

St. Joseph's College of Arts & Science (Autonomous), Cuddalore – 607001
(Affiliated to Thiruvalluvar University, Vellore)

12th Academic Council Meeting
Friday, 29th March 2019 at 11.00 a.m.

ACADEMIC COUNCIL MEMBERS 2019-2020

Secretary Rev. Fr. G. Peter Rajendiram *29/3/19*

Principal Dr. S. Chinnappan *S. Chinnappan 29-3-19*

Experts from outside the College

Education Secretary Rev. Fr. Dr. R. Joseph Raj

Commerce Mr. L. Jayachandran Ex. MLC,

Law Mr. P. J. X. Vedanayagam,

Advisor Prof. A. Karunanandam *A. Karunanandam 29/3/19*

Medicine Dr. J. Stanley Chandran *J. Stanley Chandran*

Thiruvalluvar University Nominees

1. **Dr. M. N. Arumugham**, Professor, Department of Chemistry, Thiruvalluvar University, Serkkadu, Vellore – 632115. *M.N. Arumugham 29/3/19*
2. **Dr. R. Jagadheesan**, Professor, Department of Tamil, Thiruvalluvar University, Serkkadu, Vellore – 632115. *R. Jagadheesan 29/3/19*
3. **Dr. S. Mythili**, Principal, Sri Akilandeshwari Women's College, Tinidivanam Highway, Vandavasi – 604408. *S. Mythili 29/3/19*

Heads of various Departments	
Dr. S. Chinnappan Head, Department of History <i>S. Chinnappan 29/3/19</i>	Mr. M. Arumai Selvam Head, Department of Computer Science <i>M. Arumai Selvam</i>
Rev. Fr. Dr. S. Xavier Head, Department of Physics <i>S. Xavier 29/3/19</i>	Dr. J. Jon Arockiaraj Head, Department of Mathematics <i>J. Jon Arockiaraj</i>
Dr. I. Savarimuthu Head, Department of Commerce <i>I. Savarimuthu 29/3/19</i>	Rev. Fr. A. Alex Head, Department of B.Com. (BM) & Department of B.B.A. (CA) <i>A. Alex</i>
Mrs. Jeyanthii Ravichandran Head, Department of English <i>Jeyanthii Ravichandran 29/3/19</i>	Dr. P. Maria Arockianathan Head, Department of Biochemistry <i>P. Maria Arockianathan</i>
Dr. S. Joseph Christian Daniel Head, Department of Microbiology <i>S. Joseph Christian Daniel 29-3-19</i>	Dr. M. Vanathaian Head, Department of Tamil <i>M. Vanathaian</i>
Dr. Alice Mathai Head, Department of Economics	Mr. A. John Pradeep Ebenezer Head, Department of Comp. Applications <i>A. John Pradeep Ebenezer</i>
Mr. T. Antony Sandosh Head, Department of Chemistry <i>T. Antony Sandosh 29/3/19</i>	Mrs. Mercy Anthony Head, Department of Statistics <i>Mrs. Mercy Anthony</i>
Dr. P. Thenmozhi Head, Department of Zoology <i>P. Thenmozhi 29/3/19</i>	Dr. E. Ruby Violet Rani Head, Department of Psychology <i>E. Ruby Violet Rani</i>
Mr. J. Durai Raj Head, Department of Social Work <i>J. Durai Raj</i>	Mr. S. Sridhar Librarian <i>S. Sridhar</i>
Mr. R. Rajamanickam Head, Department of Physical Education	
Teaching Staff:	
Mr. I. Benjamin Franklin Assistant Professor of Computer Applications <i>I. Benjamin Franklin</i>	Mr. F. Paul Arokiadoss Assistant Professor of Chemistry <i>F. Paul Arokiadoss</i>

MINUTES OF THE TWELFTH MEETING OF THE ACADEMIC COUNCIL

Date: 29.03.2019

Time: 11.00 a.m.

