

St. Joseph's College of Arts & Science (Autonomous), Cuddalore – 607001
(Affiliated to Thiruvalluvar University, Vellore)

14th Academic Council Meeting
Saturday, 23rd January 2021 at 11.00 a.m.

ACADEMIC COUNCIL MEMBERS 2020-2021

Secretary Rev. Fr. G. Peter Rajendiram *h. 23/1/21*

Principal Dr. M. Arumai Selvam *23/1/21*

Experts from outside the College

Education Secretary Rev. Fr. Dr. R. Joseph Raj

Commerce Mr. L. Jayachandran Ex. MLC,

Law Mr. P. J. X. Vedanayagam,

Advisor Prof. A. Karunanandam *23.01.2021*

Medicine Dr. J. Stanley Chandran *23.01.2021*

Thiruvalluvar University Nominees

1. **Dr. S. Syed Shafi**, Professor, Department of Chemistry, Thiruvalluvar University, Serkkadu, Vellore – 632115. (9442114571, suban_shafi@yahoo.com) *23.1.21*
2. **Dr. C. Dhandapani**, Professor, Department of Economics, Thiruvalluvar University, Serkkadu, Vellore – 632115. (9442214032, dhandapanichinnaswamy@gmail.com) *23/01/2021*
3. **Dr. K. Ravichandran**, Associate Professor, Department of English, Thiruvalluvar University, Serkkadu, Vellore – 632115. (8248027452, drkrctvu@gmail.com) *23/01/2021*

Heads of various Departments	
Dr. M. Arumai Selvam Head, Department of Computer Science <i>23/1/21</i>	Dr. J. Jon Arockiaraj Head, Department of Mathematics <i>23/1/21</i>
Rev. Fr. Dr. S. Xavier Head, Department of Physics <i>23/1/21</i>	Rev. Fr. A. Alex Head, Dept. of B.Com. (BM) & Dept. of B.B.A. (CA) <i>23/1/2021</i>
Dr. I. Sivarimuthu Head, Department of Commerce <i>23/01/21</i>	Dr. P. Maria Arockianathan Head, Department of Biochemistry <i>23/01/2021</i>
Mr. V. R. Suresh Kumar Head, Department of English <i>23.1.21</i>	Dr. M. Vanathaiyan Head, Department of Tamil <i>23/01/2021</i>
Dr. S. Joseph Christian Daniel Head, Department of Microbiology <i>23/01/21</i>	Dr. L. Santhana Raj (i/c) Head, Department of History <i>23/01/2021</i>
Dr. Alice Mathai Head, Department of Economics <i>23/01/21</i>	Mr. A. John Pradeep Ebenezer Head, Department of Comp. Applications <i>23/01/2021</i>
Mr. T. Antony Sandosh Head, Department of Chemistry <i>23/01/21</i>	Mrs. Mercy Anthony Head, Department of Statistics <i>23/01/2021</i>
Dr. P. Thenmozhi Head, Department of Zoology <i>23/01/21</i>	Dr. E. Ruby Violet Rani Head, Department of Psychology <i>23/01/2021</i>
Mr. J. Durai Raj Head, Department of Social Work <i>23/01/21</i>	Mr. S. Sridhar Librarian <i>23/01/2021</i>
Mr. R. Rajamanickam Head, Department of Physical Education	
Teaching Staff:	
Dr. I. Benjamin Franklin Assistant Professor of Computer Applications <i>23/01/21</i>	Mr. F. Paul Arokiadoss Assistant Professor of Chemistry <i>23/01/2021</i>

MINUTES OF THE FOURTEENTH MEETING OF THE ACADEMIC COUNCIL

Date: 23.01.2021

Time: 11.30 a.m.

The Fourteenth meeting of the Academic Council was held at 11.30 a.m. on Saturday, 23rd January, 2021 in the Library Annex Seminar Hall.

The members of the academic council were present and Rev. Fr. Dr. R. Joseph Raj, Mr. L. Jayachandran, Mr. P.J.X. Vedanayagam were excused due to personal reasons. The meeting started with an invocation by Dr. J. Jon Arockiaraj, Vice-Principal.

Dr. M. Arumai Selvam, Principal, the Chairperson of the Academic Council formally welcomed all the members present for the meeting. Rev. Fr. Peter Rajendiram, Secretary, in his address welcomed all the members for the meeting of the Academic Council.

Dr. M. Arumai Selvam introduced the university nominated members and the external members to the members of the Academic Council. He read out the external experts for the board of studies of different boards.

