



**St. Joseph's College of Arts & Science (Autonomous)**  
Cuddalore – 607 001, Tamil Nadu.

E-mail : joseco127998@gmail.com  
Website: www.sjctnc.edu.in



**PERFORMANCE BASED SELF-APPRAISAL FOR TEACHERS**

(PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING-UP THE FORMAT)

**INSTRUCTIONS**

1. Give score correctly, based on facts and evidences.
2. **ALL SCORING SHOULD BE SUPPORTED WITH OBJECTIVELY VERIFIABLE DOCUMENTS**; otherwise the marks will not be considered for final tabulation.
3. If necessary, please provide descriptive details in the remarks column.
4. You may use additional sheets if required. In case, you are providing descriptive details elsewhere, please specify the category and the serial number of the indicator.
5. In each category, there are several indicators. You may give marks to each indicator.
6. All indicators are pertaining to the academic year 2018-2019 only.
7. Marks scored will be recorded in Staff Service Register.
8. In each category, there is a maximum and a minimum score. The score requirement will vary based on years of experience of the faculty and Departments with M.Phil./PhD. Programmes and without M.Phil./PhD. Programmes will be treated separately.
9. If you require further clarifications, please contact the Manager.
10. Please return the filled-up format along with necessary documents to the Manager **on or before 15-04-2019**, failing which you will be disqualified from the appraisal.

Secretary

PART - I

GENERAL INFORMATION

1.	Name	S. UMA MAGESWARI
2.	Department	ENGLISH
3.	Current designation	ASST. PROFESSOR
4.	Date of joining the college	17-07-2013
5.	Your qualification at the time of joining	M.A., M.Phil.,
6.	Whether acquired any degree or fresh academic qualifications in the specified period	-
7.	If yes, give details	-
8.	Have you cleared NET/SLET/Ph. D (or other equivalents)	Pursuing Ph.d at Thiruvalluvar University
9.	If yes, year of obtaining the degree	-
10.	Mobile No.	[REDACTED]
11.	Email ID	[REDACTED]
12.	Employee ID No. (to be filled by the office)	13EMO17

*sh*  
13/4/19

Signature with Date

**PART - II**  
**ACADEMIC PERFORMANCE INDICATORS**

**Category - I**

**Teaching, Learning and Evaluation related Activities**

	Details	Score for Each Indicator	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
1.	<b>Lectures/Seminars/Practical/Tutorials/Contact classes taken.</b> (No score should be assigned if a teacher has taken less than 80% of the assigned classes. Maximum score is 10, if there is 100% performance).	Max. Score - 10	10	Seminar topics submitted	
2.	<b>Preparation &amp; Updation of notes</b>	Max. Score - 20			
2.1	Preparation and Updation of notes: (Sample notes shall be provided)	5	5	Provided Sample Notes	
2.2	Using college library (How many days in a month you visit college library / How many books borrowed)	5	5	Used Dept Library.	
2.3	Using INFLIBNET	5	5		
2.4	Personal Subscription of Journal	5	-		
3.	<b>Teaching Methods</b>	Max. Score - 25			
3.1	Power Point presentations/Multi Media (Provide CD)	5	5	Used language Lab.	
3.2	E-content developed (PDF / PPT / Videos Uploaded)	5	-		
3.3	Role Play / Story telling/Anecdotes (Date & class)	5	5		
3.4	Discussion (Date, class & Topic)	5	5		
3.5	Case Studies (Submit copies)	5	-		
4.	<b>Mentoring</b>	Max. Score - 20			
4.1	Special classes (for all the students) (Give details)	5	5	7-3-19-III C 14-3-19-III C	
4.2	Remedial classes (for weak students) (Give details)	5	5	Conducted daily test for weak students	
4.3	Personal attention towards weak / irregular students (Give details)	5	5	Personal Attention given (II A Eng)	
4.4	Discussion with parents (Give details - class / Name of the students)	5	5	II Eng A - All the students during Parent Teacher's Meeting.	

S.	Results (Take the average percentage of pass in all your subjects and score the marks. However, please provide the percentage of pass in all the subjects and classes you teach in detail)	Max. Score -			
5.1	80-100	10	10	(Average) 93.49	
5.2	60-79	8			
5.3	40-59	5			
5.4	<39	0			
6.	Exam Related Work	Max. Score - 15			
6.1	Invigilation (CIA duties, No. of duties x 2, Max. 10 Marks)	2	10	I & II CIA 24 duties (Both Sem)	
6.2	Valuation of answer scripts (Semester) (Give details)	5	5	Pondicherry University Answer Scripts.	

TOTAL SCORE OBTAINED		85	
Maximum Score			100
Minimum Score Required			40
Grade-D(Not Qualified)			<40
Grade-C			40-60
Grade-B			61-80
Grade-A			81-100