The Twelfth meeting of the Academic Council was held at 11.00 am on Monday 29th March, 2019 in Rev. Fr. R. Ratchagar Conference Hall. All the members were present Rev. Fr. Joseph Raj was excused. The meeting started with an invocation by Mr. M. Arumai Selvam, Vice-Principal. Dr. S. Chinnappan, the Chairperson of the Academic Council formally welcomed the members present for the meeting.

Rev. Fr. Peter Rajendiram, Secretary, in his address welcomed all the members of the Academic Council. He welcomed Dr. M. N. Arumugham, Professor, Department of Chemistry, Thiruvalluvar University, Vellore, Dr. R. Jagadheesan, Professor, Department of Tamil, Thiruvalluvar University, Vellore and Dr. S. Mythili, Principal, Sri. Akilandeswari Women's College, Vandavasi. He welcomed Prof. A. Karunanandan and mentioned that he has been the well-wisher and being with St. Joseph's College. He welcomed Mr. L. Jayachandran, Mr. P. J. X. Vedanayagam and Dr. J. Stanley Chandran who have been cooperative and for being continuous support. And he welcomed Dr. S. Chinnappan, Principal, Mr. M. Arumai Selvam, Vice-Principal, Rev. Fr. S. Xavier, Controller of Examinations, Deans and heads of various departments for the meeting.

Dr. S. Chinnappan introduced the university nominated members and external members to the members of the Academic Council. He read out the external experts for the board of studies of different boards.

The minutes of the eleventh meeting of the Academic Council was read by Mr. I. Benjamin Franklin, Assistant Professor of Computer Applications. Dr. S. Chinnappan sought for any omission and clarification in the minutes. Prof. Karunanandan proposed the minutes and Mr. Jon Arockiaraj seconded it and it was ratified.

Dr. S. Chinnappan took next agenda item business brought forwarded by the boards of studies and the chairman of respective boards presented their syllabus to the council for ratification.

Dr. M. Vanathaian, Head, Department of Tamil, presented the syllabi of Part-I Tamil for B.A. / B.Sc. / B.Com. / B.B.M. / B.C.A. to be offered in the I, II, III & IV semesters and the syllabi of B.A. Tamil and M.A. Tamil. Mr. John Pradeep Ebenezer proposed the syllabi and Mr. Durairaj seconded it and it was ratified.

Mrs. Jeyanthii Ravichandran, Head, PG and Research Department of English presented the syllabi of English offered under Part-II for different programmes and presented the syllabi of B.A. English, M.A. English and M.Phil. English. Dr. Arumugam asked whether Spoken English training is given and Mrs. Jeyanthii Ravichandran replied that, Spoken English training is given to all the students. Dr. Mythili suggested to take-up common courses in English from NPTEL with the approval of the university. She said that, taking up NPTEL courses would be helpful in clearing NET and suggested to encourage the staff and students to take-up courses from NPTEL. Mrs. Jeyanthii Ravichandran accepted the suggestions. Mr. Arumai Selvam proposed the syllabi and Dr. Vanathaian seconded it and it was ratified.

Dr. S. Chinnappan, Head, PG and Research Department of History presented the syllabi for B.A. History, M.A. History and M.Phil. History. There were no change in the syllabus. Dr. Jon Arockiaraj proposed the syllabi and Dr. Savarimuthu seconded it and it was ratified.

Dr. Alice Mathai, Head, Department of Economics presented the syllabi of Economics offered as Allied to different under graduate and post graduate courses. Dr. Mythili suggested that, Banking Law and Practice subject may be offered by the department of Bank Management. Mr. John Pradeep Ebenezer proposed the syllabi and Dr. Marie Arockianathan seconded it and it was ratified.