The minutes of the thirteenth meeting of the Academic Council was read by Dr. I. Benjamin Franklin. Dr. M. Arumai Selvam sought for any omission and clarification in the minutes.

Dr. S. Syed Shafi suggested the following;

- To include the previous meeting's action taken report in the meeting of the academic council.
- To include the internal members for the boards of studies in the list of expert members along with the external experts.

Mr. V.R. Suresh Kumar proposed the minutes and Dr. J. Jon Arockiaraj seconded it and it was ratified.

Rev. Fr. Dr. S. Xavier, Controller of Examinations proposed the regulations of Examinations. The members suggested the following;

- To follow the norms and syllabus of TANSCHÉ in respect of Professional and Communicative English.
- To scrutinize the question papers with external experts along with Heads of the departments.
- To change the designations as Chairman of the Board instead of Head of the Departments in the list of Examination committee.

- To present the subject-wise result analysis of the recently published semester results in the academic council.
- To keep the valued answer booklets for two semesters rather than six months.
- To include alumni member in the academic council.

Dr. J. Jon Arockiaraj proposed the Examination Regulations and Dr. M. Vanathaian seconded it and it was ratified.

Dr. M. Arumai Selvam took next agenda item business brought forwarded by the different boards of studies and the chairmen of the respective boards presented their syllabus to the council for ratification.

Dr. M. Vanathaian, Head, Department of Tamil, presented the syllabi of Part-I Tamil for B.A. / B.Sc. / B.Com. / B.B.M. / B.C.A. to be offered in the I, II, III & IV semesters and the syllabi of B.A. Tamil. The following suggestions were made by the members:

- To teach the subject "Siddha Maruthuvam" (6th semester subject of B.A. Tamil to be offered in 2021-2022) by a trained one in siddha medicine otherwise suggested to change the subject.
- To offer "Neethi Ilakkiyangal" as a subject.
- To change the title of the subject as "Sanga Ilakkiyam" instead of "Pandaiya Ilakkiyam", a subject offered in the 6th semester of B.A. Tamil for the year 2021-2022.
- To offer courses like Information & Communication (தகவல் தொடர்பு), Media (ஊடகம்), Creative Art (படைப்புக்கலை), Inscription (கல்வெட்டு), Journalism (இதழியல்), Posthumous (சுவடியியல்) in the B.A. Tamil Programme for the welfare of the students.
- To nominate the subject experts for the board of studies from different colleges and universities rather than inviting from the same college.

Dr. M. Vanathaian proposed to change the subject "Siddha Maruthuvam" and accepted for the nomination of subject experts from different colleges and universities. Mr. V.R. Suresh Kumar proposed the syllabi and Dr. L. Santhanaraj seconded it and it was ratified.

Mr. V. R. Suresh Kumar, Head, PG and Research Department of English presented the syllabi of English offered under Part-II for different programmes and presented the syllabi of B.A. English, M.A. English and M.Phil. English. The following suggestions were made by the members;

- To introduce Professional English and Communicative English in the curriculum instead of Functional English.
- To introduce Translation Studies instead of Translation Theory as optional paper in the V Semester of B.A. English.

Dr. M. Vanathaian proposed the syllabi and Mr. J. Durairaj seconded it and it was ratified.

Dr. L. Santharaj, Head(i/c), PG and Research Department of History presented the syllabi for B.A. History, M.A. History and M.Phil. History. The members suggested to offer the History of Tamil Nadu from 1565 AD up to 2000 AD in B.A. History. Also suggested to offer Human Rights as a subject for B.A. History Programme. Dr. M. Vanathaian proposed the syllabi and Mr. J. Durairaj seconded it and it was ratified.

Dr. Alice Mathai, Head, Department of Economics presented the syllabi of Economics offered as Allied to different under graduate and post graduate courses. Dr. C. Dhandapani suggested to include Monopoly, Types of Price Discrimination in the subject Business Economics-II, Unit - 2. The suggestions were noted and accepted by Dr. Alice Mathai. Dr. I. Savarimuthu proposed the syllabi and Rev. Fr. A. Alex seconded it and it was ratified.

Mr. J. Durairaj, Head, PG Department of Social Work presented the syllabi of M.S.W. Dr. S. Syed Shafi suggested to give a detailed explanation on choosing of the self-study papers under the self-study papers template. Dr. K. Ravichandran suggested to change the title of the self-study paper from "Working with Elderly" to "Working with Elderly People". To the query raised by Dr. C. Dhandapani regarding the project work done by the students, Mr. Durai Raj responded that, projects on issues of sub-altern people are usually done by the students and projects on fishermen and Irular community are also taken by the students.

