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St. Joseph's College of Arts & Science

(Autonomous)

Affiliated to Annamalai University, Annamalai Nagar Recognised under section 2(f) and 12(B) of the UGC Act, 1956 | A Christian Minority Institution **St. Joseph's College Road, Manjakuppam, Cuddalore – 607 001. Phone:**04142-286311 | **Mail:**josecol27998@gmail.com | **Website:** www.sjctnc.edu.in

POLICY FOR THE DIFFERENTLY-ABLED

1. Policy Objective:

St. Joseph's College of Arts & Science (Autonomous), Cuddalore is an inclusive institution that attempts to provide equal access to higher education to students irrespective of their socio-economic background. It primarily caters to minorities, first-generation learners, and rural students.

With reference to persons with disability, the college strictly abides by the Rights of Persons with Disabilities Act, 2016 that prohibits discrimination against individuals with physical and mental disabilities.

The St. Joseph's College of Arts & Science (Autonomous) Policy for Persons with Disability lists the general directives that motivate the institution's actions, the roles and responsibilities of different office-bearers, and the general infrastructural facilities available on campus.

2. Policy Directives:

The policy recommends the following directives as responsibilities of the institution:

- 1) To promote an inclusive culture that prevents exclusion of disabled students and staff in all areas of employment and education within the institution.
- 2) The institution shall not discriminate against any person with disability in any matter relating to employment or admission wherein it is found that the candidate is able to fulfil the requirements of the role or program as per government regulations.
- 3) To ensure compliance with all laws pertaining to persons with disabilities.
- 4) To ensure equal access of students with disabilities to all infrastructural facilities.
- 5) To support disabled students in their academic activities through the provision of learning materials and scribes for examinations.
- 6) To resolve any problems faced by persons with disability in the college relating to access.
- 7) To plan infrastructural development so that equal access to facilities is available for students with disability.
- 8) To plan curriculum and academic activities so that equal access to learning and assessment is available for students with disability.
- 9) To support disabled students and assist them in finding suitable employment after their graduation through the placement cell.
- 10)To support the psychological well-being of the disabled students through the Guidance and Counselling Cell.



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- 11)To ensure no promotion shall be denied to a person merely on the ground of disability.
- 12)If an employee after acquiring disability is not suitable for the post he was holding, shall be shifted to some other post.
- 13)To train faculty and staff to support inclusive education in the college.
- 14)To provide scholarships in appropriate cases to students with benchmark disability.

3. Roles and Responsibilities

The policy recommends the following roles and responsibilities among the various office-bearers of the institutions.

S. No.	Responsibilities	Role
1	Provision of Ramps, Lifts and Toilets with easy access to facilities	Works Manager
2	Setting up Signage including tactile path, lights, display boards, and signpost	Works Manager
3	Provision of counselling for the persons with disability about the types of courses they can study after their current degrees and employment opportunities they can pursue.	Training and Placement Cell
4	To provide information and answer queries regarding various schemes, scholarships and provisions.	All Administrative Staff according to their responsibilities and The Manager.
5	To provide accessible textbooks and study material to all students with disabilities as required.	Respective HoD and Department of Library
6	To ensure admission of as many differently abled students in various courses	Admissions Co-ordinator
7	Grievance Redressal and all disability related issues in the institution	Principal
8	To provide psychological counselling to students to students with disability.	Guidance and Counselling Cell
9	Provision of facilities for Faculty and Staff with disability	Manager
10	To provide appropriate barrier free and conducive environment to employees with disability.	Work Manager.



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4. General Infrastructural Facilities made available in the campus

- 1. Ramps are available
- 2. Wheel-Chairs are available.
- 3. Lift is available at The Petrine Jubilee Convention Hall.
- 4. Scribe facilities are provided to students with writing disabilities.
- 5. Classroom and Examination halls are arranged in the ground floor for differently abled students.
- 6. Parking bays are available at the respective blocks.
- 7. College offers fee concession for the disabled students.

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