Mr. Durairaj, Head, PG Department of Social Work presented the syllabi of M.S.W. Dr. Mythili suggested to include objectives for each subject. And said that, more reference books were given in each subject and one or two text books may also be included. She asked whether the department is offering counselling to other students. Mr. Durairaj in his reply said that, the department is conducting counselling programmes based on the need of the community. Dr. Marie Arockianathan proposed the syllabi and Mr. Rajamanickam seconded it and it was ratified.

Dr. Savarimuthu, Head, PG and Research Department of Commerce, presented the syllabi of B.Com. Commerce, M.Com. Commerce and M.Phil. Commerce. Dr. Mythili asked to provide model question paper for question paper preparation in the case of B.Com. Regarding M.Com. she asked whether the students are selecting project titles on their own. Also she asked whether there is any impact, whether they go for Ph.D. or M.Phil. and any placement due to projects. For all her queries Dr. Savarimuthu replied positively. Rev. Fr. Alex proposed the syllabi and Dr. Vanathaian seconded it and it was ratified

Rev. Fr. Alex, Head, Department of Bank Management, presented the syllabi of B.Com. Bank Management. He presented the revision of syllabi for B.Com. Bank Management as proposed by the board of studies. Dr. Mythili suggested to include a regular paper instead of a NPTEL course and asked to verify the same with the university whether NPTEL course could be included. Also she suggested to include communication topic in the subject Principles of Management. She suggested to introduce Commerce Lab, which is a club of all commerce courses and have some activities related to commerce. Rev. Fr. Alex accepted the suggestions and Mr. John Pradeep Ebenezer proposed the syllabi and Dr. Vanathaian seconded it and it was ratified.

Rev. Fr. Alex, Head, Department of Business Administration, presented the syllabi of B.B.A. (Computer Applications) proposed by the board of studies. Dr. Arumugam suggested to provide model question paper. Dr. Mythili pointed that, in the question paper of English there were four parts (Part A, B, C, D) and Dr. Arumugam said that, all the question paper may be following the same pattern otherwise it would confuse the students. Rev. Fr. Alex in his reply said that, the suggestions of the members were well taken. Dr. Vanathaian proposed the syllabi and Mr. Durairaj seconded it and it was ratified.

Mr. Jon Arockiaraj, Head, PG and Research Department of Mathematics presented the syllabi of Allied Mathematics, B.Sc. Mathematics, M.Sc. Mathematics, M.Phil. Mathematics and Certificate Course in MATLAB as prepared by the board of studies. All the members approved the introduction of the certificate course, Certificate Course in MATLAB. Mr. John Pradeep Ebenezer proposed the syllabi and Prof. Karunanandan seconded it and it was ratified.

Mrs. Mercy Anthony, Head, Department of Statistics presented the syllabi for Allied Statistics. There were no change in the syllabi. Dr. Jon Arockiaraj proposed the syllabi and Dr. Vanathaian seconded it and it was ratified.

Rev. Fr. Dr. Xavier, Head, PG and Research Department of Physics presented the syllabi of Allied Physics, B.Sc. Physics, M.Sc. Physics, M.Phil. Physics and Diploma in Electrical and Electronic Instrumentation as prepared by the board of studies. Dr. Mythili appreciated the department for offering Wiring and Repairing as value added course and said that it is a good initiative it would benefit the students from rural background. Dr. Arumugam and Dr. Mythili suggested to include objectives for all the subjects of UG and PG. Rev. Fr. Dr. Xavier accepted to carry out the suggestions proposed by the members. The members approved the introduction of the diploma course, Diploma in Electrical and Electronic Instrumentation. Dr. Marie Arockianathan proposed the syllabi and Mr. John Pradeep Ebenezer seconded it and it was ratified.

Mr. Antony Sandosh, Head, PG and Research Department of Chemistry presented the syllabi of Allied Chemistry, B.Sc. Chemistry, M.Sc. Chemistry and M.Phil. Chemistry. Dr. Arumugham suggested not to divide the boards of studies as Physical Chemistry / Organic Chemistry and Inorganic Chemistry. Also, he suggested to provide one model question paper at the end of each course. Mr. Antony Sandosh accepted to carry out the suggestions. Dr. Vanathaian proposed the syllabi and Mr. John Pradeep Ebenezer seconded it and it was ratified.

