACADEMIC COUNCIL

Date: 25-02-2022

Time: 11.30 a.m.

The Sixteenth Meeting of the Academic Council was held at 11.30 a.m. on Saturday, 25th February 2022 in the Library Annex Seminar Hall.

The members of the academic council were present and Rev. Fr. Dr. R. Joseph Raj, Prof. A. Karunanandan and Mr. P. J. X. Vedanayagam were excused due to personal reasons. The meeting started with an invocation by Dr. J. Jon Arockiaraj, Vice-Principal.

Rev. Fr. G. Peter Rajendiram, Secretary, welcomed all the members to the Academic Council meeting and thanked the external experts of the academic council and the boards of studies for their contributions and for enriching the curriculum and syllabi. He welcomed the alumni member Mr. Harinarayanan, and thanked him for providing support for students' internships.

Dr. M. Arumai Selvam, Principal and the Chairperson of the Academic Council, formally welcomed all the members to the meeting. And he read out the external experts of all the boards of studies.

The minutes of the fifteenth meeting of the Academic Council was read by Dr. I. Benjamin Franklin. Dr. M. Arumai Selvam sought for any omission and clarification in the minutes. Dr. I. Savarimuthu proposed the minutes and Dr. J. Jon Arockiaraj seconded it and it was ratified.

Rev. Fr. Dr. S. Xavier, Controller of Examinations proposed the regulations of Examinations. To the question "Is the M.Phil. template actually followed as that of the parent university?" raised by the experts, he replied that, the M.Phil. regulations are followed as per the programme template of the Thiruvalluvar University. And said that, each department's board of studies sets syllabi for their respective courses and updates them from time to time. Also, the members suggested the following;

- To have Internal Marks (CIA) for all the projects.
- To raise the number of options for the elective courses to three.
- To provide the Course Outcomes in an elaborative manner and each course outcome refers to the outcome of each unit of the syllabus.

- Insisted to have the total number of credits of all the UG programmes as 140 and PG programmes as 90.

Dr. J. Jon Arockiaraj proposed the Examination Regulations and Rev. Fr. Dr. A. Alex seconded it and it was ratified.

Dr. M. Arumai Selvam took the next agenda item business brought forwarded by the different boards of studies and the chairmen of the respective boards presented their syllabi to the council for ratification.

Dr. M. Vanathaian, Head, Department of Tamil, presented the syllabi of Part-I Tamil for B.A. / B.Sc. / B.Com. (Commerce) / B.Com. (Bank Mgt.) / B.B.A. (Comp. Appns.) / B.C.A. and the syllabi of B.A. Tamil and M.A. Tamil. The members suggested that, the guide should also award marks for the Project of B.A. Tamil. The council approved the syllabi, Mr. A. John Pradeep Ebenezer proposed it and Mr. S. Sridhar seconded it and it was ratified.

Mr. V. R. Suresh Kumar, Head, PG and Research Department of English presented the syllabi of English offered under Part-II for B.A. / B.Sc. / B.Com. / B.Com. (Bank Mgt.) / B.B.A. (Comp. Appns.) / B.C.A. the syllabi of B.A. English, M.A. English and M.Phil. English. The members suggested to include a member from industry in the Board of Studies of English. The council approved the syllabi, Dr. L. Santharaj proposed it and Mr. J. Durairaj seconded it and it was ratified.

Dr. L. Santharaj, Head (i/c), PG and Research Department of History presented the syllabi of B.A. History, M.A. History and M.Phil. History. The council approved the syllabi, Dr. P. Marie Arockianathan proposed it and Dr. M. Vanathaian seconded it and it was ratified.

Dr. Alice Mathai, Head, Department of Economics presented the syllabi of Economics offered as Allied to various undergraduate and postgraduate programmes. The council approved the syllabi, Mr. V.R. Suresh Kumar proposed it and Dr. S. Joseph C. Daniel seconded it and it was ratified.

Mr. J. Durairaj, Head, PG Department of Social Work presented the syllabi of M.S.W. The council approved the syllabi, Dr. I. Savarimuthu proposed it and Dr. Alice Mathai seconded it and it was ratified.

Dr. I. Savarimuthu, Head, PG and Research Department of Commerce, presented the syllabi of B.Com. (Commerce), M.Com. (Commerce) and M.Phil. (Commerce). The council approved the syllabi, Dr. J. Jon Arockiaraj proposed it and Dr. L. Santhanaraj seconded it and it was ratified.

Rev. Fr. Dr. A. Alex, Head, Department of Bank Management, presented the syllabi of B.Com. Bank Management. The members suggested to include the topics Digital Crimes, Crypto Currencies and GST in the syllabus. The council approved the syllabi, Mr. A. John Pradeep Ebenezer proposed it and Dr. M. Vanathaian seconded it and it was ratified.

Rev. Fr. Dr. A. Alex, Head, Department of Business Administration, presented the syllabi of B.B.A. (Computer Applications). The council approved the syllabi, Dr. Mercy Anthony proposed it and Dr. Alice Mathai seconded it and it was ratified.