  
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 Signature with Date

**Category - II**

**Co-curricular, Extension and Professional Development Related Activities**

	Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
1.	<b>Extension and Co-curricular &amp; Field-Based Activities &amp; Contribution to the Life and Management of the College</b>		<b>100</b>			
1.1	Students and staff related socio-cultural and sports programmes / Contribution to corporate life in college through meetings, subject related events	5	10	10	Sports Day & All College Celebrations	
1.2	Campus publications (departmental level or college level) / Publication of articles in newspapers, magazines or other publications, radio/TV talk, etc.	5 marks per publication activity	10	10	VSL International Conference & BJC Journal	
1.3	Committees/individual responsibilities or initiatives concerned with any aspect of departmental or college management such as campus development, students' welfare organizations, etc.	5	10	10	Fine Arts & VSL	
1.4	Responsibility for or participation /individual initiatives for student welfare	5	10	-		
1.5	International conference/ training (Convener/Organizing secretary)	15	15	-		
1.6	International conference/ training (member of the Organizing Committee)	10	10	-		
1.7	National/regional conference/ training (Convener/Organizing secretary)	10	10	-		
1.8	National/regional conference/ training (member of the Organizing Committee)	5	5	5	Mirror '19 Member of Organizing Committee	
1.9	Extension activities carried out (a) (Minimum 5 days, need not be continuous) Or For In-charges of VSL and Other Supporting services	5	20	5	Stadium Cleaning.	
	(b) Extension activities carried out (Minimum 5 days, need not be continuous) For others	10	20	-		
2.	<b>Professional Development Related Activities</b>		<b>100</b>			
2.1	Course co-ordinator in Diploma programmes	20	20	-		
2.2	Course co-ordinator in certificate programmes	10	10	-		
2.3	Membership in profession related committees (Academic / Non-academic) at district, state and national level / University level	5	10	-		

2.4	Invited talk / Guest lecture delivered in other institutions	10	20	-		
2.5	Chair person in Seminar Conferences organised by other institutions	10	10	-		
2.6	Awards received within the institution	5	5	-		
2.7	Awards given by other academic institutions / NGOs	10	10	-		
2.8	Awards given by Government agencies	15	15	-		
<b>TOTAL SCORE OBTAINED</b>					<b>40</b>	
<b>Maximum Score</b>						<b>200</b>
<b>Minimum Score Required</b>						<b>50</b>
<b>Grade-D(Not Qualified)</b>						<b>&lt; 50</b>
<b>Grade-C</b>						<b>51 - 100</b>
<b>Grade-B</b>						<b>101 - 150</b>
<b>Grade-A</b>						<b>151 - 200</b>

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Category- III

Research & Academic Contributions

	Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
<b>1.</b>	<b>Research Guidance</b>		<b>50</b>			
1.1	Ph. D (Degree Awarded only)	10 marks per candidate	20	-		
1.2	M. Phil (Degree Awarded only)	5 marks per candidate	10	-		
1.3	PG Projects	3 marks per candidate	6	-		
1.4	UG Projects	2 marks per candidate	4	-		
1.5	Part of any research activities / projects of the department (not funded)	5	10	-		
<b>2.</b>	<b>Publications</b>		<b>110</b>			
2.1	Research papers published in Journals with Impact Factor (Clarivate) / Scopus indexed	20 marks per publication	40	20	A Paper published in Bodhi, Nov, 18	
2.2	Research papers published in Refereed / UGC listed Journals	15 marks per publication	30	5		
2.3	Research papers published in proceedings having ISBN/ISSN numbers	10 marks per publication	20			
2.4	Publications of books with ISBN No.	10 marks per publication	10			
2.5	Publications of chapter in books with ISBN No.	5 marks per publication	5			
2.6	Preparation of study material	5 marks per publication	5			
<b>3.</b>	<b>Participation in Workshops/Conferences</b>		<b>70</b>			
3.1	Participation in subject associations, conferences, seminars with paper presentation (Self)	10 marks per paper presentation	20	20	Mangalagiri Karanth College, Madurai, VSL, 18	20
3.2	Participation in subject associations, conferences, seminars, workshops without paper presentation	5 marks per participation	10			
3.3	Participation in refresher courses, methodology workshops, training programmes, faculty development programmes, and any similar programs either in college or outside (Less than 5 days - 5 marks; More than 5 days - 10 marks)	5/10	10	-		



3.4 (a) Or	Research Collaboration with external agencies / Consultancy (Remunerative through College account)	15	30	—	
3.4 (b)	Consultancy (Non - Remunerative)	10	20	—	
3.5	Funded Projects (As investigator)	Intramural 10 Marks; External funding 20 Marks	20	—	
TOTAL SCORE OBTAINED				40	
Maximum Score					250
Minimum Score Required					60
Grade-D (Not Qualified)					<60
Grade-C					61-120
Grade-B					121-180
Grade-A					181-250

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Signature with Date

Any other relevant information you would like to provide related to academic, research and extra-curricular activities.

\* Pursuing Ph.d (Part-Time) at Thiruvalluvar University under the guidance of Mrs. Kulandai Terese Fatima, Associate Prof, C. KNC, Cuddalore.

\* Trying to clear NET/SET.

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6. All indicators are pertaining to the academic year ..... only.
7. Marks scored will be recorded in Staff Service Register.
8. In each category, there is a maximum and a minimum score. The score requirement will vary based on years of experience of the faculty and Departments with M.Phil./PhD. Programmes and without M.Phil./PhD. Programmes will be treated separately.
9. If you require further clarifications, please contact the Manager.
10. Please return the filled-up format along with necessary documents to the Manager **on or before 31-03-2021**, failing which you will be disqualified from the appraisal.

Secretary

PART - I

GENERAL INFORMATION

1.	Name	Dr. R. SUDAROLI.
2.	Department	History
3.	Current designation	Assistant Professor.
4.	Date of joining the college	13.06.2018
5.	Your qualification at the time of joining	M.A., Ph.D.,
6.	Whether acquired any degree or fresh academic qualifications in the specified period	No -
7.	If yes, give details	No -
8.	Have you cleared NET/SLET/Ph. D (or other equivalents)	Yes, Ph.D.,
9.	If yes, year of obtaining the degree	2016.
10.	Mobile No.	[REDACTED]
11.	Email ID	[REDACTED]
12.	Employee ID No. (to be filled by the office)	18EM003.