Dr. Marie Arockianathan, Head, PG and Research Department of Biochemistry presented the syllabi of B.Sc. Biochemistry, M.Sc. Biochemistry, M.Phil. Biochemistry and Diploma in Medical Laboratory Technology. The members approved the introduction of the diploma course, Diploma in Medical Laboratory Technology. Mr. Durairaj proposed the syllabi and Mr. Rajamanickam seconded it and it was ratified.

Dr. Joseph Christian Daniel, Head, PG and Research Department of Microbiology presented the syllabi of B.Sc. Microbiology, M.Sc. Applied Microbiology and M.Phil. Microbiology, Diploma in Food Safety and Quality Assurance. The members approved the introduction of the diploma course, Diploma in Food Safety and Quality Assurance. Dr. Marie Arockianathan proposed the syllabi and Dr. Vanathaian seconded it and it was ratified.

Dr. Thenmozhi, Head, Department of Zoology presented the syllabi of Allied Zoology and B.Sc. Zoology. Dr. Mythili suggested to include more number of text and reference books for each subjects. Mr. Sridhar proposed the syllabi and Mr. Rajamanickam seconded it and it was ratified.

Mr. Arumai Selvam, Head, PG and Research Department of Computer Science presented the syllabi of B.Sc. Computer Science, M.Sc. Computer Science, M.Phil. Computer Science and Advanced Diploma in Graphic Design. Dr. Mythili suggested to prepare self study materials for the subjects of computer science course. All the members approved the introduction of the diploma course, Advanced Diploma in Graphic Design. Mr. Durairaj proposed the syllabi and Dr. Vanathaian seconded it and it was ratified.

Mr. John Pradeep Ebenezer, Head, PG and Research Department of Computer Applications presented the syllabi of B.C.A., M.Sc. Information Technology and Diploma in Soft Skills. Dr. Mythili appreciated the way of format of project prepared and appreciated for the initiative. All the members approved the introduction of the diploma course, Diploma in Soft Skills. Mr. Arumai Selvam proposed the syllabi and Dr. Vanathaian seconded it and it was ratified.

Dr. Ruby Violet Rani, Head, Department of Psychology presented the syllabi of Value Education and Dynamics of Personality offered to different under graduate courses. Mr. John Pradeep Ebenezer proposed the syllabi and Dr. Vanathaian seconded it and the syllabi were ratified.

Rev. Fr. Dr. Xavier, Controller of Examinations proposed the regulations of Examinations. Mr. Antoniraj proposed it and Dr. Vanathaian seconded it.

Rev. Fr. Alex proposed the Add-on courses as proposed by different departments to be introduced in the year 2019-2020 with the permission of the university. The courses are, Certificate Course in MATLAB by the department of Mathematics, Diploma in Electrical, Electronics and Instrumentation by the department of Physics, Diploma in Medical Laboratory Technology by the department of Biochemistry, Diploma in Food Safety and Quality Assurance by the department of Microbiology, Diploma in Advanced Computer Graphics by the department of Computer Science and Diploma in Soft Skills by the department of Computer Applications. All the members unanimously approved the introduction of the listed certificate and diploma courses. Dr. Marie Arockianathan proposed it and Dr. Vanathaian seconded it.

The members suggested to follow the minimum required attendance as 75% instead of 80% to appear for the semester examinations.

Mr. Arumai Selvam presented the list of Co-Curricular and the Extra Curricular activities to be carried out during the year 2019-2020. Dr. Thenmozhi proposed it and Dr. Alice Mathai seconded it.

Dr. Arumugham and Dr. Jagadheesan suggested to send the copies of the syllabus as soft copies through e-mail to save paper.

