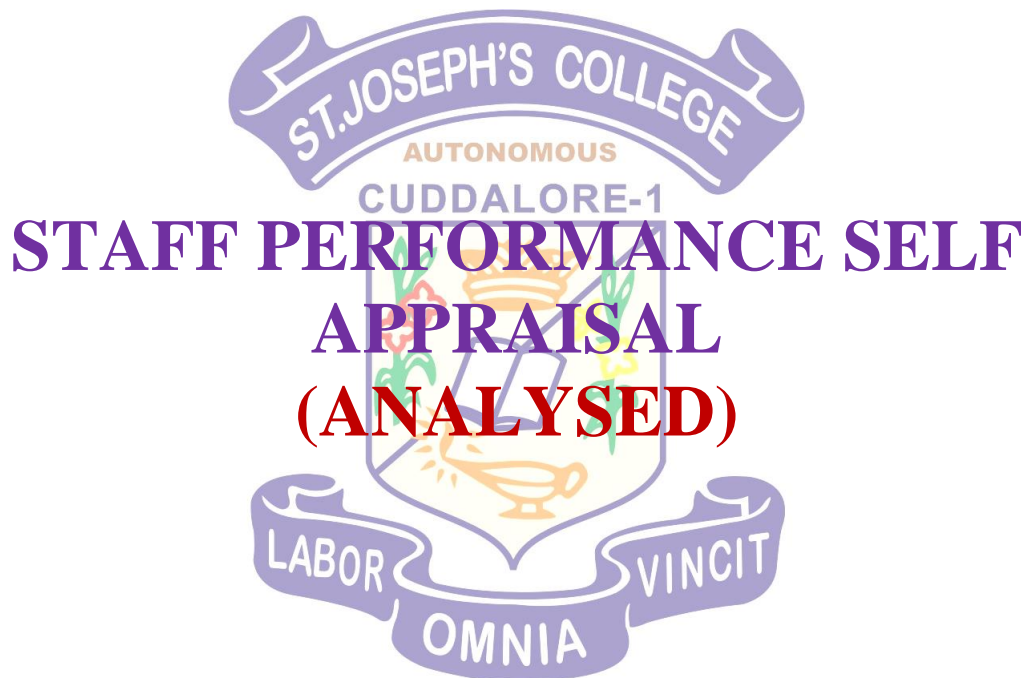




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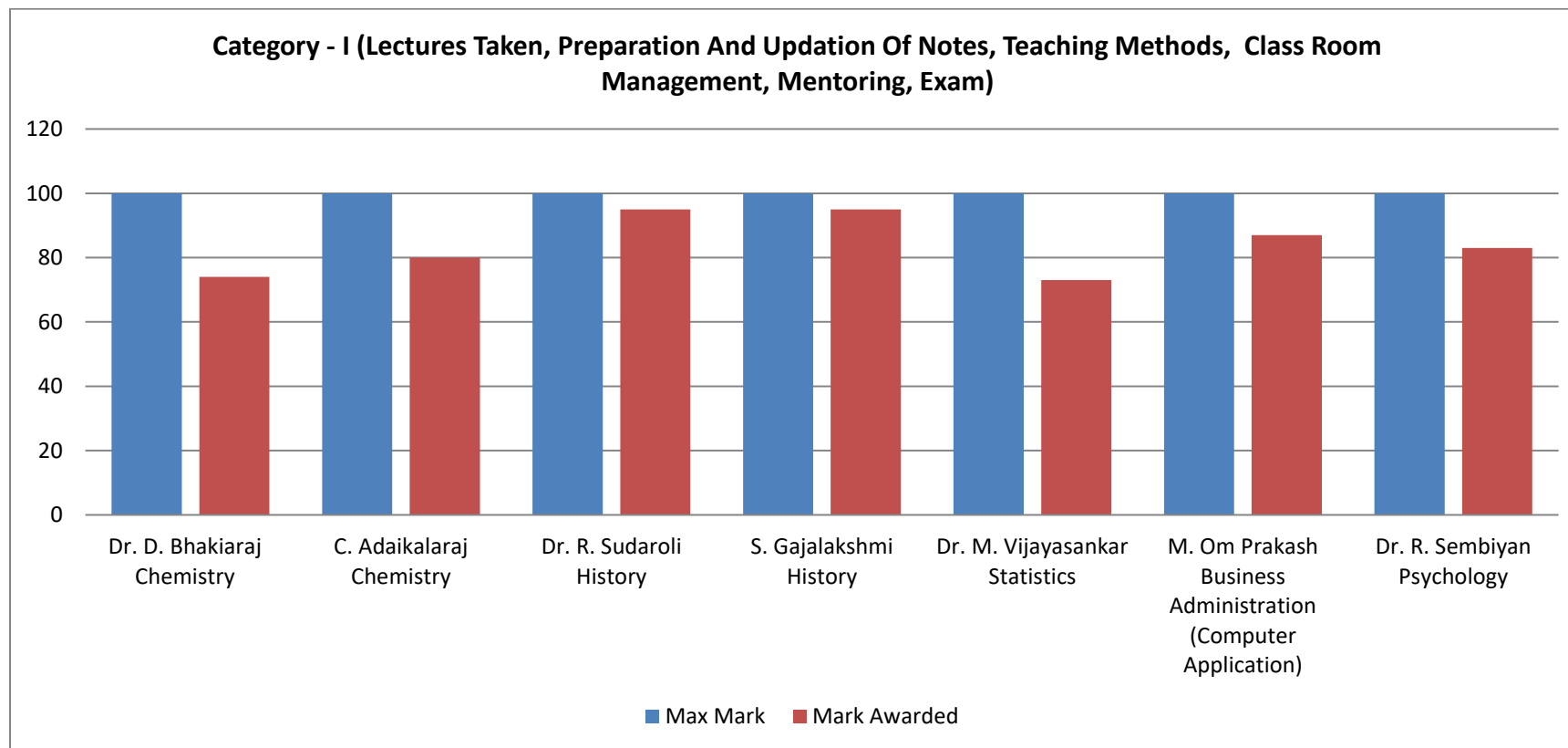


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PERFORMANCE SELF APPRAISAL BY STAFF 2020-2021 (STAFF MEMBERS ON PROBATION)

CATEGORY - I

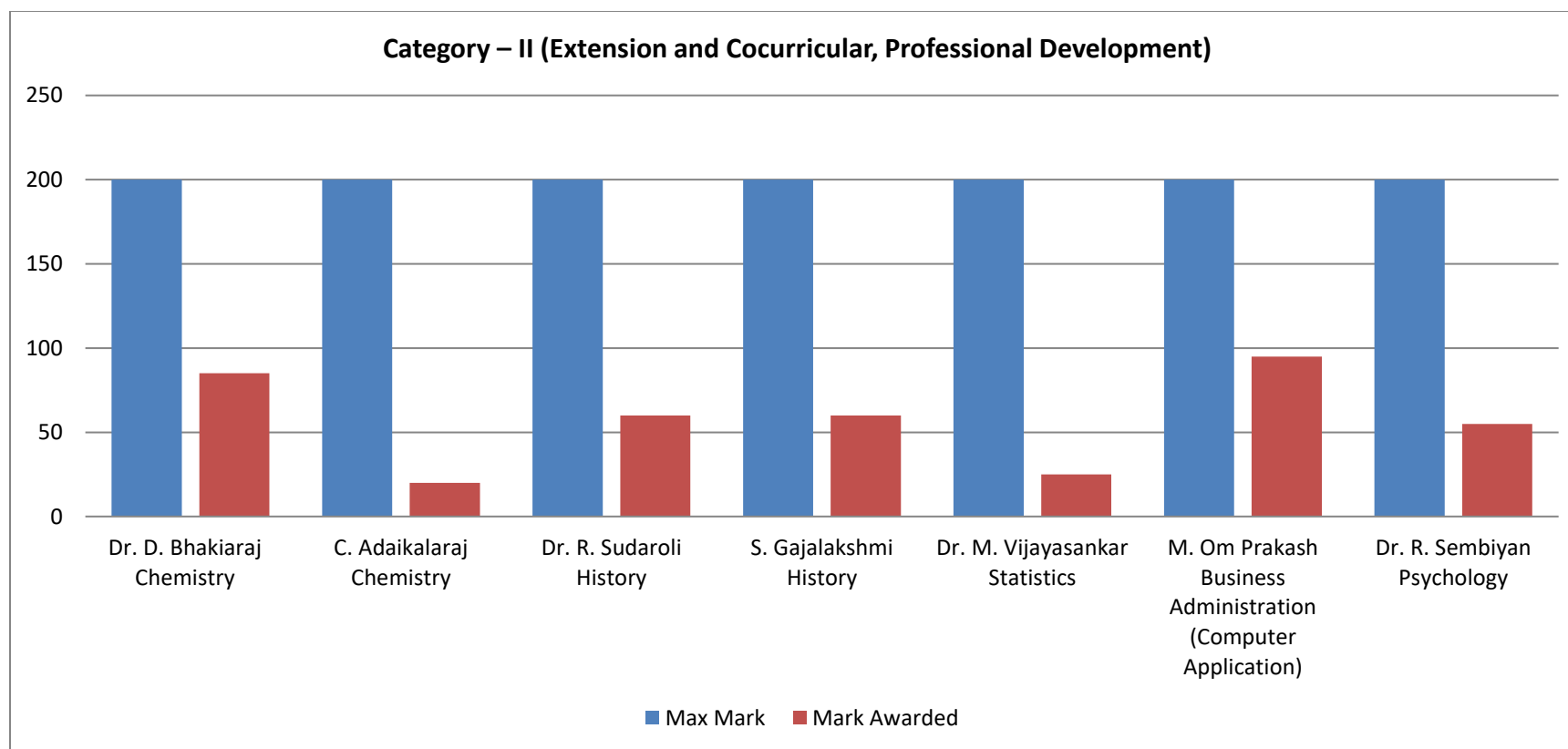
(Lectures Taken, Preparation and Updation of Notes, Teaching Methods,
Class Room Management, Mentoring, Exam)



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PERFORMANCE SELF APPRAISAL BY STAFF 2020-2021 (STAFF MEMBERS ON PROBATION)