*Dr. R. Sudaroli*  
Signature with Date

**PART - II**  
**ACADEMIC PERFORMANCE INDICATORS**

**Category - I**

**Teaching, Learning and Evaluation related Activities**

	Details	Score for Each Indicator	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
1.	<b>Lectures/Seminars/Practical/Tutorials/Contact classes taken.</b> <i>(No score should be assigned if a teacher has taken less than 80% of the assigned classes. Maximum score is 10, if there is 100% performance).</i>	Max. Score - 10	10		
2.	<b>Preparation &amp; Updation of notes</b>	Max. Score - 20	15		
2.1	Preparation and Updation of notes: <i>(Sample notes shall be provided)</i>	5	5		
2.2	Using college library <i>(How many days in a month you visit college library / How many books borrowed)</i>	5	5		
2.3	Using INFLIBNET	5	5		
2.4	Personal Subscription of Journal	5	NIL		
3.	<b>Teaching Methods</b>	Max. Score - 25	25		
3.1	Power Point presentations/Multi Media <i>(Provide CD)</i>	5	5	-	
3.2	E-content developed (PDF / PPT / Videos Uploaded)	5	5	-	
3.3	Role Play / Story telling/Anecdotes <i>(Date &amp; class)</i>	5	5	-	
3.4	Discussion <i>(Date, class &amp; Topic)</i>	5	5		
3.5	Case Studies <i>(Submit copies)</i>	5	5		
4.	<b>Mentoring</b>	Max. Score - 20	20		
4.1	Special classes (for all the students) <i>(Give details)</i>	5	5		
4.2	Remedial classes (for weak students) <i>(Give details)</i>	5	5		
4.3	Personal attention towards weak / irregular students <i>(Give details)</i>	5	5		
4.4	Discussion with parents <i>(Give details - class / Name of the students)</i>	5	5		

5.	<b>Results</b> (Take the average percentage of pass in all your subjects and score the marks. However, please provide the percentage of pass in all the subjects and classes you teach in detail)	Max. Score - 10		
5.1	80-100	10	10	
5.2	60-79	8		
5.3	40-59	5		
5.4	<39	0		
6.	<b>Exam Related Work</b>	Max. Score - 15		
6.1	Invigilation (CIA duties, No. of duties x 2, Max. 10 Marks)	2	10	
6.2	Valuation of answer scripts (Semester) (Give details)	5	5	

<b>TOTAL SCORE OBTAINED</b>	95	100
Maximum Score		100
Minimum Score Required		40
Grade-D(Not Qualified)		<40
Grade-C		40-60
Grade-B		61-80
Grade-A		81-100

*Dr. R. Srinivas*

Signature with Date

**Category - II**

**Co-curricular, Extension and Professional Development Related Activities**

	Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
	<b>Extension and Co-curricular &amp; Field-Based Activities &amp; Contribution to the Life and Management of the College</b>		100	30		
1	Students and staff related socio-cultural and sports programmes / Contribution to corporate life in college through meetings, subject related events	5	10	5		
2	Campus publications (departmental level or college level) / Publication of articles in newspapers, magazines or other publications, radio/TV talk, etc.	5 marks per publication activity	10	-		
3	Committees/individual responsibilities or initiatives concerned with any aspect of departmental or college management such as campus development, students' welfare organizations, etc.	5	10	5		
4	Responsibility for or participation /individual initiatives for student welfare	5	10	5		
5	International conference/ training (Convenor/Organizing secretary)	15	15	5		
6	International conference/ training (member of the Organizing Committee)	10	10	-		
7	National/regional conference/ training (Convenor/Organizing secretary)	10	10	10		
8	National/regional conference/ training (member of the Organizing Committee)	5	5	-		
9	Extension activities carried out (Minimum 5 days, need not be continuous)	5	20	-		
a)	For In-charges of VSL and Other Supporting services					
b)	Extension activities carried out (Minimum 5 days, need not be continuous) For others	10	20	-		
2.	<b>Professional Development Related Activities</b>		100	25		
2.1	Course co-ordinator in Diploma programmes	20	20	20		
2.2	Course co-ordinator in certificate programmes	10	10	-		
2.3	Membership in profession related committees (Academic / Non-academic) at district, state and national level / University level	5	10	5		

2.4	Invited talk / Guest lecture delivered in other institutions	10	20	-	
2.5	Chair person in Seminar Conferences organised by other institutions	10	10	-	
2.6	Awards received within the institution	5	5	-	
2.7	Awards given by other academic institutions / NGOs	10	10	-	
2.8	Awards given by Government agencies	15	15	-	
<b>TOTAL SCORE OBTAINED</b>					<b>55</b>
<b>Maximum Score</b>					
<b>Minimum Score Required</b>					
<b>Grade-D(Not Qualified)</b>					
<b>Grade-C</b>					
<b>Grade-B</b>					
<b>Grade-A</b>					

*Dr. [Signature]*  
Signature with Dr.