Prof. Karunanandan in his remarks, said that, an autonomous institution has every right to enjoy the autonomy and the academic council should oversee whether it is rightly used.

Dr. Mythili in her final remarks appreciated the members of staff and the council for working with team spirit. And she said that, all are doing work with innovations and appreciated for the same. She wished the college to acquire A++ grade in the next NAAC accreditation.

Rev. Fr. Peter Rajendiram informed the members about the extension of autonomous status (3rd cycle) till the year 2022-2023 and thanked all the university nominees for their cooperation and valuable support.

Dr. Chinnappan thanked all the members of the academic council and member of teaching and non-teaching staff for their contribution and support.

The proceedings came to an end when the chairperson dissolved the meeting of the Academic Council.

S. Chinnappan

St. Joseph's College of Arts & Science (Autonomous), Cuddalore – 607001

(Affiliated to Thiruvalluvar University, Vellore)

13th Academic Council Meeting

Saturday, 16th November 2019 at 11.00 a.m.

ACADEMIC COUNCIL MEMBERS 2019-2020

Secretary

Rev. Fr. G. Peter Rajendiram

Principal

Dr. M. Arumai Selvam

Experts from outside the College

Education Secretary

Rev. Fr. Dr. R. Joseph Raj

Commerce

Mr. L. Jayachandran Ex. MLC,

Law

Mr. P. J. X. Vedanayagam,

Advisor

Prof. A. Karunanandam

Medicine

Dr. J. Stanley Chandran

Thiruvalluvar University Nominees

1. Dr. S. Syed Shafi, Professor, Department of Chemistry, Thiruvalluvar University, Serkkadu, Vellore – 632115. (9442114571, suban_shafi@yahoo.com)
2. Dr. C. Dhandapani, Professor, Department of Economics, Thiruvalluvar University, Serkkadu, Vellore – 632115. (9442214032, dhandapanichinnaswamy@gmail.com)
3. Dr. K. Ravichandran, Associate Professor, Department of English, Thiruvalluvar University, Serkkadu, Vellore – 632115. (8248027452)

Heads of various Departments

Dr. M. Arumai Selvam Head, Department of Computer Science	Dr. J. Jon Arockiaraj Head, Department of Mathematics
Rev. Fr. Dr. S. Xavier Head, Department of Physics	Rev. Fr. A. Alex Head, Dept. of B.Com. (BM) & Dept. of B.B.A. (CA)
Dr. I. Savarimuthu Head, Department of Commerce	Dr. P. Maria Arockianathan Head, Department of Biochemistry
Mr. V. R. Suresh Kumar Head, Department of English	Dr. M. Vanathaiyan Head, Department of Tamil
Dr. S. Joseph Christian Daniel Head, Department of Microbiology	Dr. L. Santhana Raj (i/c) Head, Department of History
Dr. Alice Mathai Head, Department of Economics	Mr. A. John Pradeep Ebenezer Head, Department of Comp. Applications
Mr. T. Antony Sandosh Head, Department of Chemistry	Mrs. Mercy Anthony Head, Department of Statistics
Dr. P. Thenmozhi Head, Department of Zoology	Dr. E. Ruby Violet Rani Head, Department of Psychology
Mr. J. Durai Raj Head, Department of Social Work	Mr. S. Sridhar Librarian
Mr. R. Rajamanickam Head, Department of Physical Education	
<u>Teaching Staff:</u>	
Mr. I. Benjamin Franklin Assistant Professor of Computer Applications	Mr. F. Paul Arokiadoss Assistant Professor of Chemistry

MINUTES OF THE THIRTEENTH MEETING OF THE ACADEMIC COUNCIL

Date: 16.11.2019

Time: 11.00 a.m.