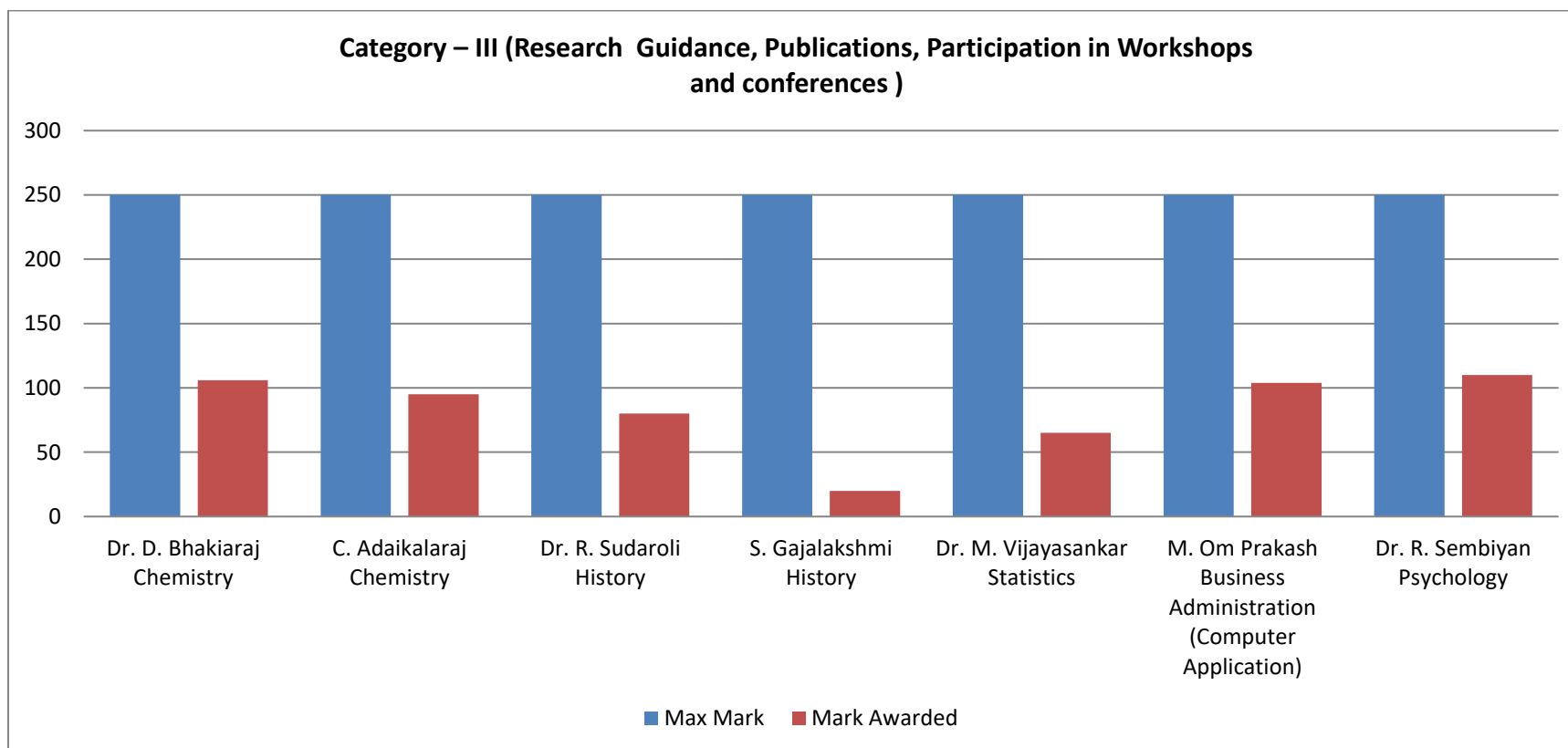
CATEGORY – II (Extension and Co-curricular, Professional Development)



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**PERFORMANCE SELF APPRAISAL BY STAFF 2020-2021
(STAFF MEMBERS ON PROBATION)**

**CATEGORY – III
(Research Guidance, Publications, Participation in Workshops and Conferences)**



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PERFORMANCE SELF APPRAISAL BY STAFF 2020-2021 (STAFF MEMBERS ON PROBATION)

ACTION TAKEN

1. Organize workshops tailored to faculty with lower scores, focusing on effective teaching methods and mentoring strategies to enhance their performance.
2. Establish a peer mentoring system where high-performing faculty members guide those who scored lower, fostering collaboration and shared best practices.
3. Implement quarterly feedback sessions to discuss teaching methods, note preparation, and results, enabling continuous improvement and accountability.
4. Ensure all faculty have access to updated teaching materials, technologies, and resources to support effective lesson delivery and student engagement.
5. Create a recognition program for high-performing faculty to encourage excellence and motivate others to improve their teaching and mentorship efforts.


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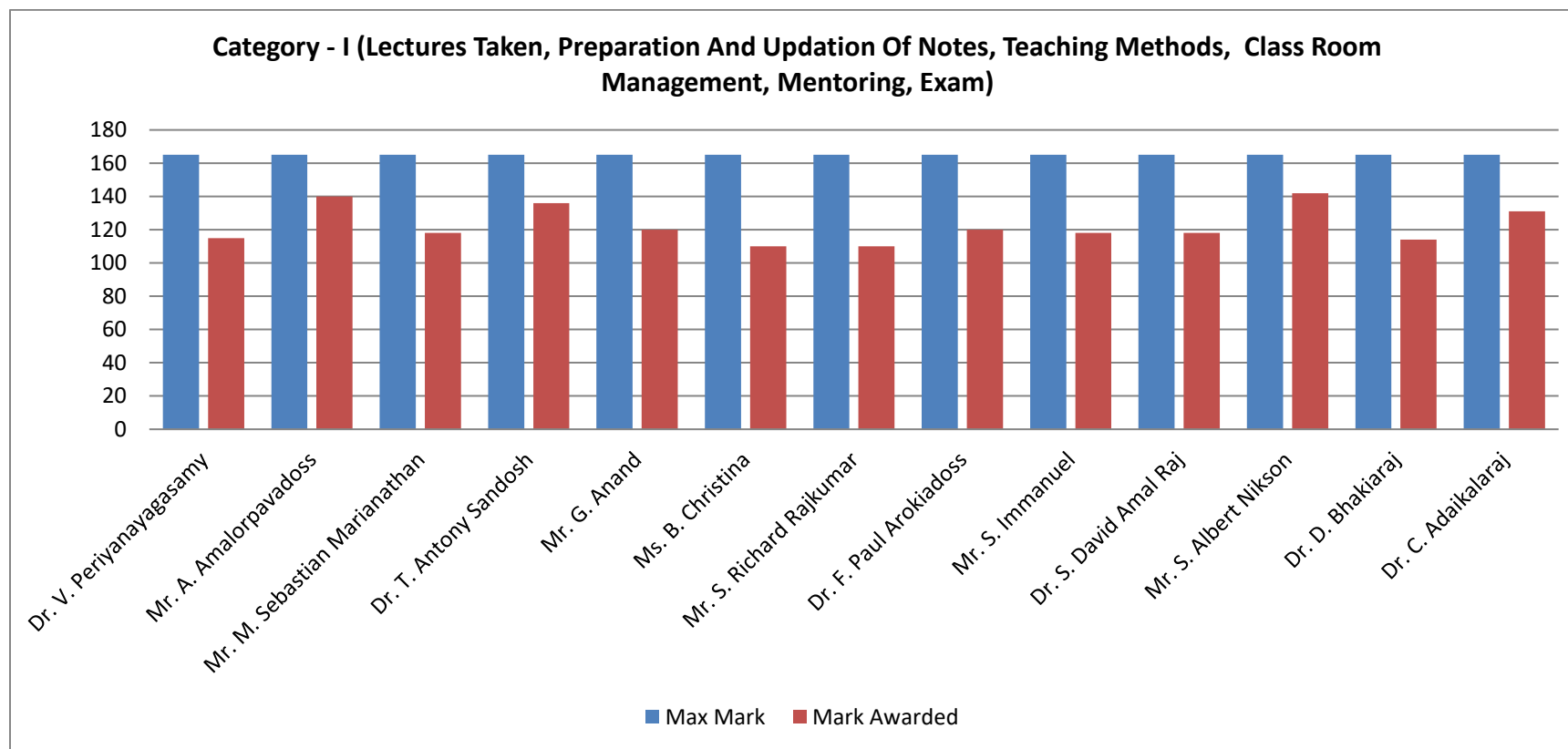
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PERFORMANCE SELF APPRAISAL BY STAFF 2021-2022

PG AND RESEARCH DEPARTMENT OF CHEMISTRY

CATEGORY - I

(Lectures Taken, Preparation and Updation of Notes, Teaching Methods, Class Room Management, Mentoring, Exam)



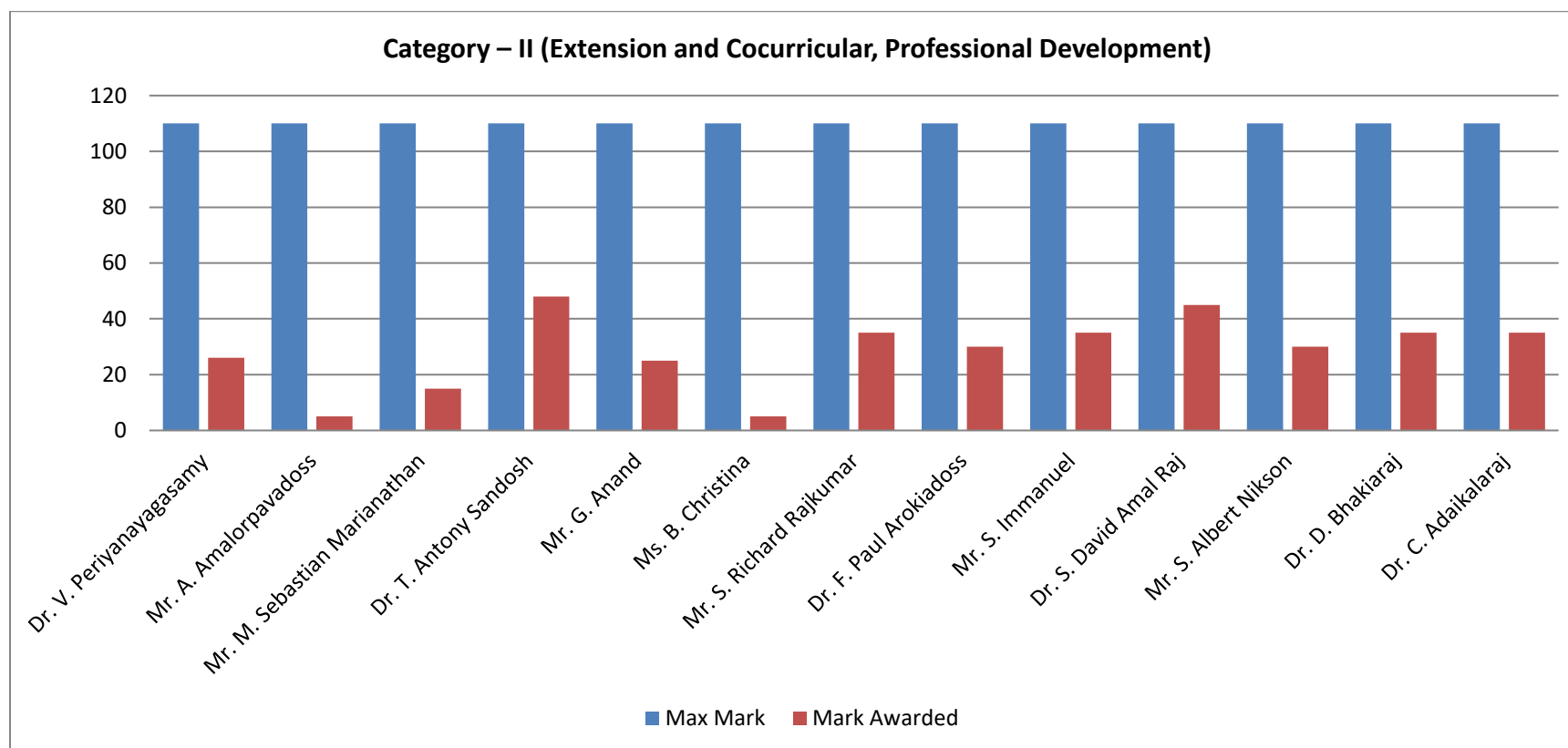
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PERFORMANCE SELF APPRAISAL BY STAFF 2021-2022