**Category- III**

**Research & Academic Contributions**

Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
<b>Research Guidance</b>		50	-		
Ph. D (Degree Awarded only)	10 marks per candidate	20	-		
M. Phil (Degree Awarded only)	5 marks per candidate	10	-		
PG Projects	3 marks per candidate	6	-		
UG Projects	2 marks per candidate	4	-		
Part of any research activities / projects of the department (not funded)	5	10	-		
<b>Publications</b>		110	40		
1 Research papers published in Journals with <b>Impact Factor</b> (Clarivate) / Scopus indexed	20 marks per publication	40	-		
2 Research papers published in <b>Refereed</b> / UGC listed Journals	15 marks per publication	30	30		
3 Research papers published in <b>proceedings</b> having ISBN/ISSN numbers	10 marks per publication	20	10		
4 Publications of books with ISBN No.	10 marks per publication	10	-		
5 Publications of chapter in books with ISBN No.	5 marks per publication	5	-		
6 Preparation of study material	5 marks per publication	5	-		
<b>Participation in Workshops/Conferences</b>		70	40		
1 Participation in subject associations, conferences, seminars with paper presentation (Self)	10 marks per paper presentation	20	20		
2 Participation in subject associations, conferences, seminars, workshops without paper presentation	5 marks per participation	10	10		
3 Participation in refresher courses, methodology workshops, training programmes, faculty development programmes, and any similar programs either in college or outside (Less than 5 days - 5 marks; More than 5 days - 10 marks)	5/10	10	10		



3.4 (a) Or	Research Collaboration with external agencies / Consultancy (Remunerative through College account)	15	30	—	
3.4 (b)	Consultancy (Non - Remunerative)	10	20	—	
3.5	Funded Projects (As investigator)	Intramural 10 Marks; External funding 20 Marks	20	—	
<b>TOTAL SCORE OBTAINED</b>				<b>80</b>	
<b>Maximum Score</b>					
<b>Minimum Score Required</b>					
<b>Grade-D (Not Qualified)</b>					
<b>Grade-C</b>					
<b>Grade-B</b>					
<b>Grade-A</b>					

Signature with Date

**Any other relevant information you would like to provide related to academic, research and extra-curricular activities.**

**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (Autonomous)  
CUDDALORE-1****PERFORMANCE BASED SELF-APPRAISAL FOR TEACHERS**

(PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING-UP THE FORMAT)

**INSTRUCTIONS**

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2. **ALL SCORING SHOULD BE SUPPORTED WITH OBJECTIVELY VERIFIABLE DOCUMENTS**; otherwise, the marks will not be considered for final tabulation.
3. If necessary, use additional sheets in case, you are providing descriptive details elsewhere, please specify the category and the serial number of the indicator.
4. In each category, there are several indicators. You may give marks to each indicator.
5. In each category, there is a maximum and a minimum score.
6. All indicators are pertaining to the academic year 2021-2022 only.
7. Marks scored will be recorded in Staff Service Register.
8. If you require further clarifications, please contact the Fr. Dean.
9. Please return the filled-up format along with necessary documents to the Dean Office **on or before 28-11-2022**; failing which you will be disqualified from the appraisal.

**Secretary**

PART - I

GENERAL INFORMATION

17.  
18

1.	Name	Dr. A. Annammal
2.	Department	TAMIL
3.	Designation	ASST. PROF
4.	Date of joining the college	4.8.1998
5.	Your qualification at the time of joining	MA; MED; MPhil
6.	Whether acquired any degree or fresh academic qualifications after joining the college	Ph.D
7.	If yes, give details	Parttime சி.பி.சி. மண்ணை கிராமியக் கல்வித் திட்டம் - மண்ணை கல்வி. பரப்பல் கல்வித் திட்டத்தின் கீழ்
8.	Have you cleared NET/SLET/Ph.D. (or other equivalents)	NIL
9.	If yes, year of obtaining the degree	நவம்பர் - 2010
10.	Mobile No.	[REDACTED]
11.	Email ID	[REDACTED]
12.	Employee ID No.	98EM093
13.	No. of Papers published	NIL
14.	Citation Index	NIL
15.	h-Index	NIL
16.	i-10 index	NIL

17.	Books / Chapters published	-
18.	Awards if any (2021-2022)	Yes
19.	Scopus ID	<del>None</del> 27annemary@gmail.com
20.	ORCID	<del>None</del> of <a href="https://orcid.org/0009-0002-8153-5273">https://orcid.org/0009-0002-8153-5273</a>
21.	Researcher ID	27annemary@gmail.com
22.	Google Scholar ID	27annemary@gmail.com
23.	Reviewer in journals (Mention if any)	Nil
24.	Any other talents (Yoga, Games, Typing (Tamil & English), Video making, Keyboard (Music) etc.,	Yoga, Games

**Posts held / holding after appointment in this institution:**

Responsibility / Post	Date: DD/MM/YYYY	
	From	To
NSS - Programme officer	2005	Till

**Orientation (OC) / Refresher (RC) / Short-term Courses (STC) / FDPs attended (Online, Offline or Hybrid)**

Title of the Course	Course(s) Attended OC / RC / STC / FDP	Name of Organizer and Place	Duration	
			From	To
Identifying & documentation of overseas Tamil diaspora community	FDP	Tamil University, Thanjavur	12/6/21	18/6/21
நாடுவெளியிலுள்ள தமிழர்கள் - கண்டல் அறிவிப்பு விழா/கலந்துரையி	RC	Kappagam Academy of higher education, Coimbatore	15/6/21	6/7/21
Higher education for 21 <sup>st</sup> century	FDP	Geetha Jeevan college, Thoothukudi	18/6/21	-
ICT tool for E-content making	FDP	St. Joseph college, Cuddalore	26/7/21	28/7/21
Scopus/ web of science journals	FDP	St. Joseph's college, Cuddalore	22/11/21	26/11/21
Corporate training enabled services	FDP	St. Joseph college, Cuddalore	6/12/21	-
Philosophy & power of higher education	FDP	St. Joseph college, Cuddalore	23/4/22	-

Signature with Date  
27/09/22

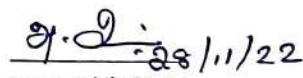
**PART - II**  
**ACADEMIC PERFORMANCE INDICATORS**