The Thirteenth meeting of the Academic Council was held at 11.00 am on Monday 16th November, 2019 in Rev. Fr. M. A. Ratchakar Seminar Hall. The members of the academic council were present. Rev. Fr. Joseph Raj and Dr. C. Dhandapani were excused. The meeting started with an invocation by Dr. J. Jon Arockiaraj, Vice-Principal. Dr. M. Arumai Selvam, the Chairperson of the Academic Council formally welcomed the members present for the meeting.

Rev. Fr. Peter Rajendiram, Secretary, in his address welcomed all the members of the Academic Council. He welcomed Dr. S. Syed Shafi, Professor, Department of Chemistry, Thiruvalluvar University, Vellore, Dr. K. Ravichandran, Associate Professor, Department of English, Thiruvalluvar University, Vellore. He welcomed Prof. A. Karunanandan and mentioned that he has been the well-wisher and guide for the college. He welcomed Mr. L. Jayachandran, Ex-MLC, Mr. P. J. X. Vedanayagam, Public Prosecutor and Dr. J. Stanley Chandran, Former Medical Officer who have been cooperative and for their continuous support. He welcomed Dr. M. Arumai Selvam, Principal, Dr. J. Jon Arockiaraj, Vice-Principal, Rev. Fr. S. Xavier, Controller of Examinations, Rev. Fr. A. Alex Dean of Studies and heads of various departments and other members for the meeting.

Dr. M. Arumai Selvam, the Principal introduced the university nominated members and the external members to the members of the Academic Council. He read out the external experts for the board of studies of different boards.

The minutes of the twelfth meeting of the Academic Council was read by Dr. I. Benjamin Franklin, Assistant Professor of Computer Applications. Dr. M. Arumai Selvam sought for any omission and clarification in the minutes. Dr. Jon Arockiaraj proposed the minutes and Mr. John Pradeep Ebenezer seconded it and it was ratified.

Dr. M. Arumai Selvam took next agenda item business brought forwarded by the different boards of studies and the chairmen of the respective boards presented their syllabus to the council for ratification.

Dr. M. Vanathaian, Head, Department of Tamil, presented the syllabi of Part-I Tamil for B.A. / B.Sc. / B.Com. / B.B.M. / B.C.A. to be offered in the I, II, III & IV semesters and the syllabi of B.A. Tamil and M.A. Tamil. Dr. Syed Shafi said that there was no alumni representative in the board of studies of Tamil. Dr. Vanathaian replied that, the programme B.A. Tamil was started only in the year 2016-17 and alumni representative would be included in the next board of studies. Dr. Savarimuthu proposed the syllabi and Mr. Sridhar seconded it and it was ratified.

Dr. Syed Shafi asked whether industrial experts attended the meetings of boards of studies and Dr. Arumai Selvam replied that, almost in all the meetings of the boards of studies experts from respective industries attended the meetings. Dr. Shafi asked there was no subject expert included in the board of studies of economics and Dr. Alice Mathai, Head, Department of Economics noted it and replied him that, subject expert would be included in the next board of studies.

Mr. Suresh Kumar, Head, PG and Research Department of English presented the syllabi of English offered under Part-II for different programmes and presented the syllabi of B.A. English, M.A. English and M.Phil. English. Dr. Shafi suggested to go through the regulations of the parent university and asked to adhere to the same. And asked to include two or more online courses for M.Phil. scholars. The suggestions were noted and accepted by Mr. Suresh Kumar. Dr. Vanathaiyan proposed the syllabi and Mr. Durairaj seconded it and it was ratified.

Dr. L. Santharaj, Head (i/c), PG and Research Department of History presented the syllabi for B.A. History, M.A. History and M.Phil. History. Mr. John Pradeep Ebenezer proposed the syllabi and Prof. Karunanandan seconded it and it was ratified.

Dr. Alice Mathai, Head, Department of Economics presented the syllabi of Economics offered as Allied to different under graduate and post graduate programme. Mrs. Mercy Anthony proposed the syllabi and Dr. I. Savarimuthu seconded it and it was ratified.