Dr. J. Jon Arockiaraj, Head, PG and Research Department of Mathematics presented the syllabi of Allied Mathematics, B.Sc. Mathematics, M.Sc. Mathematics, M.Phil. Mathematics and Certificate Course in MATLAB. The council approved the syllabi, Dr. L. Santhanaraj proposed it and Dr. M. Vanathaian seconded it and it was ratified.

Dr. Mercy Anthony, Head, Department of Statistics presented the syllabi of Allied Statistics. The council approved the syllabi, Mr. A. John Pradeep Ebenezer proposed it and Rev. Fr. Dr. S. Xavier seconded it and it was ratified.

Rev. Fr. Dr. S. Xavier, Head, PG and Research Department of Physics presented the syllabi of Allied Physics, B.Sc. Physics, M.Sc. Physics, M.Phil. Physics and Diploma in Electrical and Electronic Instrumentation. The council approved the syllabi, Dr. J. Jon Arockiaraj proposed it and Dr. P. Marie Arockianathan seconded it and it was ratified.

Dr. T. Antony Sandosh, Head, PG and Research Department of Chemistry presented the syllabi of Allied Chemistry, B.Sc. Chemistry, M.Sc. Chemistry and M.Phil. Chemistry. The members suggested the following:

- To specify the scheme of evaluation for practicals in detail.
- To have external examination for the paper Seminar and Paper Presentation (JPCH1017) of M.Sc. Chemistry.
- To mention the total number of credits in the PG Curriculum template.

Dr. P. Marie Arockianathan proposed the syllabi and Dr. S. Joseph C. Daniel seconded it and it was ratified.

Dr. P. Marie Arockianathan, Head, PG and Research Department of Biochemistry presented the syllabi of Allied Biochemistry, B.Sc. Biochemistry, M.Sc. Biochemistry, M.Phil. Biochemistry and Diploma in Medical Laboratory Technology. The council approved the syllabi, Dr. S. Joseph C. Daniel proposed it and Dr. T. Antony Sandosh seconded it and it was ratified.

Dr. S. Joseph C. Daniel, Head, PG and Research Department of Microbiology presented the syllabi of Allied Microbiology, B.Sc. Microbiology, M.Sc. Applied Microbiology, M.Phil. Microbiology and Diploma in Food Safety and Quality Assurance. The council approved the syllabi, Dr. T. Antony Sandosh proposed it and Dr. Mercy Anthony seconded it and it was ratified.

Dr. P. Thenmozhi, Head, Department of Zoology presented the syllabi of Allied Zoology and B.Sc. Zoology. The council approved the syllabi, Mr. A. John Pradeep Ebenezer proposed it and Dr. M. Vanathaian seconded it and it was ratified.

Dr. M. Arumai Selvam, Head, PG and Research Department of Computer Science presented the syllabi of B.Sc. Computer Science, M.Sc. Computer Science, M.Phil. Computer Science and Advanced Diploma in Graphic Design. The council approved the syllabi, Mr. A. John Pradeep Ebenezer proposed it and Dr. S. Joseph C. Daniel seconded it and it was ratified.

Mr. A. John Pradeep Ebenezer, Head, PG Department of Computer Applications presented the syllabi of B.C.A., M.Sc. Information Technology and Diploma in Soft Skills. The council approved the syllabi, Dr. I. Savarimuthu proposed it and Dr. J. Jon Arockiaraj seconded it and it was ratified.

Dr. E. Ruby Violet Rani, Head, Department of Psychology presented the syllabi of Value Education and Dynamics of Personality offered to various undergraduate programmes. The council approved the syllabi, Dr. L. Santhanaraj proposed it Dr. T. Antony Sandosh seconded it and it was ratified.

Mr. R. Rajamanickam, Director of Physical Education, Department of Physical Education presented the syllabi of Yoga for Better Life offered as Non-Major Elective (NME) to undergraduate programmes. The council

approved the syllabi, Mr. S. Sridhar proposed it and Mr. V. R. Suresh Kumar seconded it and it was ratified.

Rev. Fr. Dr. A. Alex presented the Add-on Courses, Value Added Courses and Courses with Employability Opportunities proposed and offered by different departments. Dr. T. Antony Sandosh proposed it and Dr. M. Vanathaian seconded it and it was ratified.

Dr. J. Jon Arockiaraj presented the list of Co-Curricular and Extra-Curricular activities carried out during the year 2021-2022. Mr. R. Rajamanickam proposed it and Mr. S. Sridhar seconded it.

Dr. C. Dhandapani in his remarks, said that, the management was more cooperative with the members and appreciated the college for framing and executing the syllabi in a constructive way. And he appreciated the college for being social concerned.

Dr. K. Ravichandran in his remarks, thanked the management for the support and cooperation and appreciated all the boards of studies for preparing a good syllabus.

Dr. S. Syed Shafi in his remarks, appreciated for making different changes in the syllabus of all the programmes. He appreciated that, the college holds a very good syllabi and appreciated all the boards of studies for upgrading the syllabi.

Dr. M. Arumai Selvam thanked all the members of the academic council especially the expert members from Thiruvalluvar University for being the strength of the council. And thanked them for their valuable suggestions and comments that helped shaping the syllabus and curriculum he said. He thanked all the members of the teaching and non-teaching staff for their contribution and support.

The proceedings came to an end when the chairperson dissolved the meeting of the Academic Council.