**Category - I**

**Teaching, Learning and Evaluation related Activities**

Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
<b>1. Lectures/Seminars/Practical/Tutorials/Contact classes taken.</b> (No score should be assigned if a teacher has taken less than 80% of the assigned classes. Maximum score is 15, if there is 100% performance).		15	15		
<b>2. Preparation &amp; Updation of notes</b>		30			
2.1 Preparation of notes: Using text books (Sample notes shall be provided)	5	5	5	செய்துள்ள புத்தகங்கள் நotes	
2.2 Other resource books (Names of books referred shall be provided)	5		5	பொது நூல்கள் உள்ளடக்கம்	
2.3 Internet (College Library) (Infibnet/SAJ/Indianjournal.com/ tamil.vu.org)	5		5	College library Tamil vu.org	
2.4 Using college library (How many days in a month you visit college library)	5		5	College library	
2.5 Using other libraries (Name of libraries you visit)	5		5 Central Library		
2.6 Updation of notes every semester (Explain)	5		Yes 5	4862336 புத்தகங்கள் உள்ளடக்கம்	
<b>3. Teaching Methods</b>		55			
3.1 Chalk & Talk (Explain)	5		Yes 5	பொது நூல்கள் உள்ளடக்கம்	
3.2 Power Point presentations/Multi Media (Provide CD)	5		Nil		
3.3 Seminars (Date & class)	5		5	24/03/22	
3.4 Role Play (Date & class)	5		Nil		
3.5 Discussion (Date & class)	5		5	2/03/22	
3.6 Workshops (Date & class)	5		5	பொது நூல்கள் உள்ளடக்கம்	18/02/22
3.7 Case Studies (Submit copies)	5		Nil		
3.8 Bridge Courses (Give details)	5		5		
3.9 Innovation in Teaching / Learning introduced / adopted	5		Nil		
3.10 E-content for existing courses / Contents for MOOCs developed	5		5		
3.11 Other forms (specify)	5		Nil		
<b>4. Classroom Management</b>		20			
4.1 Discipline (Give details)	5		5		
4.2 Story telling/Anecdotes (Give details)	5		5	பொது நூல்கள் உள்ளடக்கம்	

4.3	Interaction/participation by students (Give details)	5		5	TIHED, IABP I CAD B, III BA Tamil
4.4	Any other activities to create interest among students (Give details)	5		5	செயல்பாடுகள் வழங்கியிருக்கிறீர்கள்
5.	<b>Mentoring</b>		15		
5.1	Special classes/remedial classes for slow learners (Give details)	5		5	TIHED, III BA Tamil
5.2	Personal attention (Give details)	5		5	
5.3	Discussion with parents (Give details)	5		5	I CAD B of 2. Students
6.	<b>Results</b> (Take the average percentage of pass in all your subjects and score the marks. However, please provide the percentage of pass in all the subjects and classes you teach in detail on the reverse side of this page)		10		
6.1	80-100	10		10	
6.2	60-79	8		-	
6.3	40-59	5		-	
6.4	20-39	0		-	
6.5	10-19	0		-	
6.6	0-9	0		-	
7.	<b>Exam Related Work (Both Semester &amp; CIA)</b>		20		
7.1	Invigilation (Give details)	5		5	} சரியான அளவு கவனம் கொடுக்கப்படுகிறது
7.2	Valuation of answer scripts / CIA / Semester Exam (Give details)	5		5	
7.3	Quiz through ERP Online exam / Hybrid (Give details)	5		Nil	
7.4	Any other duties related to examination (Give details)	5		Nil	
<b>TOTAL SCORE OBTAINED</b>				130	
<b>Maximum Score</b>					165
<b>Minimum Score Required</b>					60
<b>Grade-E (Not Qualified)</b>					<60
<b>Grade-D</b>					60-74
<b>Grade-C</b>					75-90
<b>Grade-B</b>					91-129
<b>Grade-A</b>					>135

  
 Signature with Date 28/11/22

**Category - II**

**Co-curricular, Extension and Professional Development Related Activities**

Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
<b>1. Extension and Co-curricular &amp; Field-Based Activities &amp; Contribution to the Life and Management of the College</b>		20	20	Sheet II NSS students special camp	
1.1 Students and staff related socio-cultural and sports programmes, Department publications, Internship, field visit (departmental level or college level).	5		5		
1.2 Contribution to corporate life in college through meetings, subject related events, articles in college magazine, etc.	5		5		
1.3 Committees/individual responsibilities or initiatives concerned with any aspect of departmental or college management such as college magazine, sports & games committee, campus development, library committee, students' welfare organizations, etc. / SLP (NSS, NCC, ... Coordinator in other clubs)	5		5		
1.4 Responsibility for or participation in committees/individual initiatives for student welfare, counselling and discipline.	5		5		
International conference / training programme (Convenor/Organizing secretary/ other responsibility)	10	20			
1.5 National/regional conference / training programme (Convenor/Organizing secretary/ other responsibility)	5	15			
International conference / training programme (member of the Organizing Committee/ other responsibility)	5	15	5	8000000 Urnj (online)	
1.6 National/regional conference / training programme (member of the Organizing Committee/ other responsibility)	5	10	Nil		
1.7 Coordinator in diploma courses / certificate courses / value added courses	5	10	Nil		
1.8 Teaching Faculty in diploma courses / certificate courses / value added courses	5	10	10	Value added course class/Room	
<b>2. Professional Development Related Activities</b>					
2.1 Membership in profession related committees at district, state and national level	5	10	10	എന്നിങ്ങിനെ എന്നിങ്ങിനെ എന്നിങ്ങിനെ	
<b>TOTAL SCORE OBTAINED</b>			<b>65</b>	എന്നിങ്ങിനെ	
<b>Maximum Score</b>					<b>110</b>
<b>Minimum Score Required</b>					<b>44</b>
<b>Grade-E (Not Qualified)</b>					<b>&lt;44</b>
<b>Grade-D</b>					<b>44-54</b>
<b>Grade-C</b>					<b>55-66</b>
<b>Grade-B</b>					<b>67-88</b>
<b>Grade-A</b>					<b>&gt;88</b>