Mr. Durairaj, Head, PG Department of Social Work presented the syllabi of Master of Social Work (M.S.W.) Dr. Shafi suggested to include more number of text books (minimum five books) in each course. Also said that, for few courses the credits were 2 and the distribution of credits were not uniform. He suggested to look into it and to maintain uniform distribution of credits for the courses. The suggestions were well noted and accepted by Mr. Durairaj. Mr. John Pradeep Ebenezer proposed the syllabi and Dr. Marie Arockianathan seconded it and it was ratified.

Dr. I. Savarimuthu, Head, PG and Research Department of Commerce, presented the syllabi of B.Com. Commerce, M.Com. Commerce and M.Phil. Commerce. Dr. Shafi said that, teaching hours for the units in few courses were not uniform and suggested to maintain the distribution of teaching hours uniformly among all the units. Dr. Ravichandran said that, if the uniformity is not maintained the question paper setter would not know the weight age of each unit while setting up question paper. The suggestions by the experts were noted and accepted for correction by Dr. Savarimuthu. Dr. Jon Arockiaraj proposed the syllabi and Dr. Vanathaiyan seconded it and it was ratified.

Rev. Fr. Alex, Head, Department of Bank Management, presented the syllabi of B.Com. Bank Management. Dr. Marie Arockianathan proposed the syllabi and Dr. Santhanaraj seconded it and it was ratified.

Rev. Fr. Alex, Head, Department of Business Administration, presented the syllabi of B.B.A. (Computer Applications). Mr. John Pradeep Ebenezer proposed the syllabi and Mr. Durairaj seconded it and it was ratified.

Mr. Jon Arockiaraj, Head, PG and Research Department of Mathematics presented the syllabi of B.Sc. Mathematics, M.Sc. Mathematics, M.Phil. Mathematics, Allied Mathematics and Certificate Course in MATLAB as prepared by the boards of studies. Mr. Durairaj proposed the syllabi and Dr. Vanathaian seconded it and it was ratified.

Mrs. Mercy Anthony, Head, Department of Statistics presented the syllabi for Allied Statistics. Mr. John Pradeep Ebenezer proposed the syllabi and Dr. Savarimuthu seconded it and it was ratified.

Rev. Fr. Dr. Xavier, Head, PG and Research Department of Physics presented the syllabi of B.Sc. Physics, M.Sc. Physics, M.Phil. Physics, Allied Physics and Diploma in Electrical and Electronic Instrumentation as prepared by the boards of studies. Dr. Marie Arockianathan proposed the syllabi and Mr. Antoniraj seconded it and it was ratified.

Mr. Antony Sandosh, Head, PG and Research Department of Chemistry presented the syllabi of B.Sc. Chemistry, M.Sc. Chemistry, M.Phil. Chemistry and Allied Chemistry. Mr. John Pradeep Ebenezer proposed the syllabi and Dr. Vanathaian seconded it and it was ratified.

Dr. Marie Arockianathan, Head, PG and Research Department of Biochemistry presented the syllabi of B.Sc. Biochemistry, M.Sc. Biochemistry, M.Phil. Biochemistry, Allied Biochemistry and Diploma in Medical Laboratory Technology. Dr. Jon Arockiaraj proposed the syllabi and Mr. Rajamanickam seconded it and it was ratified.

Dr. Joseph Christian Daniel, Head, PG and Research Department of Microbiology presented the syllabi of B.Sc. Microbiology, M.Sc. Applied Microbiology, M.Phil. Microbiology and Diploma in Food Safety and Quality Assurance. Mr. John Pradeep Ebenezer proposed the syllabi and Dr. Santhanaraj seconded it and it was ratified.

Dr. Thenmozhi, Head, Department of Zoology presented the syllabi of B.Sc. Zoology and Allied Zoology Mr. Sridhar proposed the syllabi and Mr. Rajamanickam seconded it and it was ratified.

