



**St. Joseph's College of Arts & Science (Autonomous)**  
Cuddalore – 607 001, Tamil Nadu.

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# ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

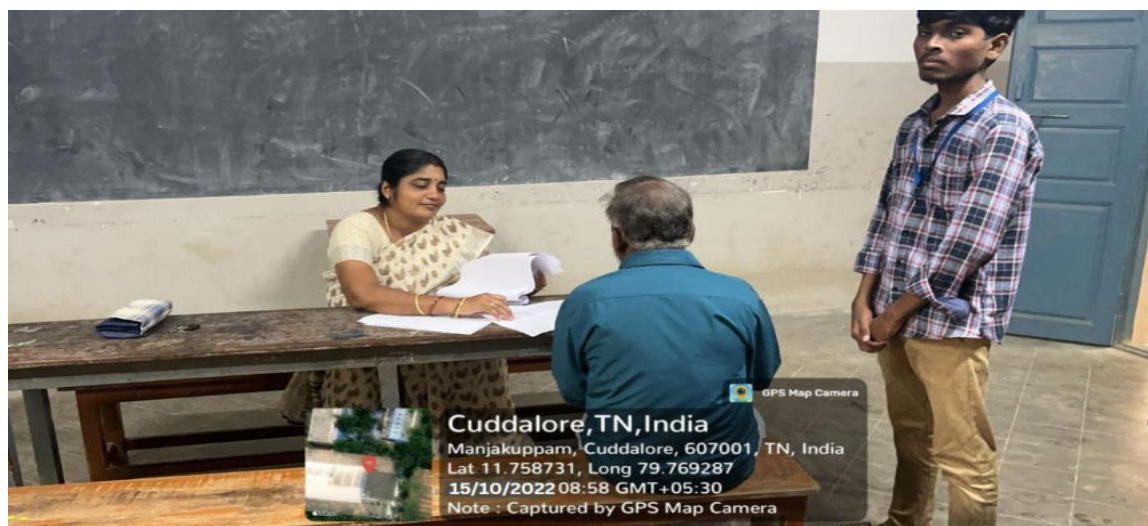
CUDDALORE-607001

PG AND RESEARCH DEPARTMENT OF COMPUTER SCIENCE

REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING

**Date:** 15-10-2022  
**Venue:** Ruby Jubilee Block (Class Rooms)  
**Timing :** 8.30 AM to 1.00 PM (Shift-I)  
1.00 AM to 4.30 PM (Shift-II)

The Parents-Teachers Meeting for the 2022-2023 academic year was held on Saturday, 15<sup>th</sup> October 2022, at St. Joseph's College of Arts & Science, Cuddalore-1. The purpose was to foster collaboration between parents and faculty to support both academic and personal growth of the students. The Principal emphasized the value of parent-teacher interaction in student development. Parents then engaged with mentors and subject faculty to assess academic progress, highlighting student strengths and areas for improvement in specific subjects. Attendance was a major point of discussion, as it was linked directly to academic performance.



**Dr. V. Sudha, Class Mentor, Engages in a Discussion with Parents on Student Progress and Development**


Consolidated marks from the first Continuous Internal Assessment (CIA) and attendance data were presented, helping parents and teachers collaborate on improvement strategies. Parents offered feedback on the curriculum, student support, and extra-curricular activities.

They expressed gratitude for the college's role in guiding their children academically and professionally. The meeting ended with a commitment from both parents and faculty to work together, Finally 562 students are participated in the meeting.

**Key Outcomes:**

- Parents and mentors discussed detailed student performance with subject-wise feedback.
- Attendance was highlighted as a critical factor for academic success.
- CIA marks and attendance reports were shared, leading to joint improvement strategies.
- Parents' feedback was gathered on various aspects, showing high appreciation for the college's efforts.
- Faculty stressed the importance of internal assessments and encouraged higher performance.
- Active parent involvement in the academic journey was emphasized, especially in monitoring internal assessments.

  
**Staff-in-charge**  
**Dr. J. JAYAPAL, M.C.A., M.Phil., Ph.D.**  
Assistant Professor  
PG & Research Department of Computer Science  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

  
**Head of the Department**  
**Dr. M. ARUMAI SELVAM, M.Sc.(Maths), M.Sc.(CS), M.Phil.(CS), Ph.D.**  
Head, PG and Research Department of Computer Science  
St. Joseph's College of Arts & Science (Autonomous),  
Cuddalore-607 001.

# ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)

CUDDALORE-607001

PG AND RESEARCH DEPARTMENT OF COMPUTER SCIENCE

REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING

**Date:** 11-03-2023  
**Venue:** Ruby Jubilee Block (Class Rooms)  
**Timing :** 8.30 AM to 1.00 PM (Shift-I)  
1.00 AM to 4.30 PM (Shift-II)

The Parents-Teachers Meeting for the academic year 2022-2023 was held on Saturday, 11<sup>th</sup> March 2023, at St. Joseph's College of Arts & Science, Cuddalore-1. The meeting aimed to foster collaboration between parents and faculty to improve the academic and personal growth of the students



Mrs. C. Mary Shakkina, Class Mentor, Engages in a Discussion with Parents on Student Progress and Development.


The meeting began with an address by the Principal, who emphasized the importance of parent-teacher interaction in the holistic development of students. Parents then met with mentors and subject faculty for a detailed review of their child's academic progress. Faculty members highlighted the students' strengths and areas for improvement, with a special emphasis on individual subjects. Attendance was a prominent issue of the meeting, with faculty members emphasizing its importance to academic performance.


Parents were also advised of the significance of regular class attendance and its impact on performance. Consolidated marks from the first Continuous Internal Assessment (CIA) and attendance data were presented, allowing parents and teachers to work together on improvement measures. Parents provided feedback on the curriculum, student support systems, and extra-curricular activities. The faculty encouraged parents to remain actively involved in their children's academic journey, particularly in monitoring their internal assessment performance. Feedback collected from parents through MS Forms showed that they greatly appreciated the college's efforts in guiding students toward their academic and career goals.

Parents expressed their gratitude for the college's steadfast support in fostering their children's professional and personal development. The meeting concluded with a unanimous vote of thanks, as parents and faculty committed to working together to ensure optimal outcomes for the students. Totally, 548 students participated in this meeting.

### **Outcomes of the Parent-Teachers Meeting:**

- Parents and mentors engaged in comprehensive discussions on student performance, followed by subject-specific feedback from faculty to identify academic strengths and weaknesses.
- Attendance was a key area of focus, with an emphasis on its direct influence on student success.
- Conversations focused on students' academic advancement, conduct, and potential areas for enhancement, accompanied by tailored strategies for improvement.
- Reports on CIA marks and attendance were shared with parents, initiating discussions regarding essential measures for academic enhancement.
- The faculty underscored the significance of internal assessments and motivated students to elevate their performance.

  
Staff-in-charge  
Dr. J. JAYAPAL, M.C.A., M.Phil., Ph.D.  
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**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS),  
CUDDALORE**

**PG & RESEARCH DEPARTMENT OF ENGLISH**

**PARENT-TEACHERS MEETING REPORT**

The Parent-Teacher meeting for the Even Semester 2022-2023 was held on 11.03.2023. The meeting started at 8.30 a.m. for Shift – I and 1.15 p.m. for Shift – II in their respective classrooms. The instructions given by the Management and the Head of the Department were as follows:-

**Guidelines/ Instructions given to the parents are detailed below:**

- Regularity in attending the classes.
- The students were asked to be punctual.
- Students are asked to follow modesty in dress code and are not allowed to break this code of conduct on any occasion.
- The academic performance of the students was brought to the notice of their parents.
- Parents suggested to conduct class test and to involve students in various competition.
- It was insisted that students taking leave must bring their parents to meet Class-In-Charge and the Head of the Department.
- Parents were informed to analyse the results when it appears in the College website and motivate their children.
- Reminder was given about the fee payment. Students with fee dues were instructed to pay as early as possible.

Parents felt happy for the arrangement of Offline Meeting and gave their suggestions. No negative feedback was received. Parents were then asked to sign in the Mentor File.

  
**V.R. Suresh Kumar, M.A., M.Phil., B.Ed.,**  
Assistant Professor & HEAD,  
PG & Research Dept. of English,  
St. Joseph's College of Arts & Science (Autonomous),  
Cuddalore - 607 001

**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS),  
CUDDALORE**

**PG & RESEARCH DEPARTMENT OF ENGLISH**

**PARENT-TEACHERS MEETING REPORT**

The Parent-Teacher meeting for the Odd Semester 2022-2023 was held on 15.10.2022. The meeting started at 8.30 a.m. for Shift – I and 1.15 p.m. for Shift – II in their respective classrooms. The instructions given by the Management and the Head of the Department were as follows:-

**Guidelines/ Instructions given to the parents are detailed below:**

- Regularity in attending the classes.
- The students were intimated to be punctual.
- Instructions regarding dress code was given. Students are asked to follow modesty and are not allowed to break this code of conduct on any occasion.
- The academic performance of the students was brought to the notice of their parents.
- Parents suggested to conduct more class tests.
- It was insisted that students taking leave must bring their parents to meet Class Mentors and the Head of the Department.
- Parents were informed to check for the results when it publishes in the College website and motivate their children.
- Reminder was given about the fee payment. Students with fee dues were instructed to pay as early as possible.