28/11/22

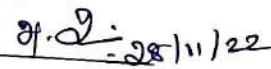
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**Category- III**  
**Research & Academic Contributions**

	Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
1.	<b>Research Guidance</b>		39			
1.1	Ph. D (Degree Awarded)	7 marks per candidate	14	—		
1.2	Ph. D (Thesis Submitted)	5 marks per candidate	10	—		
1.3	Guide for sponsored student project	5 marks per Candidate	5	—		
1.4	Part of any research activities/community projects of the department	5 marks per project	10	10	Four Students - 4	
2.	<b>Publications and Contributions</b>		215			
2.1	Research papers published in <b>Refereed with Impact Factor Journals</b>	20 marks per publication	40	—		
2.2	Research papers published in <b>Refereed Journals</b> (Indexed in Scopus, WoS, UGC Care I & II)	15 marks per publication	30	—		
2.3	Research papers published in <b>Non-Refereed</b> and St. Joseph's Journal of Humanities and Science	5 marks per publication	20	—		
2.4	Publication of articles in newspapers, magazines or other publications, radio/TV talk, etc.	5 marks per publication	15	—		
2.5	Publications of books/study materials, etc.	5 marks per publication	15	10	21/17/02 Language books	
2.6	Patents Published	10 marks per Patent	20	—		
2.7	Invited Lectures / Resource Person	5 marks per Event	10	—		
2.8	Member in BOS / Academic Council in other Autonomous Colleges / Universities	5 marks per Role	10	10	Thiruvallur University, Annamalai University	
2.9	Question Paper setter in other Autonomous Colleges / Universities	5 marks per Role	10	—		
2.10	Ph.D. External Examiner in other Autonomous Colleges / Universities	5 marks per Role	10	—		
2.11	Awards / Fellowship	5 marks per Event	10	10	Blood camp Independence	UNION OF FORT ST. JESUS
2.12	Projects (Intramural / External)	5 marks per Project	10	—		
2.13	No. of MoU's Contributed / Outcome	5 marks per MoU	10	—		
2.14	No. of ML and CL taken (0 days - 5 marks, 1 - 5 days - 3 marks, 6 - 10 days - 1 mark >10 - 0 marks)		5	5		



3.	Participation in Workshops/Conferences		55			
3.1	Participation in subject associations, conferences, seminars, workshops with paper presentation (External)	5 marks per paper presentation	15	—		
3.2	Participation in subject associations, conferences, seminars, workshops without paper presentation (External)	5 marks per participation	15	—		
3.3	Participation (online, offline & hybrid) in a) refresher courses, b) Research methodology workshops / training programmes, c) NPTEL (4-8 week course) d) soft skills development programmes, e) Any faculty development programmes.	5 marks per item (a, b, c, d, e)	25	20		
<b>TOTAL SCORE OBTAINED</b>						
Maximum Score						
Minimum Score Required				65		309
Grade-E (Not Qualified)						65
Grade-D						<65
Grade-C						66-100
Grade-B						100-150
Grade-A						151-250
						>250

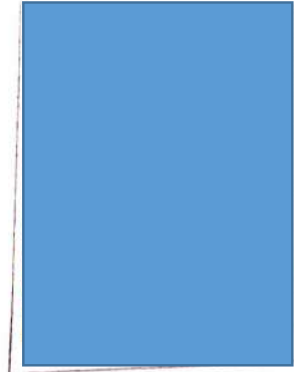
  
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ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (Autonomous)  
CUDDALORE-1

**PERFORMANCE BASED SELF-APPRAISAL FOR TEACHERS**

(PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING-UP THE FORMAT)

Dr. V. SATHANA  
Physics.



**INSTRUCTIONS**

1. Give score correctly, based on facts and evidences.
2. **ALL SCORING SHOULD BE SUPPORTED WITH OBJECTIVELY VERIFIABLE DOCUMENTS**; otherwise, the marks will not be considered for final tabulation.
3. If necessary, use additional sheets in case, you are providing descriptive details elsewhere, please specify the category and the serial number of the indicator.
4. In each category, there are several indicators. You may give marks to each indicator.
5. In each category, there is a maximum and a minimum score.
6. All indicators are pertaining to the academic year 2023-2024 only.
7. Marks scored will be recorded in Staff Service Register.
8. If you require further clarifications, please contact Fr. Dean.
9. Please return the filled-up format along with necessary documents to the Dean Office **on or before 06-05-2024** failing which you will be disqualified from the appraisal.