PG AND RESEARCH DEPARTMENT OF CHEMISTRY

CATEGORY – II

(Extension and Co-curricular, Professional Development)



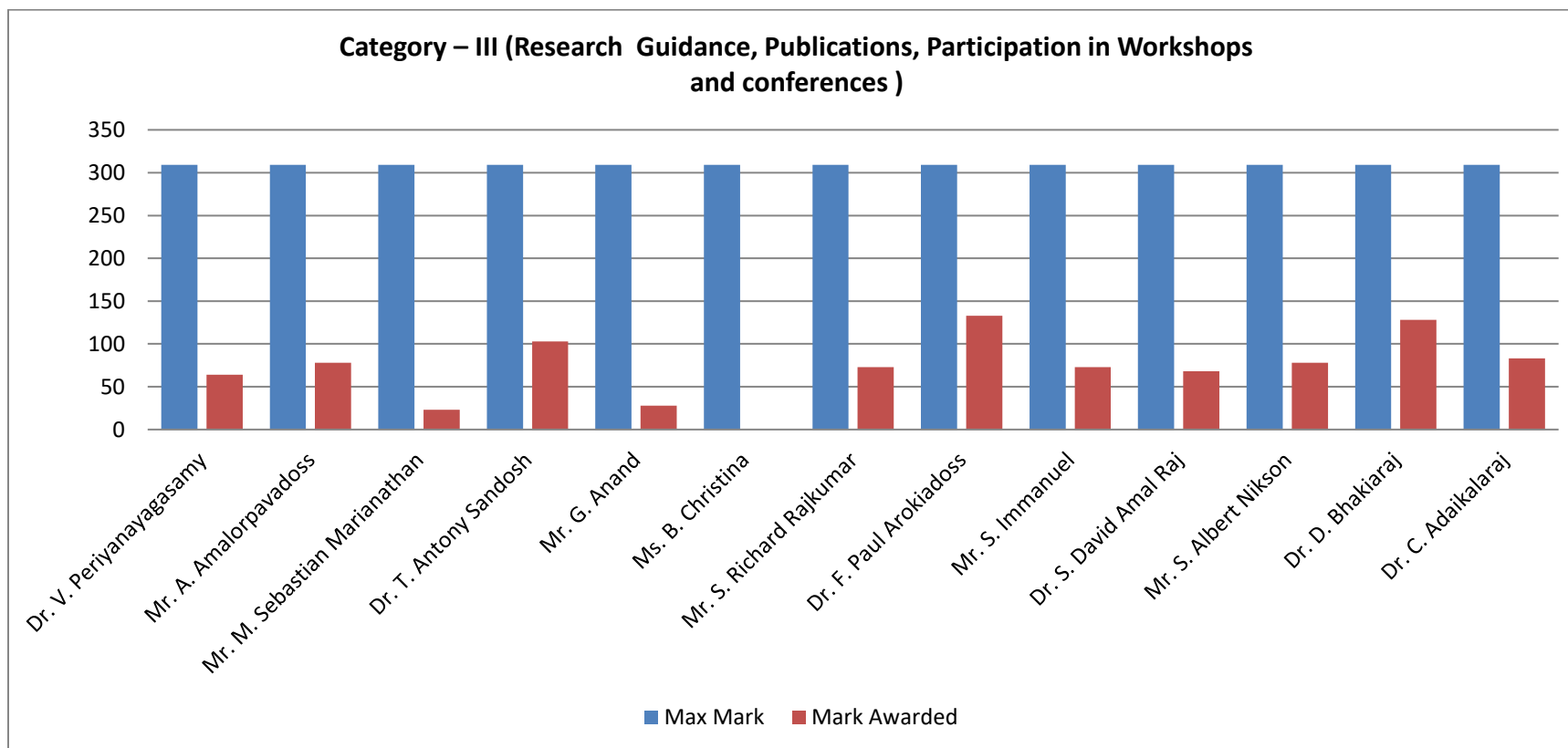
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PG AND RESEARCH DEPARTMENT OF CHEMISTRY

Category – III

(Research Guidance, Publications, Participation in Workshops and Conferences)



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PERFORMANCE SELF APPRAISAL BY STAFF 2021-2022

ACTION TAKEN

1. Enhance lecture engagement by organizing workshops focused on innovative teaching strategies and encouraging faculty collaboration to share successful techniques.
2. Implement a structured schedule for faculty to regularly update course materials and provide training on effective note preparation and resource utilization.
3. Improve classroom management skills through targeted training sessions and sharing of best practices among faculty members to create a more conducive learning environment.
4. Establish a mentoring program to provide additional academic support for students, ensuring regular check-ins and tracking of student progress.
5. Foster research initiatives by encouraging faculty participation in collaborative research projects and providing time and resources for publication efforts.


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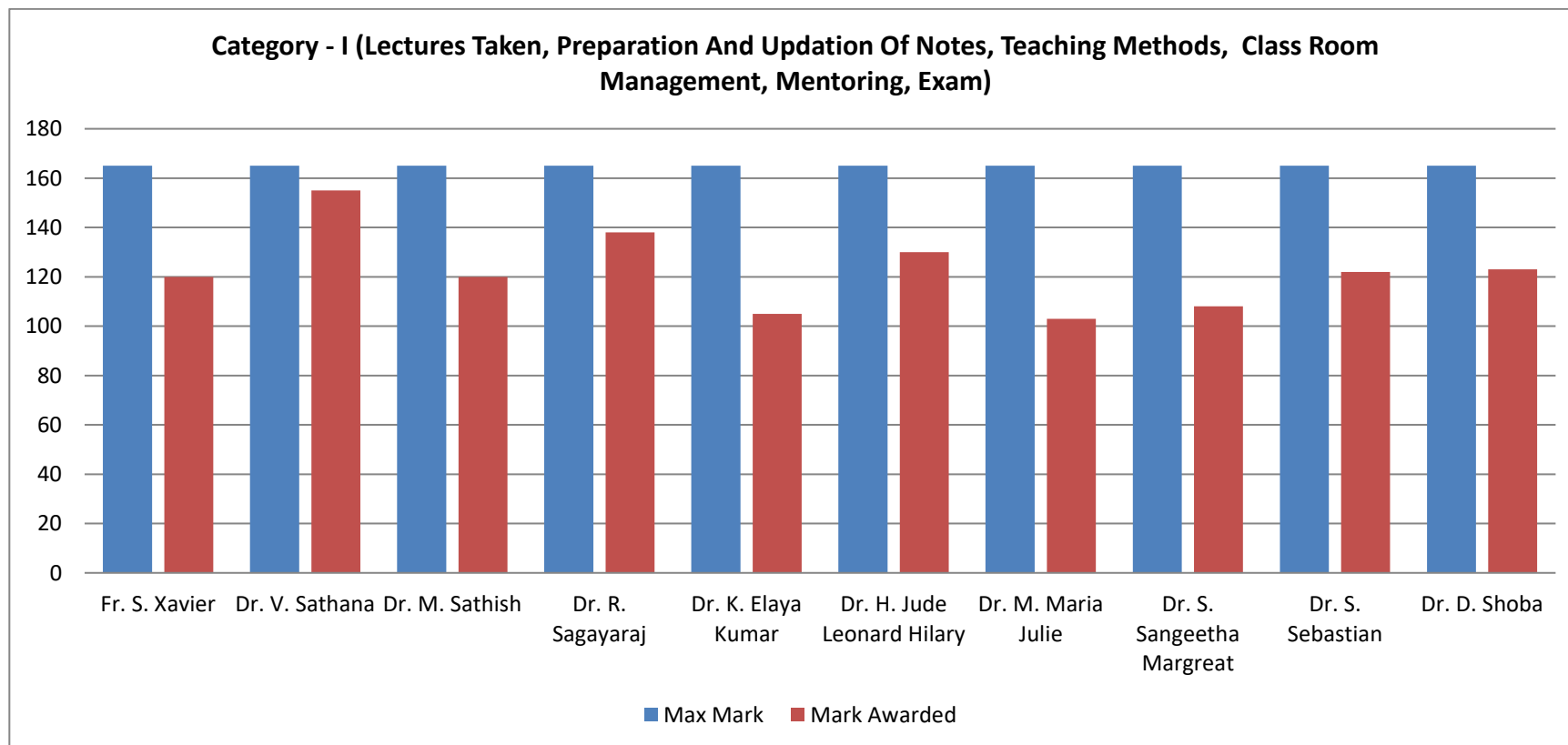
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PERFORMANCE SELF APPRAISAL BY STAFF 2021-2022

PG AND RESEARCH DEPARTMENT OF PHYSICS

CATEGORY - I

(Lectures Taken, Preparation and Updation of Notes, Teaching Methods, Class Room Management, Mentoring, Exam)



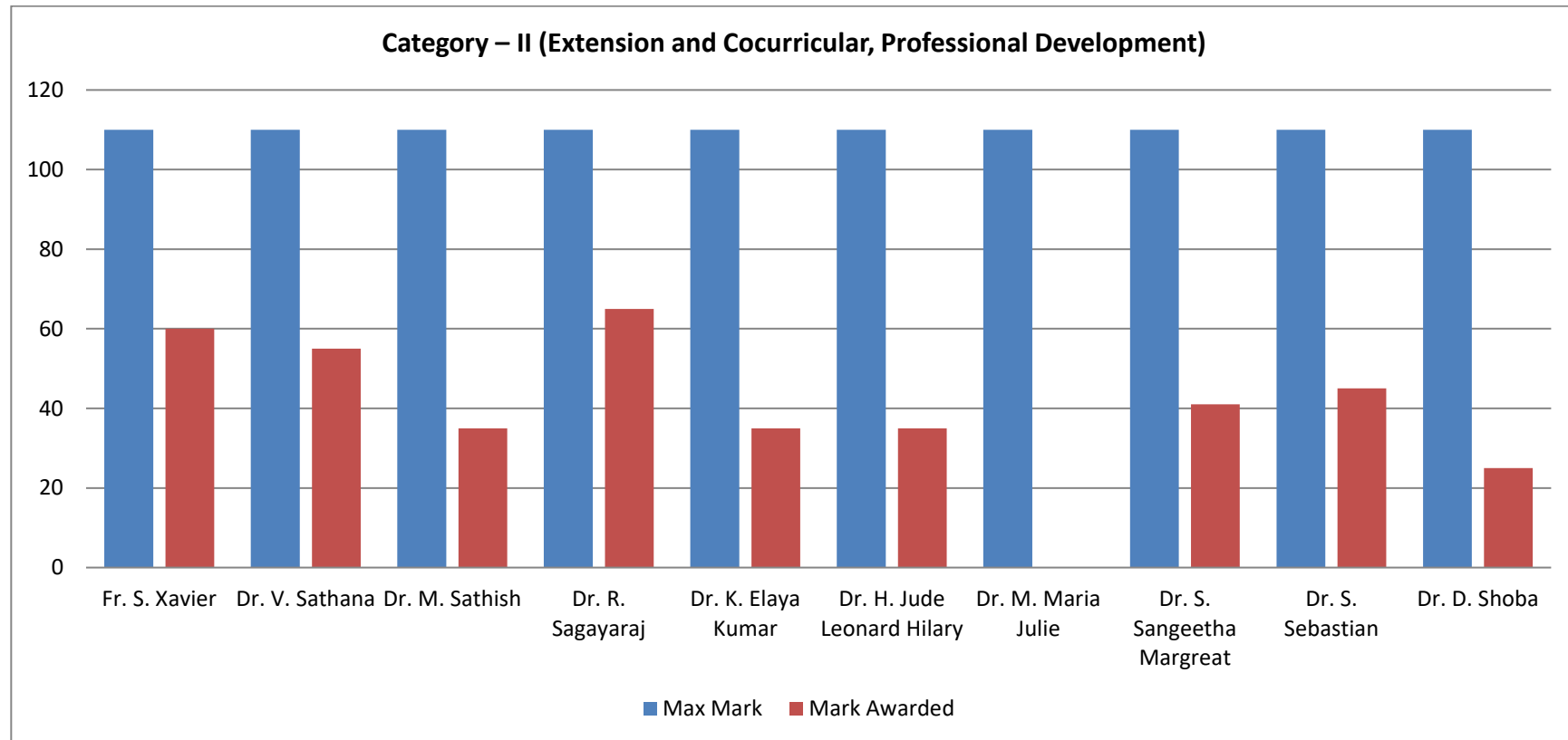
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PERFORMANCE SELF APPRAISAL BY STAFF 2021-2022