Mr. J. Durai Raj accepted the suggestions and assured that the necessary corrections will be done as suggested. Dr. L. Santharaj proposed the syllabi and Mr. V.R. Suresh Kumar seconded it and it was ratified.

Dr. I. Savarimuthu, Head, PG and Research Department of Commerce, presented the syllabi of B.Com. Commerce, M.Com. Commerce and M.Phil. Commerce. The members suggested to revise the syllabus based on requirements and Dr. Savarimuthu in his reply said that the updation of syllabus is done as per requirements. Rev. Fr. A. Alex proposed the syllabi and Dr. Alice Mathai seconded it and it was ratified.

Rev. Fr. A. Alex, Head, Department of Bank Management, presented the syllabi of B.Com. Bank Management. Dr. S. Syed Shafi suggested to be in conformity with the syllabi of B. Com (Bank Management) of Thiruvalluvar University. The suggestion was taken by Rev. Fr. A. Alex. Dr. I. Savarimuthu proposed the syllabi and Dr. Alice Mathai seconded it and it was ratified.

Rev. Fr. A. Alex, Head, Department of Business Administration, presented the syllabi of B.B.A. (Computer Applications). To the query raised by Dr. S. Syed Shafi, whether the final year students undertake projects, Rev. Fr. A. Alex in his reply said that the final year students undertake projects in companies and industries in SIPCOT, Cuddalore and in Puducherry. Dr. I. Savarimuthu proposed the syllabi and Mr. A. John Pradeep Ebenezer seconded it and it was ratified.

Mr. J. Jon Arockiaraj, Head, PG and Research Department of Mathematics presented the syllabi of Allied Mathematics, B.Sc. Mathematics, M.Sc. Mathematics, M.Phil. Mathematics and Certificate Course in MATLAB as prepared by the board of studies. The members suggested the following;

- To provide more detailed information on the topics in the Units.
- To include more number of reference books in the syllabus.
- Suggested not to include professors as subject experts in the board of studies who are at the verge of retirement.

Dr. J. Jon Arockiaraj noted and accepted the suggestions by the experts.

Mrs. Mercy Anthony proposed the syllabi and Mr. A. John Pradeep Ebenezer seconded it and it was ratified.

Mrs. Mercy Anthony, Head, Department of Statistics presented the syllabi for Allied Statistics. Dr. S. Syed Shafi suggested to give the topics of the units in an elaborate manner to avoid difficulty of the examiner while setting up the question paper. The suggestion was noted and accepted for correction by Mrs. Mercy Anthony. Mr. A. John Pradeep Ebenezer proposed the syllabi and Dr. J. Jon Arockiaraj seconded it and it was ratified.

Rev. Fr. Dr. S. Xavier, Head, PG and Research Department of Physics presented the syllabi of Allied Physics, B.Sc. Physics, M.Sc. Physics, M.Phil. Physics and Diploma in Electrical and Electronic Instrumentation as prepared by the board of studies. The members suggested

- To add more number of reference books for the subject Relativity, Quantum Mechanics & Mathematical Methods (19PH611)
- To offer Astro Physics as core paper rather than elective paper.

The suggestions were noted and accepted for necessary corrections by Rev. Fr. Dr. S. Xavier. Mr. T. Antony Sandosh proposed the syllabi and Dr. J. Jon Arockiaraj seconded it and it was ratified.

Mr. T. Antony Sandosh, Head, PG and Research Department of Chemistry presented the syllabi of Allied Chemistry, B.Sc. Chemistry, M.Sc. Chemistry and M.Phil. Chemistry. Dr. S. Syed Shafi pointed out that, the contents of the units in certain syllabi were more in comparison with the allotted working hours. He asked to ensure whether the reference books are available in the library. Also, he suggested to add Anderson Research Book in the M.Phil. Chemistry Syllabus. The suggestions were noted and accepted for corrections by Mr. T. Antony Sandosh. Rev. Fr. Dr. S. Xavier proposed the syllabi and Dr. P. Marie Arockianathan seconded it and it was ratified.

Dr. P. Marie Arockianathan, Head, PG and Research Department of Biochemistry presented the syllabi of B.Sc. Biochemistry, M.Sc. Biochemistry, M.Phil. Biochemistry and Diploma in Medical Laboratory Technology. To the query raised by Dr. S. Syed Shafi, whether students can follow the topics in self-study papers like the unit neuro-psychiatric disorders, Dr. Marie Arockianathan in his reply said that, the topics are designed in such a way that easy to read and understandable and said that, the units would be simple to follow and read by the students. Dr. S. Joseph Christian Daniel proposed the syllabi and Mr. T. Antony Sandosh seconded it and it was ratified.