**Secretary**

## PART - I

## GENERAL INFORMATION

1.	Name	D.V. SATHAN
2.	Department	PHYSICS
3.	Designation	ASSISTANT PROFESSOR
4.	Date of joining the college	17.07.2009
5.	Your qualification at the time of joining	M.Sc., M.Phil., PUDCA
6.	Whether acquired any degree or fresh academic qualifications after joining the college	YES
7.	If yes, give details	Completed Ph.D. Physics with highly recommended on 28-03-2017 at M.S. University, Tirunelveli
8.	Have you cleared NET/SLET/Ph.D. (or other equivalents)	YES, Ph.D
9.	If yes, year of obtaining the degree	2017
10.	Mobile No.	
11.	Email ID	
12.	Employee ID No.	09EM009
13.	No. of Papers published	13
14.	Citation Index	32
15.	h-Index	2
16.	i-10 index	1


17.	Books / Chapters published	Two chapters published in Elsevier
18.	Awards if any (2021-2022)	-
19.	Scopus ID	56712009100
20.	ORCID	40-0003-4192-1263
21.	Researcher ID	C-4806-2018
22.	Google Scholar ID	CeNynA0AAAJ
23.	Reviewer in journals (Mention if any)	-
24.	Any other talents (Yoga, Games, Typing (Tamil & English), Video making, Keyboard (Music) etc.,	-

Posts held / holding after appointment in this institution:

Responsibility / Post	Date: DD/MM/YYYY	
	From	To
Micro-PPAC Co-ordinator	2010	Till date
SSR Committee member	22.03-2021	15.09.2022
TCC member	2022	Till date
DEBI Co-ordinator	2016	2021
VAC Coordinator - Physics Dept	2019	Till date
PEC - Member	2021	Till date

Orientation (OC) / Refresher (RC) / Short-term Courses (STC) / FDPs attended (Online, Offline or Hybrid)

Title of the Course	Course(s) Attended OC / RC / STC / FDP	Name of Organizer and Place	Duration	
			From	To
2nd International FDP on Advanced fuelled Material Energy, Environment & Sustainable development	FDP	SRM-TRP Trichy	Feb 26th	5th March

  
 Signature with Date

**PART - II**  
**ACADEMIC PERFORMANCE INDICATORS**

**Category - I**

**Teaching, Learning and Evaluation related Activities**

	Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
1.	<b>Lectures/Seminars/Practical/Tutorials/Contact classes taken.</b> (No score should be assigned if a teacher has taken less than 80% of the assigned classes. Maximum score is 15, if there is 100% performance).		15	15		
2.	<b>Preparation &amp; Updation of notes</b>		30	26		
2.1	Preparation of notes: Using text books (Sample notes shall be provided)	5		5		Encloned
2.2	Other resource books (Names of books referred shall be provided)	5		5		Encloned
2.3	Internet (College Library) (Inflibnet/SAJ/IndianJournal.com/ tamil.vu.org)	5		5		o
2.4	Using college library (How many days in a month you visit college library)	5		1		Crenech Library
2.5	Using other libraries (Name of libraries you visit)	5		5		Crenech library
2.6	Updation of notes every semester (Explain)	5		5		encloned
3.	<b>Teaching Methods</b>		55	50		
3.1	Chalk & Talk (Explain)	5		5		Encloned
3.2	Power Point presentations/Multi Media (Provide CD)	5		5		.
3.3	Seminars (Date & class)	5		5		Encloned
3.4	Role Play (Date & class)	5				
3.5	Discussion (Date & class)	5		5		encloned
3.6	Workshops (Date & class)	5		5		encloned
3.7	Case Studies (Submit copies)	5		5		encloned
3.8	Bridge Courses (Give details)	5		5		encloned
3.9	Innovation in Teaching / Learning introduced / adopted	5		5		encloned
3.10	E-content for existing courses / Contents for MOOCs developed	5		5		encloned
3.11	Other forms (specify)	5		5		Models.
4.	<b>Classroom Management</b>		20	17		
4.1	Discipline (Give details)	5		5		encloned
4.2	Story telling/Anecdotes (Give details)	5		2		encloned

Interaction  
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Any  
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	Interaction/participation by students (Give details)	5	5			Enclored
	Any other activities to create interest among students (Give details)	5	5			Enclored
	<b>Mentoring</b>		15	15		
1	Special classes/remedial classes for slow learners (Give details)	5	5			Enclored
5.2	Personal attention (Give details)	5	5			Enclored
5.3	Discussion with parents (Give details)	5	5			Enclored
6.	<b>Exam Related Work (Both Semester &amp; CIA)</b>		20	20		
6.1	Invigilation (Give details)	5	5			
6.2	Valuation of answer scripts / CIA / Semester Exam (Give details)	5	5			
6.3	Quiz through ERP Online exam / Hybrid (Give details)	5	5			
6.4	Any other duties related to examination (Give details)	5	5			
6.5						
6.6						
7.						
7.1						
7.2						
7.3						
7.4						
<b>TOTAL SCORE OBTAINED</b>				<b>143</b>	<b>Grade B-</b>	
<b>Maximum Score</b>						155
<b>Minimum Score Required</b>						60
<b>Grade-E (Not Qualified)</b>						<60
<b>Grade-D</b>						60-74
<b>Grade-C</b>						75-90
<b>Grade-B</b>						91-129
<b>Grade-A</b>						>135