PG AND RESEARCH DEPARTMENT OF PHYSICS

CATEGORY - II

(Extension and Co-curricular, Professional Development)



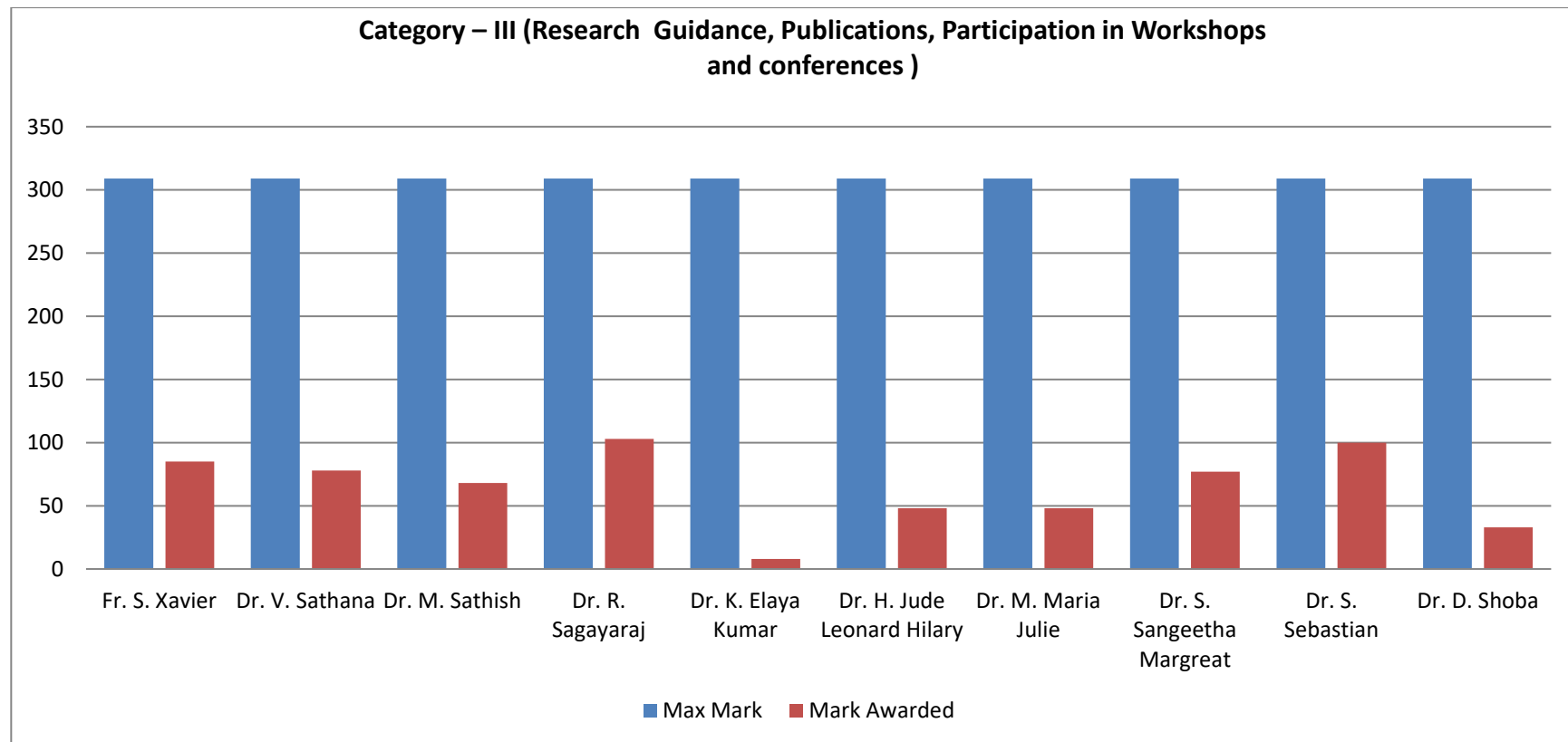
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PG AND RESEARCH DEPARTMENT OF PHYSICS

CATEGORY - III

(Research Guidance, Publications, Participation in Workshops and Conferences)



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PERFORMANCE SELF APPRAISAL BY STAFF 2021-2022

ACTION TAKEN

1. Conducted individual meetings with faculty to discuss evaluation results, focusing on strengths and areas for improvement.
2. Organized workshops on innovative teaching methods and classroom management for faculty with lower performance scores.
3. Established a mentoring program pairing senior faculty with those needing guidance to enhance their teaching skills.
4. Provided access to updated teaching materials and resources to assist faculty in course preparation and student engagement.
5. Implemented regular feedback mechanisms from students to gather insights on teaching effectiveness and make timely adjustments.



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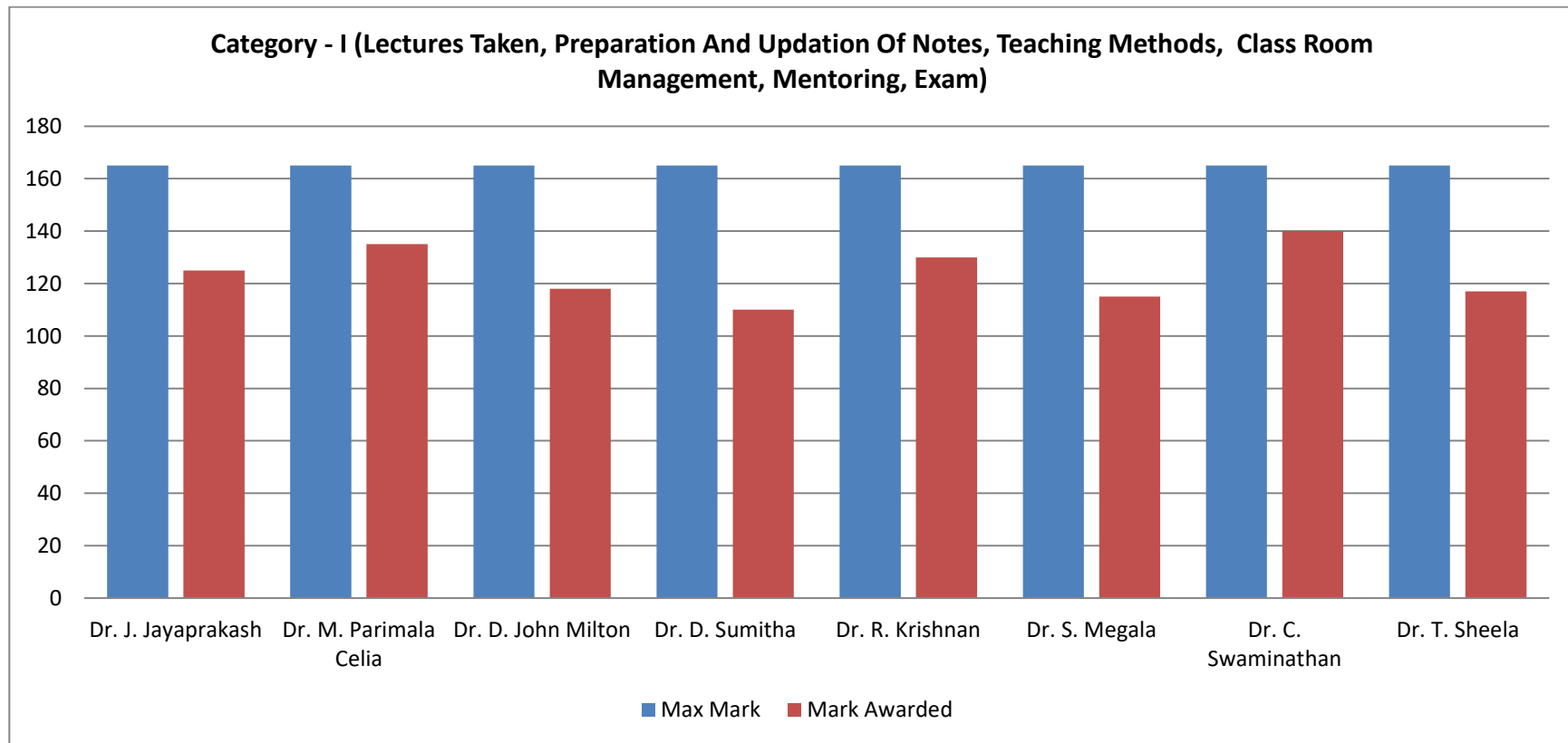
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PERFORMANCE SELF APPRAISAL BY STAFF 2022-2023

PG AND RESEARCH DEPARTMENT OF MICROBIOLOGY

CATEGORY - I

(Lectures Taken, Preparation And Updation of Notes, Teaching Methods, Class Room Management, Mentoring, Exam)