Parents felt happy for the arrangement of Offline Meeting and gave their suggestions. No negative feedback was received. Parents were then asked to sign in the Mentor File.

  
**V.R. Suresh Kumar, M.A., M.Phil., B.Ed.,**  
Assistant Professor & HEAD,  
PG & Research Dept. of English,  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001

**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING  
ACADEMIC YEAR 2022--2023 (EVEN SEMESTER)**

Department: Microbiology

Date: 11.03.2023

The Department of Microbiology successfully conducted a Parents-Teachers-Students meeting on 11.03.2023 between 9:00 am and 4:30 pm. The parents were intimated well in advance through student official groups by class mentors. A total of 301 students with their parent participated in this meet. The meeting aimed to create interaction among parent, class teachers, subject teachers and mentors. There was a discussion on academic performance of students in all subjects, their regularity, discipline, and overall performance. Faculty members presented a detailed report on the previous semester marks and recent internal assessments marks, with special attention given to students requiring additional support. This meet also served as a platform to discuss future plans for the academic year, remedial classes, career guidance programs, examinations, and upcoming departmental events. Parents were encouraged to actively engage in their child's academic journey.



During the session, both parents and teachers had the chance to offer feedback and suggestions for further improvement in the teaching and learning process from college



environment. Students expressed interest in more interactive sessions and industry-based guest lectures and industrial visit. Those parents who were not able to attend the meeting, the telephonic communication regarding their ward's academic progress and performance has been done. The meeting concluded with positive feedback from the parents and students. The department appreciated the active participation of the attendees.



Head of the Department

**Dr.J.Jayaprakash, M.Sc., PhD.,**  
Head, Department of Microbiology,  
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**REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING  
ACADEMIC YEAR 2022--2023 (ODD SEMESTER)**

Department: Microbiology

Date: 15.10.2022

The Department of Microbiology conducted a Parents-Teachers-Students meet on 15.10.2022 successfully. The meeting was started at 8.30 am for shift-1 and 1.00 pm for shift-2 students. Out of 329 students, around 288 students brought their parent and participated in this meet. The meeting was arranged with the aim of discussing the academic performance, regularity and the discipline of the students. Class mentors informed the parents about the student's performance in CIA, semester in all the papers, and their behaviour in the class room and inside the campus. The parent of the slow learners were informed about the remedial classes and other efforts taken to improve them. The mentors also informed the parents about other facilities in the college such as using of library for competitive exams, functioning of the carrier guidance cell, and arrangement of campus interview for the welfare of students.



Mentors received the feedback from the parent and it showed that many parent have given the positive feedback about the steps taken to improve the quality of their children.

After discussion with the mentor, parent visited department laboratory and the facilities available there and gave positive feedback about the maintenance of lab and research work carrying out. During the session mentor addressed the grievances from the parent and assured to improve the slow learners by conducting more programs like workshop, issuing of simplified study material, remedial classes after regular hour. The meeting was concluded with the appreciation of parent and mentors by the Head of the department for their active participation in the meeting and the steps to be taken for the overall development of the students and the department.



Head of the Department

**Dr.J.Jayaprakash, M.Sc., PhD.,**  
Head, Department of Microbiology,  
St.Joseph's College of Arts & Science,  
(Autonomous), Cuddalore - 607 001.

**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS),**

**CUDDALORE – 1**

**DEPARTMENT OF ZOOLOGY**

**PARENT-TEACHER MEETING**

The Parent-Teacher meeting for the Academic year 2022-2023 (Even Semester) was held on 11.03.2023. The meeting started at 8.30 a.m. for Shift – I in their classrooms. The following instructions and Guidelines were given.

1. The students were asked to keep regularity in attending the classes.
2. Students were asked to follow modesty and discipline inside and outside the class room
3. They are not allowed to break the code of conduct on any occasion.
4. The students were asked to keep punctuality.
5. The academic performance of the students was brought to the notice of their parents.
6. Parents suggested to involve their wards in various competitions.
7. It was strictly insisted that students taking leave must bring their parents to meet Class-In-Charge and the Head of the Department.
8. Reminder was given about the fee payment. Students with fee dues were instructed to pay as early as possible.

At the end of the meeting the parents were asked to sign in the Mentor File.

  
Signature of the HOD with Seal

**Dr. P. THENMOZHI**  
Assistant Professor & Head  
Department of ZOOLOGY  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

**CUDDALORE-1**

**DEPARTMENT OF ZOOLOGY**

**PARENT TEACHERS MEET REPORT**

**Date: 23.09.2022 (ODD SEMESTER)**

The Parent Teachers Meeting was held on **23.09.2022** for shift I at 8.30 AM.