Dr. S. Joseph Christian Daniel, Head, PG and Research Department of Microbiology presented the syllabi of B.Sc. Microbiology, M.Sc. Applied Microbiology and M.Phil. Microbiology, Diploma in Food Safety and Quality Assurance. Dr. S. Syed Shafi pointed out that the curriculum template and the complete syllabi of all the programme offered by the department is missing in the annexure. He asked the Chairperson of the Board to correct it and send the revised annexure. Dr. S. Joseph Christian Daniel accepted to send the revised annexure to the experts. Dr. P. Marie Arockianathan proposed the syllabi and Dr. P. Thenmozhi seconded it and it was ratified.

Dr. P. Thenmozhi, Head, Department of Zoology presented the syllabi of Allied Zoology and B.Sc. Zoology. Dr. S. Syed Shafi suggested to mention the number of questions should be taken from each unit in the question paper. He suggested to expand the unitwise syllabus in a detailed manner rather than giving it in a brief manner. Dr. C. Dhandapani suggested to change the title of the paper from "Economic Zoology" in to "Economics of Zoology" as it covers the topics such as Prawn Culture, Dairy Farming etc. on economical aspects in Zoology. The suggestions were noted and accepted by Dr. P. Thenmozhi. Dr. S.

Joseph Christian Daniel proposed the syllabi and Dr. P. Marie Arockianathan seconded it and it was ratified.

Dr. M. Arumai Selvam, Head, PG and Research Department of Computer Science presented the syllabi of B.Sc. Computer Science, M.Sc. Computer Science, M.Phil. Computer Science and Advanced Diploma in Graphic Design. Mr. A. John Pradeep Ebenezer proposed the syllabi and Dr. J. Jon Arockiaraj seconded it and it was ratified.

Mr. A. John Pradeep Ebenezer, Head, PG and Research Department of Computer Applications presented the syllabi of B.C.A., M.Sc. Information Technology and Diploma in Soft Skills. Dr. J. Jon Arockiaraj proposed the syllabi and Mrs. Mercy Anthony seconded it and it was ratified.

Dr. E. Ruby Violet Rani, Head, Department of Psychology presented the syllabi of Value Education and Dynamics of Personality offered to different under graduate courses. Dr. M. Vanathaian proposed the syllabi and Mr. V.R. Suresh Kumar seconded it and the syllabi were ratified.

Mr. S. Sridhar, Assistant Professor and Librarian, Department of Library presented the syllabi of Digital Library Management offered as Non-Major Elective (NME) to different under graduate courses. Mr. A. John Pradeep Ebenezer proposed the syllabi and Rev. Fr. Dr. S. Xavier seconded it and the syllabi were ratified.

Mr. R. Rajamanickam, Assistant Professor and Director of Physical Education, Department of Physical Education presented the syllabi of Yoga for Better Life offered as Non-Major Elective (NME) to different under graduate courses.

Dr. M. Vanathaian proposed the syllabi and Dr. E. Ruby Violet Rani seconded it and the syllabi were ratified.

Rev. Fr. A. Alex presented the Add-on courses, Value Added Courses and Courses with Employability Opportunities proposed and offered by different departments. Dr. J. Jon Arockiaraj proposed it and Mr. V.R. Suresh Kumar seconded it.

Dr. J. Jon Arockiaraj presented the list of Co-Curricular and the Extra Curricular activities were carried out during the year 2020-2021. Mr. S. Sridhar proposed it and Mr. R. Rajamanickam seconded it.

Prof. A. Karunanandan in his remarks, said that, autonomy should be implemented with meaningful pragmatic and periodic practical changes. He suggested to follow uniformity while preparing templates and related academic

official documents. He appreciated all who have involved in the preparation and submission of the reports.

Dr. S. Syed Shafi in his remarks, reminded his suggestions quoted in the respective departments and appreciated all who have contributed for the successful conduct of the academic council meeting.

Dr. C. Dhandapani in his remarks, suggested to improve research activities and asked to conduct more number of seminars and workshops. And he appreciated all the members for their efforts for the smooth conduct of the meeting.

Dr. K. Ravichandran in his remarks, appreciated about the overall functioning of the college and suggested to provide courses which improves the employability opportunities for the students.

Dr. M. Arumai Selvam thanked all the members of the academic council and member of teaching and non-teaching staff for their contribution and support.

The proceedings came to an end when the chairperson dissolved the meeting of the Academic Council.