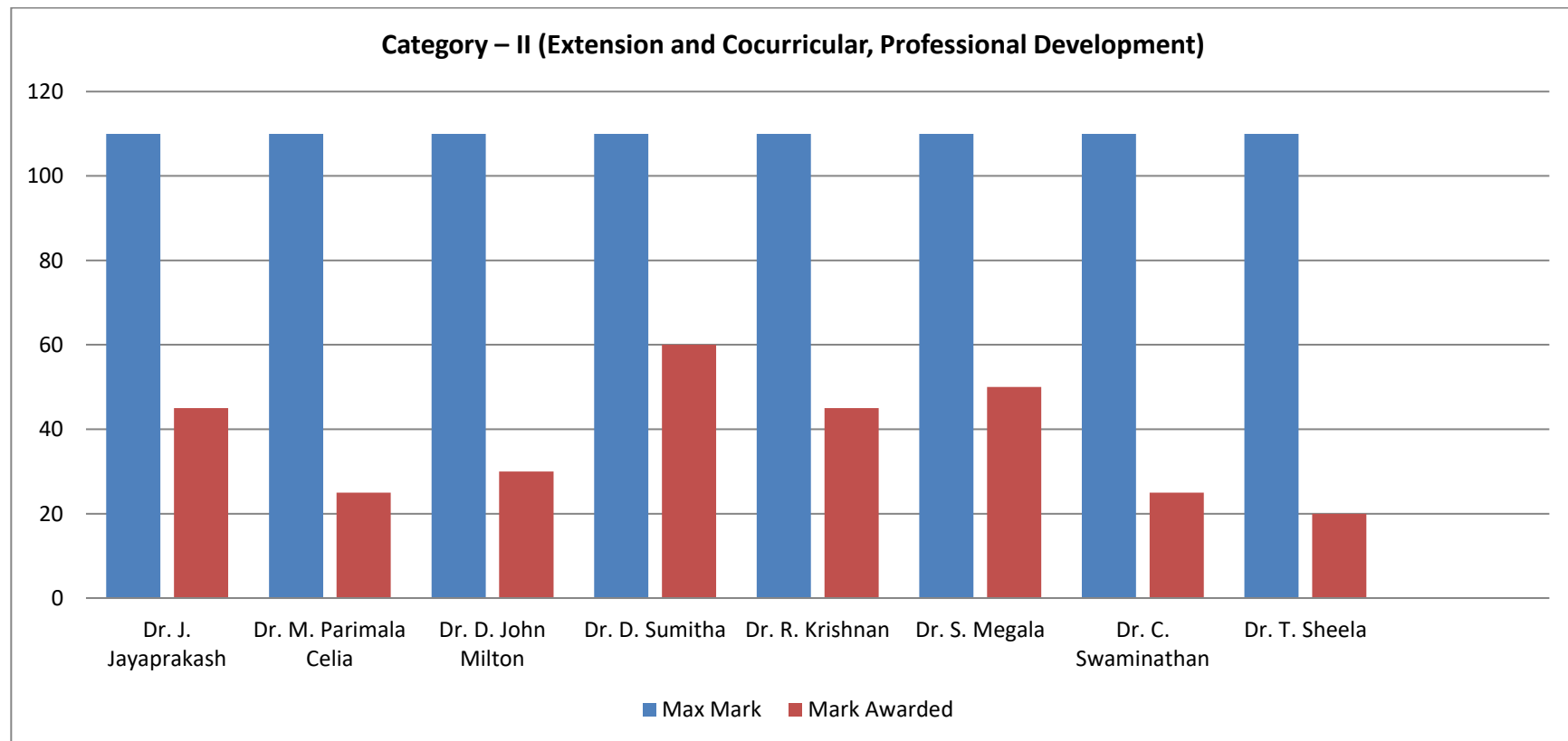
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PERFORMANCE SELF APPRAISAL BY STAFF 2022-2023

PG AND RESEARCH DEPARTMENT OF MICROBIOLOGY

CATEGORY - II

(Extension and Co-curricular, Professional Development)



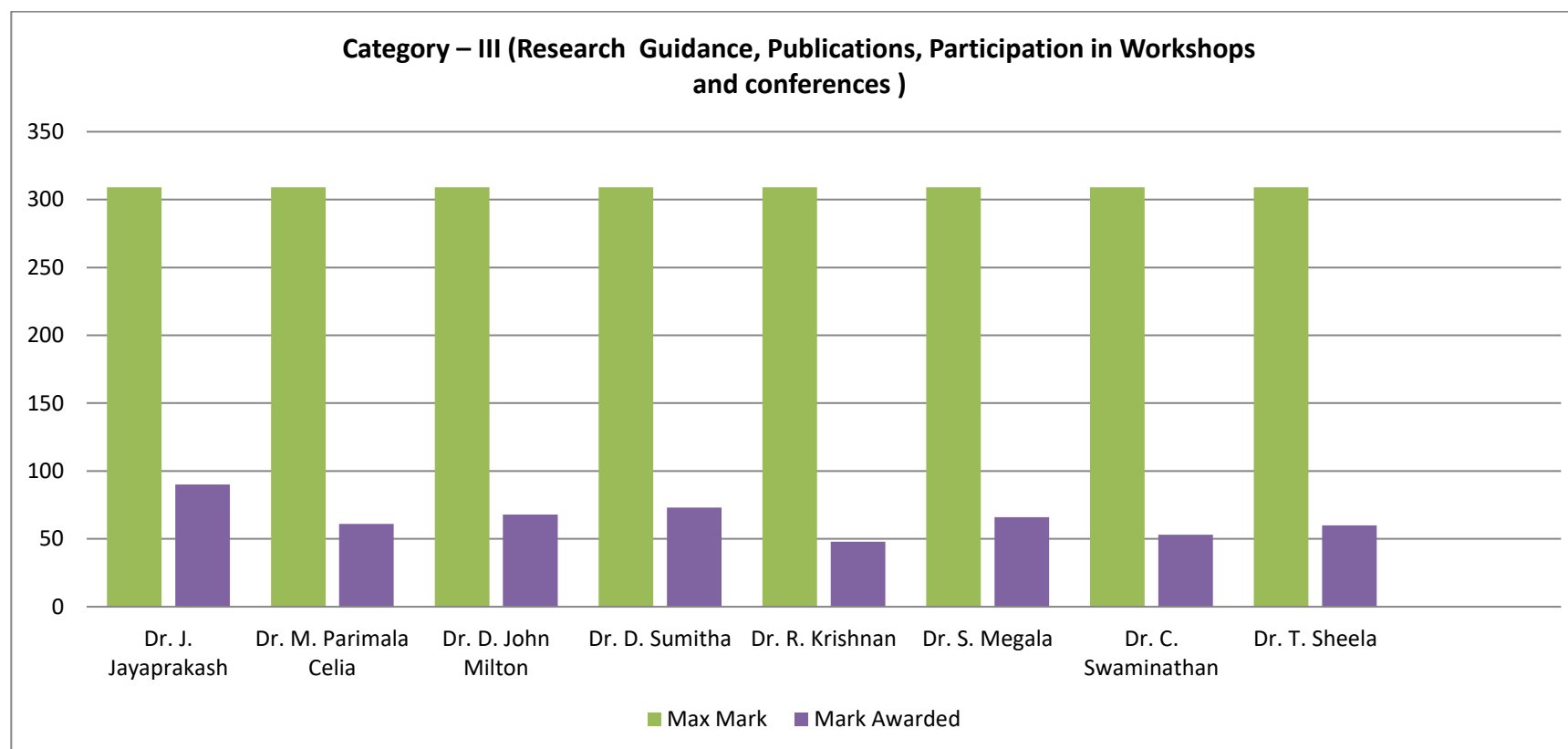
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PG AND RESEARCH DEPARTMENT OF MICROBIOLOGY

CATEGORY - III

(Research Guidance, Publications, Participation in Workshops and Conferences)



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PERFORMANCE SELF APPRAISAL BY STAFF 2022-2023

ACTION TAKEN

1. Addressed individual performance gaps by organizing targeted workshops focused on teaching methodologies and classroom management skills, enabling faculty to enhance their instructional effectiveness.
2. Conducted a comprehensive review of the course materials and encouraged faculty to update and refine their notes to align with recent advancements, improving the quality and relevance of content delivery.
3. Encouraged increased participation in research activities and publications by providing additional resources and setting up collaborative opportunities, which supported faculty in enhancing their research output.
4. Organized faculty development programs that emphasized professional growth, fostering skills in mentorship and academic support to improve overall student guidance.
5. Implemented periodic evaluations and feedback sessions to monitor progress, ensuring that faculty development initiatives had a sustained impact on teaching quality and professional achievements.


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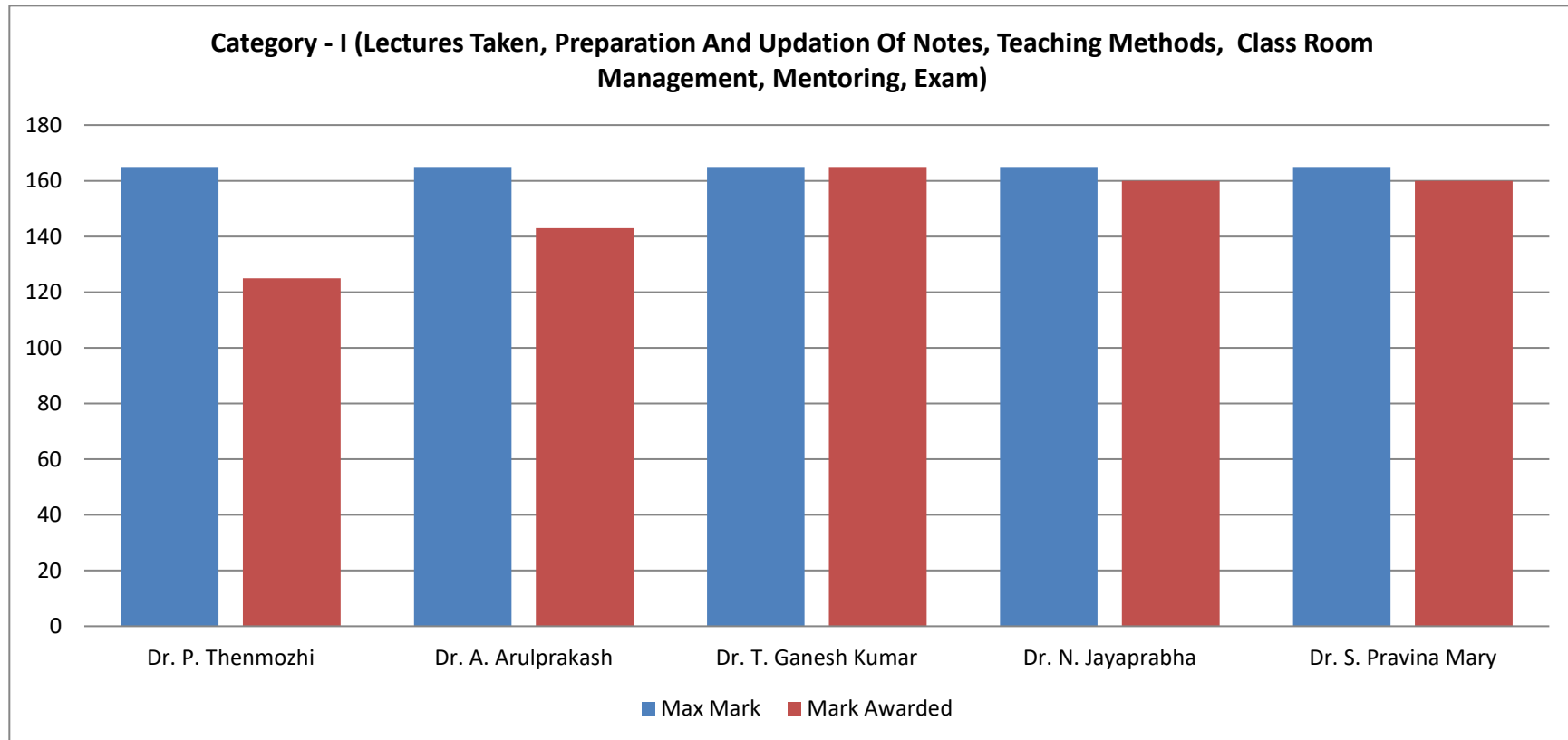
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PERFORMANCE SELF APPRAISAL BY STAFF 2022-2023