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Signature with Date

**Category - II**

**Co-curricular, Extension and Professional Development Related Activities**

	Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
1.	<b>Extension and Co-curricular &amp; Field-Based Activities &amp; Contribution to the Life and Management of the College</b>		20			
1.1	Students and staff related socio-cultural and sports programmes, Department publications, Internship, field visit (departmental level or college level).	5		5		Enclosed
1.2	Contribution to corporate life in college through meetings, subject related events, articles in college magazine, etc.	5		5		Enclosed
1.3	Committees/individual responsibilities or initiatives concerned with any aspect of departmental or college management such as college magazine, sports & games committee, campus development, library committee, students' welfare organizations, etc. / SLP (NSS, NCC, ... Coordinator in other clubs)	5		5		Enclosed
1.4	Responsibility for or participation in committees/individual initiatives for student welfare, counselling and discipline.	5		5		
	International conference / training programme (Convenor/Organizing secretary/ other responsibility)	10	20			
1.5	National/regional conference / training programme (Convenor/Organizing secretary/ other responsibility)	5	15			
	International conference / training programme (member of the Organizing Committee/ other responsibility)	5	15			
1.6	National/regional conference / training programme (member of the Organizing Committee/ other responsibility)	5	10	10		
1.7	Coordinator in diploma courses / certificate courses / value added courses	5	10	5		
1.8	Teaching Faculty in diploma courses / certificate courses / value added courses	5	10	10		
2.	<b>Professional Development Related Activities</b>					
2.1	Membership in profession related committees at district, state and national level	5	10	5		Enclosed
<b>TOTAL SCORE OBTAINED</b>				<b>50</b>	<b>Grade - D</b>	
<b>Maximum Score</b>						110
<b>Minimum Score Required</b>						44
<b>Grade-E (Not Qualified)</b>						<44
<b>Grade-D</b>						44-54
<b>Grade-C</b>						55-66
<b>Grade-B</b>						67-88
<b>Grade-A</b>						>88

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6/8/2024

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**Category- III**  
**Research & Academic Contributions**

	Details	Score for Each Indicator	Maximum Score	Self-Assessment Score	Details of Verifiable Records Submitted	Remarks
1.	<b>Research Guidance</b>		39			
1.1	Ph. D (Degree Awarded)	7 marks per candidate	14			
1.2	Ph. D (Thesis Submitted)	5 marks per candidate	10			
1.3	Guide for sponsored student project	5 marks per Candidate	5	15		
1.4	Part of any research activities/community projects of the department	5 marks per project	10			
2.	<b>Publications and Contributions</b>		215			
2.1	Research papers published in <b>Refereed with Impact Factor</b> Journals	20 marks per publication	40	40		
2.2	Research papers published in <b>Refereed</b> Journals (Indexed in Scopus, WoS, UGC Care I & II)	15 marks per publication	30	30		
2.3	Research papers published in <b>Non-Refereed</b> and St. Joseph's Journal of Humanities and Science	5 marks per publication	20			
2.4	Publication of articles in newspapers, magazines or other publications, radio/TV talk, etc.	5 marks per publication	15			
2.5	Publications of books/study materials, etc.	5 marks per publication	15			
2.6	Patents Published	10 marks per Patent	20			
2.7	Invited Lectures / Resource Person	5 marks per Event	10			
2.8	Member in BOS / Academic Council in other Autonomous Colleges / Universities	5 marks per Role	10			
2.9	Question Paper setter in other Autonomous Colleges / Universities	5 marks per Role	10	10		
2.10	Ph.D. External Examiner in other Autonomous Colleges / Universities	5 marks per Role	10			
2.11	Awards / Fellowship	5 marks per Event	10			
2.12	Projects (Intramural / External)	5 marks per Project	10	10		
2.13	No. of MoU's Contributed / Outcome	5 marks per MoU	10			
2.14	No. of ML and CL taken (0 days - 5 marks, 1 - 5 days - 3 marks, 6 - 10 days - 1 mark >10 - 0 marks)		5	3		



3.	Participation in Workshops/Conferences		55			
3.1	Participation in subject associations, conferences, seminars, workshops with paper presentation (External)	5 marks per paper presentation	15	15		
3.2	Participation in subject associations, conferences, seminars, workshops without paper presentation (External)	5 marks per participation	15	15		
3.3	Participation (online, offline & hybrid) in a) refresher courses, b) Research methodology workshops / training programmes, c) NPTEL (4-8 week course) d) soft skills development programmes, e) Any faculty development programmes.	5 marks per item (a, b, c, d, e)	25	15		
TOTAL SCORE OBTAINED				153	Grade - B	
Maximum Score						309
Minimum Score Required						65
Grade-E (Not Qualified)						<65
Grade-D						66-100
Grade-C						100-150
Grade-B						151-250
Grade-A						>250

*Signature*  
16/07/2024

Signature with Date

Any other relevant information you would like to provide related to academic, research and extra-curricular activities.

List of Paper Publications in UGC / Scopus / Web of Science after appointment in our Institution: Publications made during this academic year 2023-2024 need not be repeated here.

1. Investigation on the growth, characterisation and Computational analysis of 2-Amino-2-thiazoline single crystals, Chemical Physics Impact 6, 100187, 2023.
2. Structural and magnetic characterisation of Rare earth element Cerium-Doped Nickel Ferrite Nanoparticles ( $\text{NiCe}_x\text{Fe}_{2-2x}\text{O}_4$ ) by sol-gel Method ... Journal of Superconductivity and Novel Magnetism 33(7), 2171-2178, 2020
3. Influence of concentration and Annealing on the properties of chemical Bath deposited ZnS thin films. International Journal of Chemical Research, 2019.
4. Vibrational Spectroscopic and Molecular Docking Studies on N-Carbobenzoxy-L-2-phenylglycine by DFT. Asian Journal of Chemistry, 2017.
5. as initio study on Electronic and Magnetic Structural properties of  $\text{TiCr}_3$  and  $\text{TiCr}_3\text{N}$  compounds. Asian Journal of Chemistry, 2014
6. Comparison on Ground state properties of modeled  $\text{TiCr}_3$  and  $\text{TiCr}_3\text{N}$  compounds using TB-LMTO method, International Journal of Chemical Research, 2015.