Mr. Arumai Selvam, Head, PG and Research Department of Computer Science presented the syllabi of B.Sc. Computer Science, M.Sc. Computer Science, M.Phil. Computer Science and Advanced Diploma in Graphic Design. Dr. Marie Arockianathan proposed the syllabi and Mr. John Pradeep Ebenezer seconded it and it was ratified.

Mr. John Pradeep Ebenezer, Head, PG and Research Department of Computer Applications presented the syllabi of B.C.A., M.Sc. Information Technology and Diploma in Soft Skills. Dr. Savarimuthu proposed the syllabi and Dr. Vanathaian seconded it and it was ratified.

Dr. Ruby Violet Rani, Head, Department of Psychology presented the syllabi of Value Education and Dynamics of Personality offered to different under graduate programmes. Also presented syllabi of B.Sc. Psychology before the council for introduction of the programme in the year 2020-21. The members approved introduction of B.Sc. Psychology in the year 2020-21. Dr. Santhanaraj proposed the syllabi and Mr. John Pradeep Ebenezer seconded it and the syllabi were ratified.

Rev. Fr. Dr. Xavier, Controller of Examinations proposed the regulations of Examinations. Mr. Antoniraj proposed it and Dr. Vanathaian seconded it.

Rev. Fr. Alex presented the Add-on courses, value added courses and courses with employability opportunities and skill development courses proposed and offered by different departments. He also listed the various elective courses offered under different programmes. Dr. Marie Arockianathan proposed it and Dr. Vanathaian seconded it.

Dr. Jon Arockiaraj presented the list of Co-Curricular and the Extra Curricular activities were carried out during the year 2019-2020. Dr. Thenmozhi proposed it and Dr. Alice Mathai seconded it.

Dr. Syed Shafi in his remarks, appreciated for following 75 marks for external evaluation and 25 marks for internal evaluation. In his suggestions he proposed the following;

- Suggested to conduct three internal tests for continuous internal assessment and also suggested to add a model test for making the students to be serious while taking up the examinations.
- Suggested to obtain a panel of examiners for external evaluation to maintain neutrality in the evaluation. Also suggested to maintain strict evaluation while employing internal examiners to maintain the quality.
- Suggested to grant at least 10% weightage for attendance in continuous internal assessment for PG students to make differentiation between

regular and irregular students. Also insisted to maintain 65% of attendance overall to maintain the discipline among the students.

- Suggested to introduce projects in all programmes, since projects will be playing a vital role in the learning of the subject rather than theory and practical courses.
- Suggested to give importance and weightage in framing the syllabus to be job oriented. Also suggested to train the students for competitive examinations by inviting experts from outside.
- Suggested to motivate the students about National Eligibility Test (NET).
- Appreciated the courses and content of the syllabus and suggested to revise the syllabus time to time and when and where needed to make the students to know about the recent developments in the respective subjects.

Dr. Ravichandran in his remarks, appreciated about the overall functioning of the college and suggested to strive hard to take up the legacy of St. Joseph's College, Cuddalore to the nook and corner of Tamil Nadu. He pointed out that the backbone of any college rests upon a very good design of curriculum and syllabus and appreciated for having such a good curriculum. And suggested to impart curriculum at par with the international standards also to satisfy the requirements of the society at local level and to reach the marginalized.

Prof. Karunanandan in his remarks, said that, autonomy does not mean independence it is of constrained and with restricted independence. And said that, it is brought to facilitate the local initiative and said the credibility relies upon the use of autonomy rather than abusing it. He said that, it is not possible for a drastic change and still we could try it for a transformation which is socially relevant. He said that, the teachers of this college are experienced and appreciated them for their commitment and for being socially conscious.

Dr. Arumai Selvam thanked all the members of the academic council and member of teaching and non-teaching staff for their contribution and support.

The proceedings came to an end when the chairperson dissolved the meeting of the Academic Council.