DEPARTMENT OF ZOOLOGY

CATEGORY - I

(Lectures Taken, Preparation And Updation of Notes, Teaching Methods, Class Room Management, Mentoring, Exam)

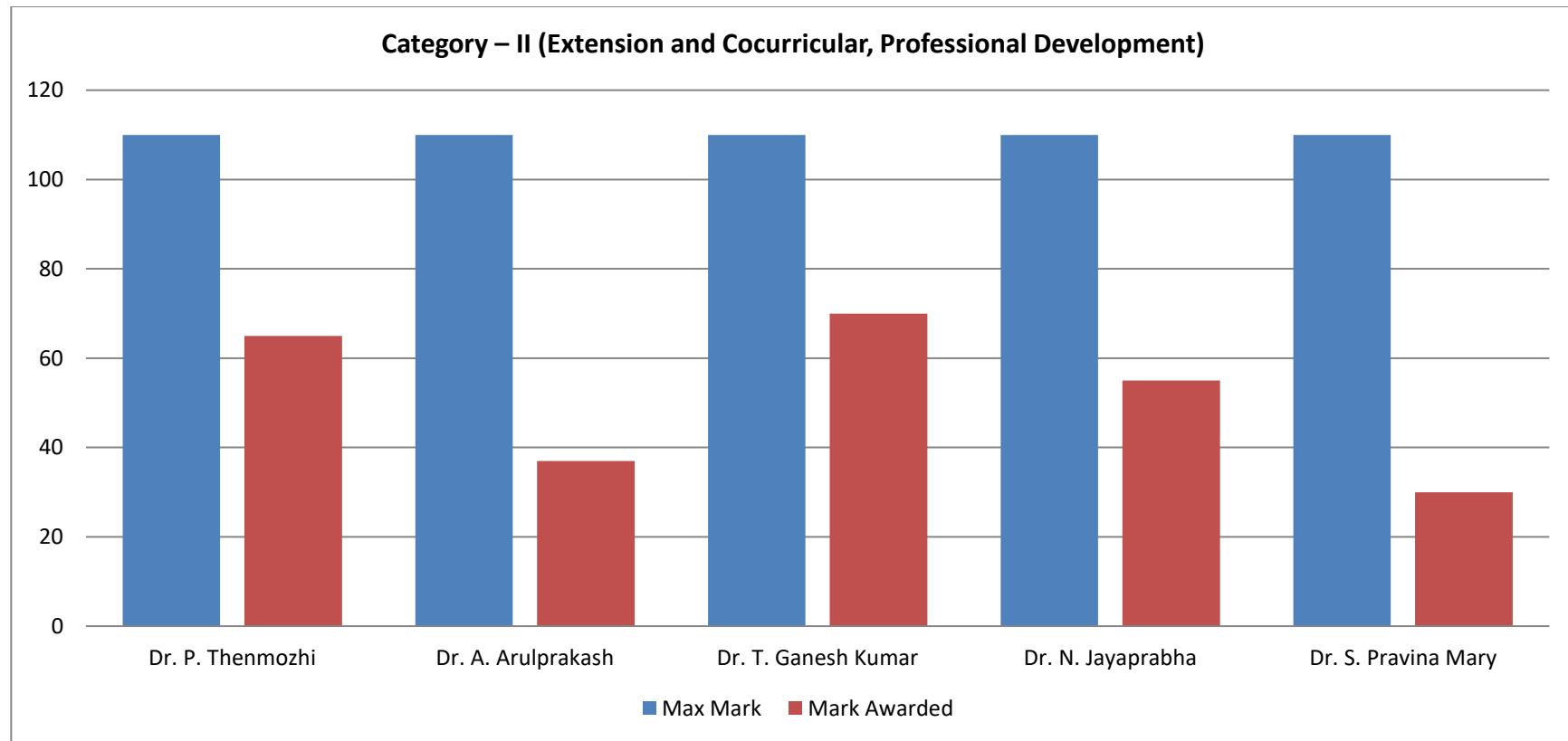


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PERFORMANCE SELF APPRAISAL BY STAFF 2022-2023

DEPARTMENT OF ZOOLOGY

**CATEGORY - II
(Extension and Co-curricular, Professional Development)**



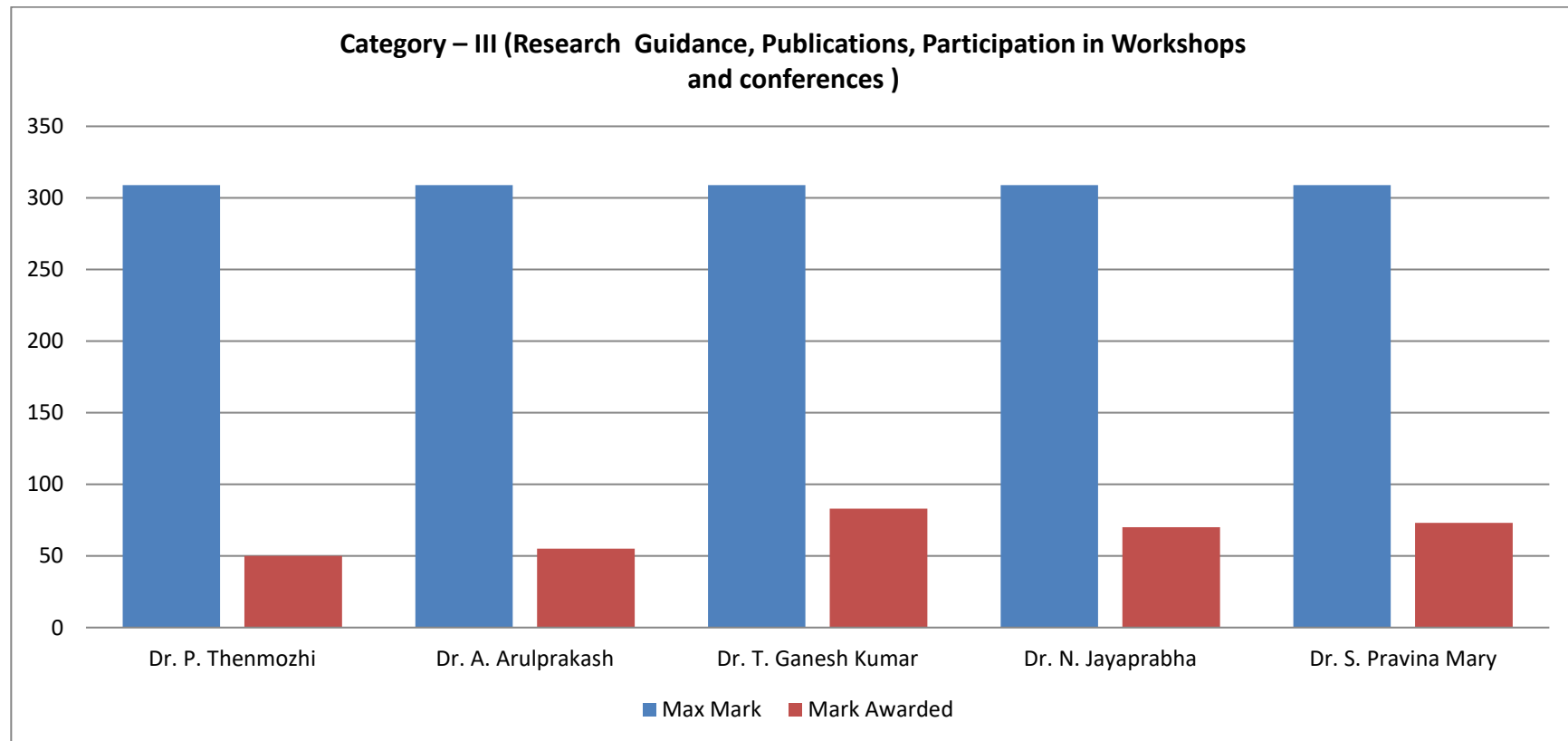
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DEPARTMENT OF ZOOLOGY

CATEGORY - III

(Research Guidance, Publications, Participation in Workshops and Conferences)



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PERFORMANCE SELF APPRAISAL BY STAFF 2022-2023

ACTION TAKEN

1. Improve lecture delivery and engagement by conducting workshops on innovative teaching methods and encouraging peer observations to share best practices.
2. Ensure regular updating of course materials by setting a schedule for faculty to review and update their notes each semester and providing resources for effective preparation.
3. Strengthen classroom management through training sessions on effective techniques and by sharing successful strategies among faculty members.
4. Enhance student support by establishing a mentoring program that pairs faculty with students and scheduling regular check-ins to monitor progress.
5. Increase faculty involvement in research and publications by setting up collaboration groups within the department and allocating dedicated time for research projects.



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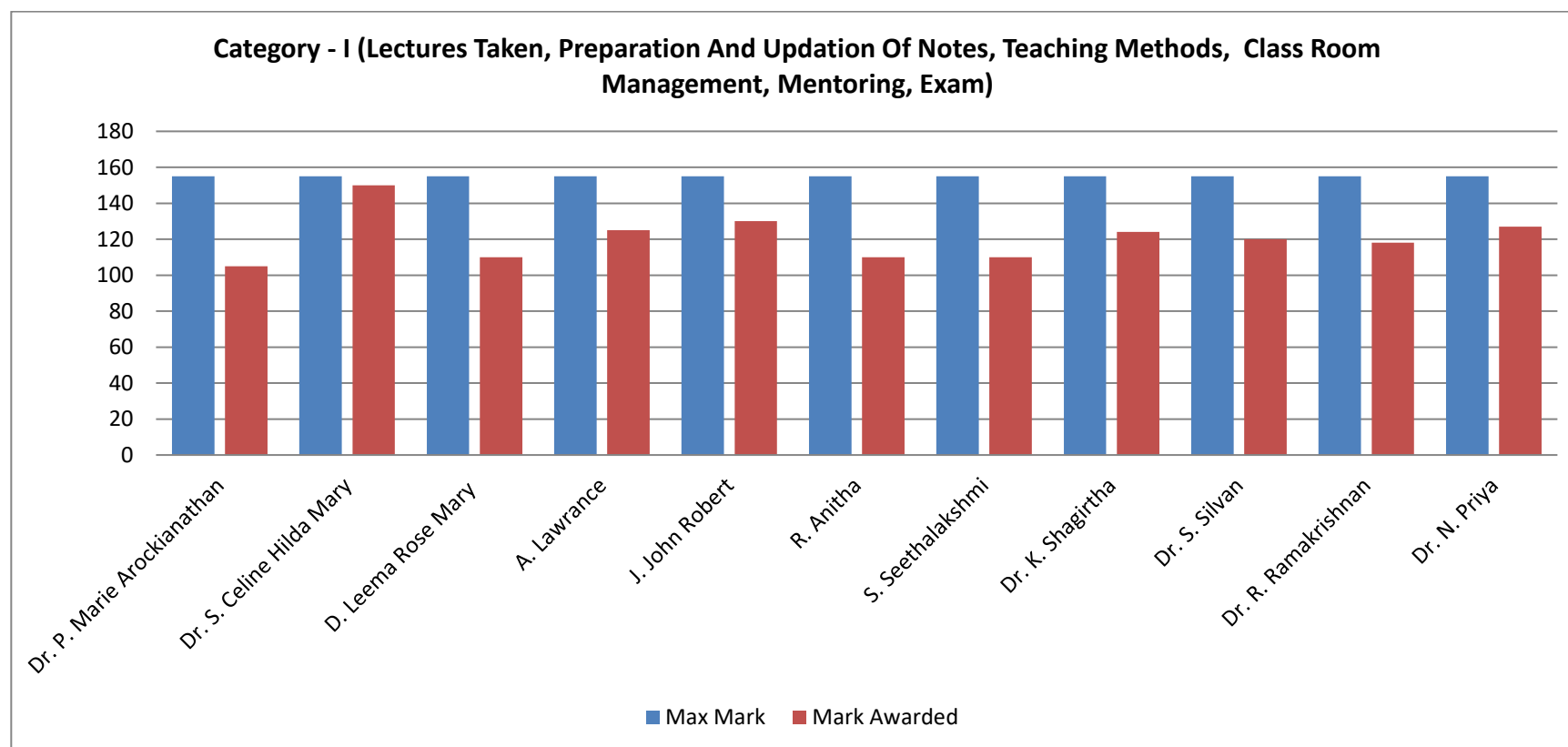
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PERFORMANCE SELF APPRAISAL BY STAFF 2023-2024

PG AND RESEARCH DEPARTMENT OF BIOCHEMISTRY

CATEGORY - I

(Lectures Taken, Preparation and Updation of Notes, Teaching Methods, Class Room Management, Mentoring, Exam)



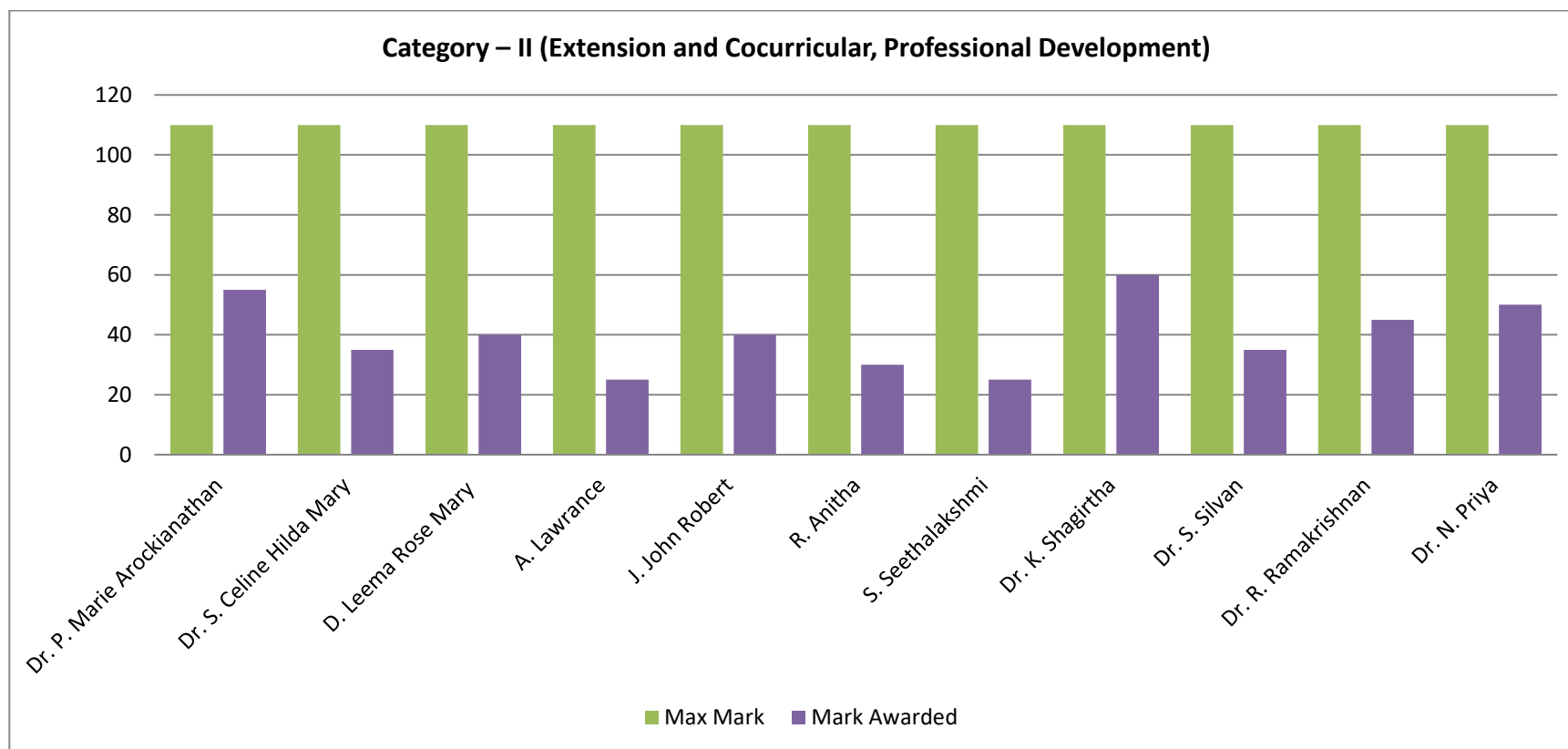
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PERFORMANCE SELF APPRAISAL BY STAFF 2023-2024

PG AND RESEARCH DEPARTMENT OF BIOCHEMISTRY

CATEGORY - II

(Extension and Co-curricular, Professional Development)



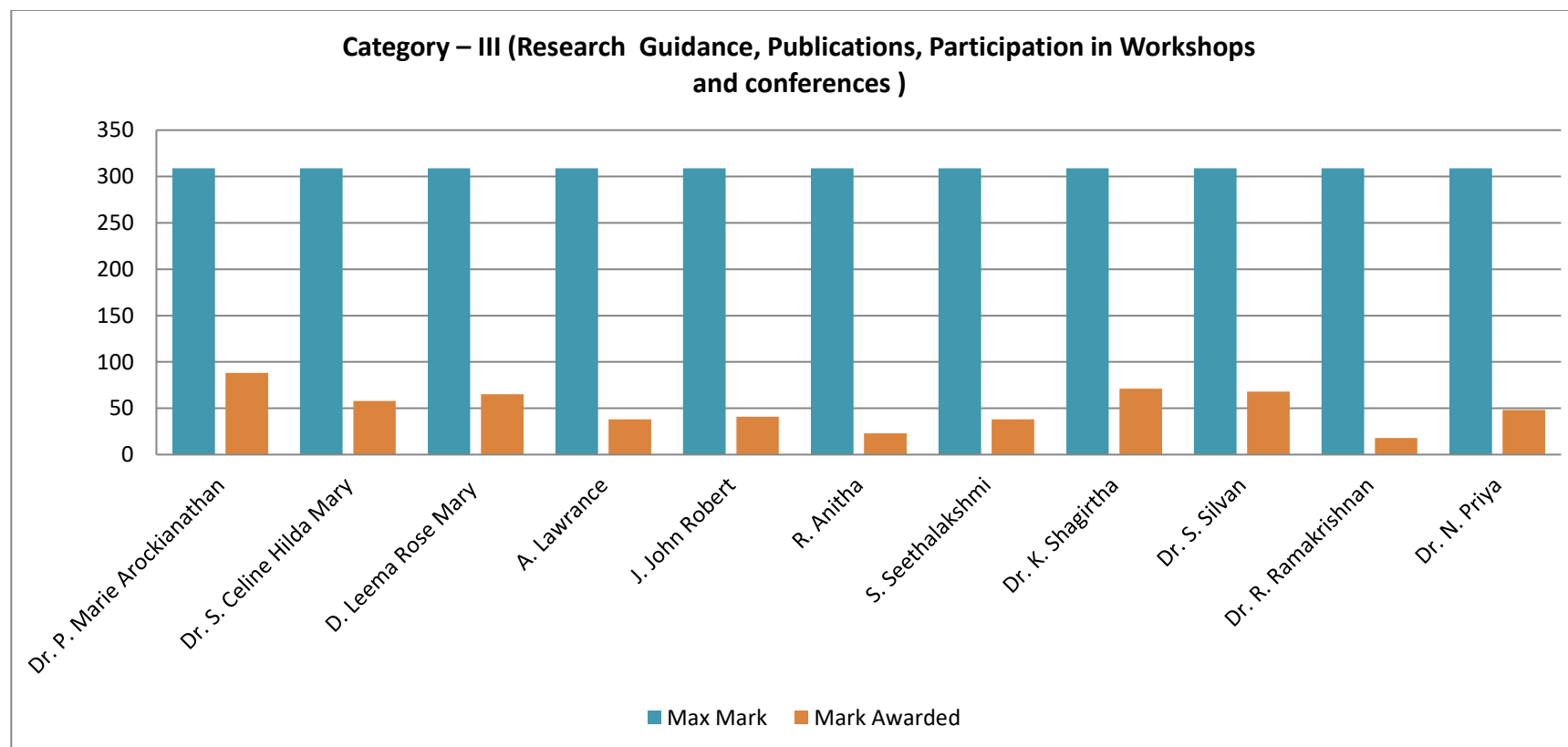
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PG AND RESEARCH DEPARTMENT OF BIOCHEMISTRY

CATEGORY - III

(Research Guidance, Publications, Participation in Workshops and Conferences)



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PERFORMANCE SELF APPRAISAL BY STAFF 2023-2024

ACTION TAKEN

1. Workshops on innovative teaching methods, such as active learning and flipped classrooms, were conducted to improve scores in teaching methods and classroom management.
2. Faculty were encouraged to regularly update their lecture materials and resources. Access to the latest research and industry trends was provided to boost scores in preparation and updation.
3. Faculty were motivated to engage in extension and cocurricular activities, such as community outreach and student mentoring programs, to enhance their involvement in Category II.
4. Incentives were offered to faculty to increase research output and publication. Research groups were established to foster collaboration, and mentorship was provided to those with lower research scores.
5. Faculty were supported in attending conferences, workshops, and skill development programs. Funds were allocated, and leave was granted for professional development, improving scores in both professional development and workshop participation.


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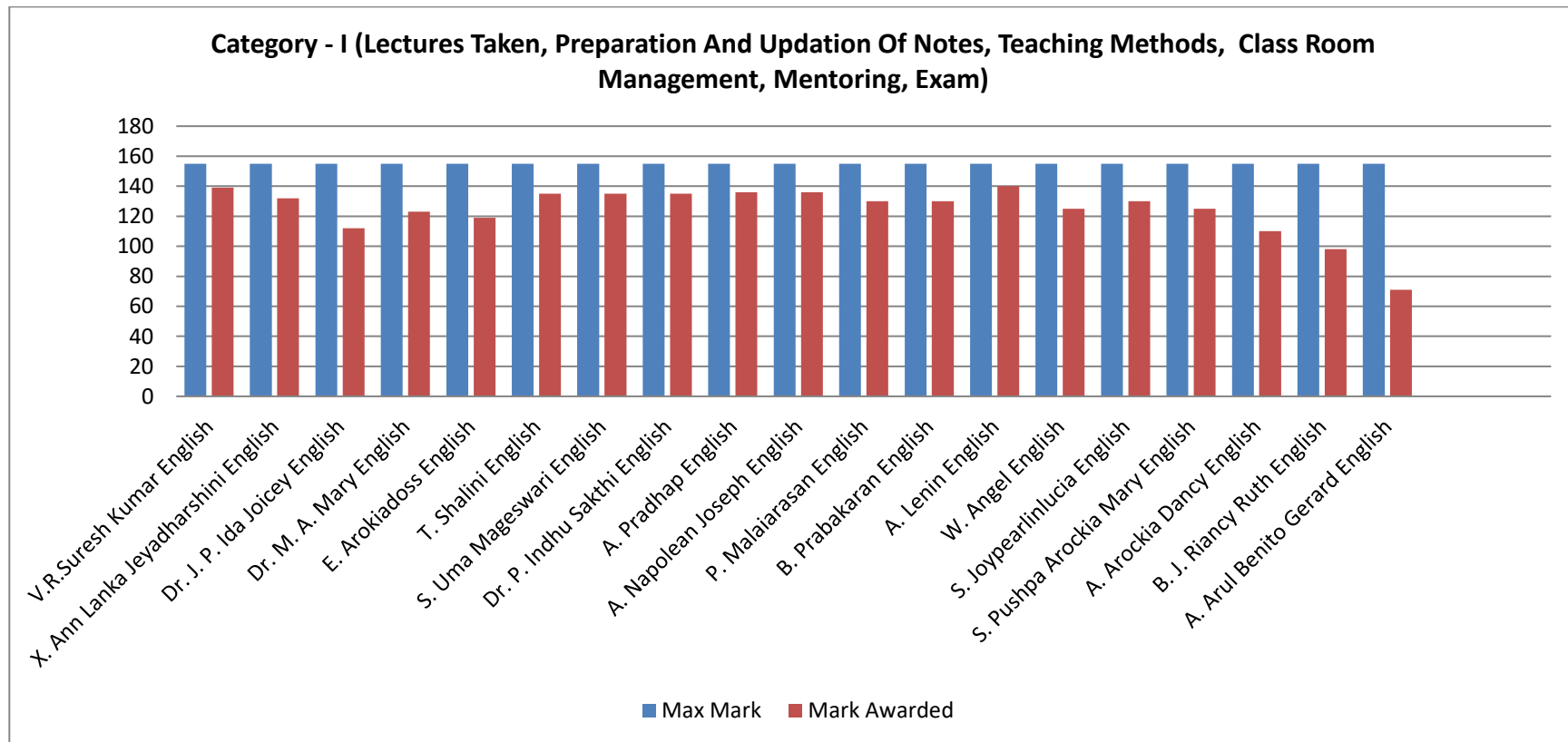
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PERFORMANCE SELF APPRAISAL BY STAFF 2023-2024

PG AND RESEARCH DEPARTMENT OF ENGLISH

CATEGORY - I

(Lectures Taken, Preparation and Updation Of Notes, Teaching Methods, Class Room Management, Mentoring, Exam)



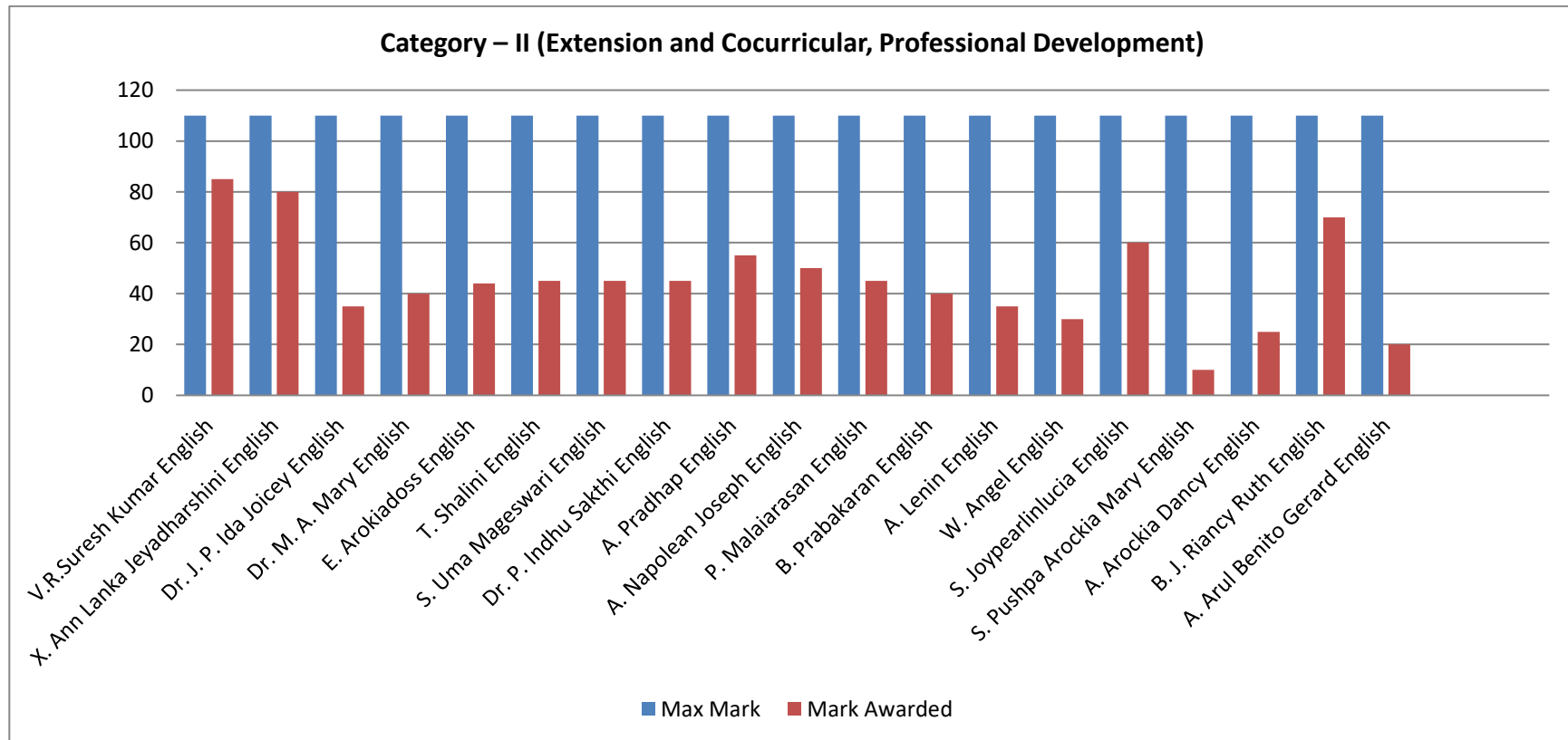
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PERFORMANCE SELF APPRAISAL BY STAFF 2023-2024

PG AND RESEARCH DEPARTMENT OF ENGLISH

CATEGORY - II

(Extension and Cocurricular, Professional Development)



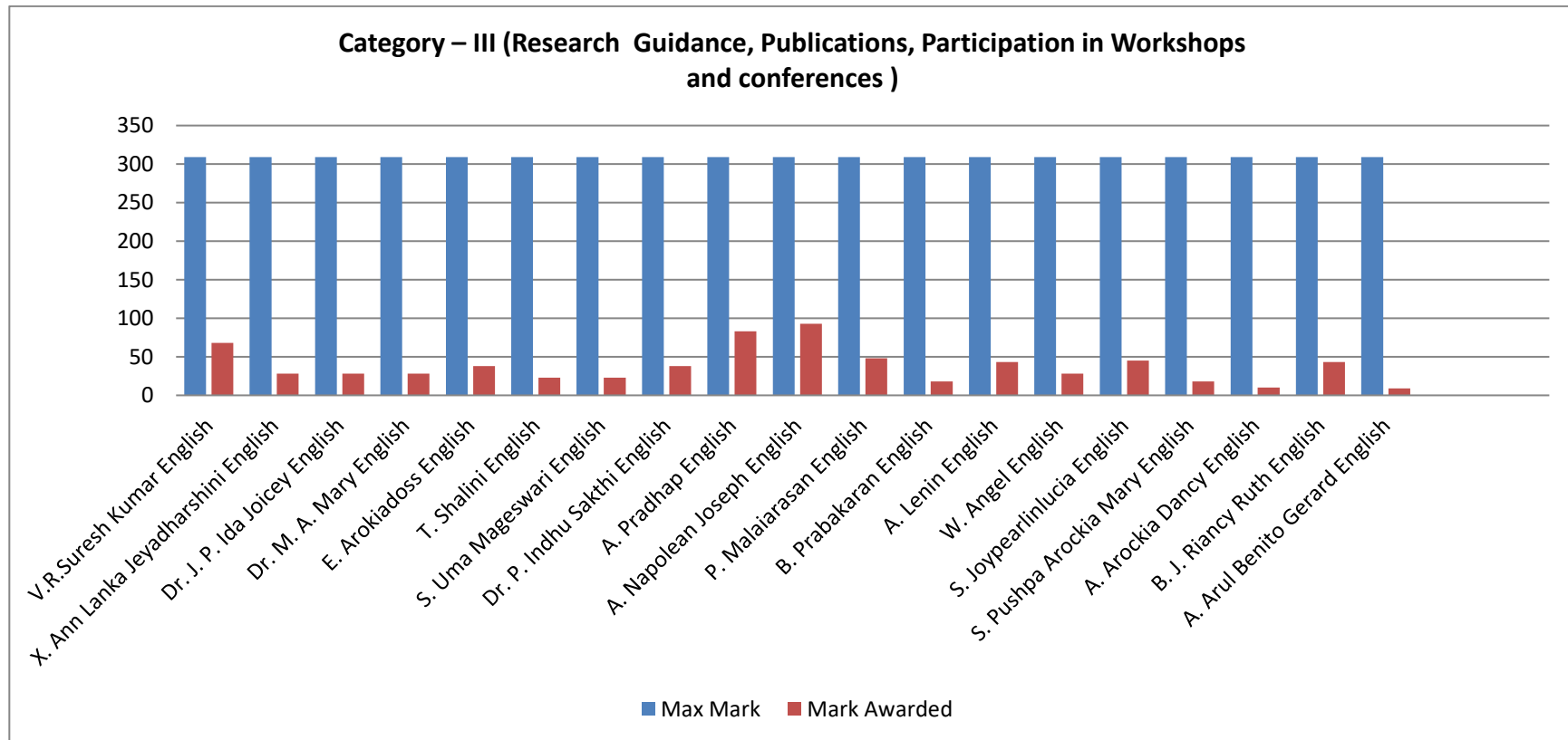
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PG AND RESEARCH DEPARTMENT OF ENGLISH

CATEGORY - III

(Research Guidance, Publications, Participation in Workshops and Conferences)



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PERFORMANCE SELF APPRAISAL BY STAFF 2023-2024

ACTION TAKEN

1. Faculty with low scores in "Professional Development" were encouraged to attend more workshops and certifications. This helped improve their teaching skills and stay updated with new trends.
2. The institution organized programs on research and publications. Collaborations with research bodies gave faculty more opportunities to engage in research and publish their work.
3. Faculty who scored low in "Mentoring" and "Classroom Management" received extra training. Peer mentoring was also introduced to help faculty share best practices.
4. More opportunities and funding were provided for attending workshops and conferences. Faculty who participated actively were recognized and rewarded.
5. Regular feedback from students and peers was collected. This feedback helped guide professional development and curriculum changes for continuous improvement.



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