The following were the instructions given:

- Parents were informed that attendance marks is one of the Component for Internal Assessment.
- Students' academic progress was intimated to the parents.
- Parents were informed that exam results can be viewed from the college website.
- Parents were informed that students are strictly prohibited from using mobile in the campus.
- In case of leave taking, it was informed that parents must report to the class mentor and the Head of the Department in person.
- Students' with fee arrears were reminded to pay it off at the earliest.
- A very positive feedback was received from the parents' side. Parents were happy about the Management and its standard.
- Parents signed in the mentor register and fee particulars list as a note of acknowledgement.

  
Signature of the HOD with Seal

**Dr. P. THENMOZHI**  
Assistant Professor & Head  
Department of ZOOLOGY  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

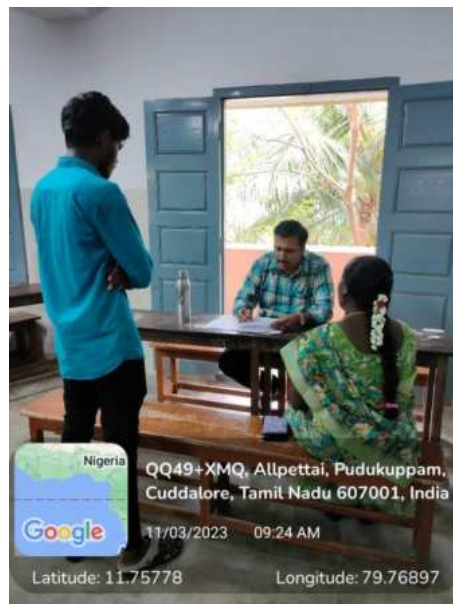
# ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS) CUDDALORE - 607001

## REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING

Department: PG Department of Computer Applications

Date: 11-03-2023

On March 11, 2023, the PG Department of Computer Applications organized a comprehensive Parent-Teacher Meeting designed to enhance communication between educators and parents. This initiative provided a vital platform for discussing students' academic progress and overall development. The event was carefully structured into two sessions: the first catered to Shift I UG and PG students from 8:30 AM to 12:30 PM, while the second focused on Shift II UG students from 1:30 PM to 4:00 PM. The meeting attracted a notable turnout, with approximately 583 students and their parents in attendance.



**Mentor Briefing about the Students Progression to the parents**

## Meeting Objectives and Structure

The main goals of the meeting included fostering collaboration between faculty and parents, examining various aspects of student development, and gathering feedback on students' educational experiences. Class in-charges facilitated open discussions with parents on several key topics. Educators highlighted individual students' strengths and weaknesses across subjects, addressing issues related to classroom behavior, discipline, and responsible mobile device usage.

## Focus on Extracurricular Engagement

The importance of extracurricular involvement was emphasized, with detailed explanations of the available activities and their benefits for student development. Additionally, teachers provided updates on students' semester performance, offering insights into areas requiring improvement as well as those where students excelled. Information was also disseminated regarding ongoing placement initiatives and available resources for career development.


## Parent Participation and Suggestions

Parents actively participated in the discussions, offering constructive feedback regarding their children's educational experiences. Significant suggestions included improving placement facilities to enhance job opportunities, establishing a spoken English training program for first-year students, providing dedicated coaching classes for the TANCET examination, and introducing specialized training programs to prepare students for advanced education and further studies.

## Conclusion and Future Directions

The meeting concluded on a positive note, with parents expressing their satisfaction with the educational support provided at St. Joseph's College. They conveyed their appreciation for the institution's commitment to creating a nurturing learning environment. The feedback collected during this meeting will be instrumental in shaping future initiatives aimed at enhancing both the academic and personal development of students.

  
R.VIDHYALAKSHMI, M.C.A., M.Phil., SET,  
Assistant Professor,  
PG Department of Computer Applications,  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

  
Dr. A. JOHN PRADEEP EBENEZER, M.C.A., M.Phil., Ph.D.,  
HOD & Assistant Professor  
PG Dept. of Computer Applications  
St. Joseph's College of Arts & Science  
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Cuddalore - 607 001.

# ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS) CUDDALORE - 607001

## REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING

Department: PG Department of Computer Applications

Date: 15-10-2022

On October 15, 2022, the PG Department of Computer Applications orchestrated an extensive Parent-Teacher Meeting aimed at enhancing communication between educators and parents. This initiative served as a pivotal platform for addressing students' academic progress and holistic development. The event was meticulously structured into two distinct sessions: the first catered to Shift I UG and PG students from 8:30 AM to 12:30 PM, while the second focused on Shift II UG students from 1:30 PM to 4:00 PM. The meeting garnered an impressive turnout, with nearly 597 students and their parents in attendance.



**Parents get to know about the Students progression from the Mentor**



## **Meeting Objectives and Structure**

The primary objectives of the meeting encompassed fostering collaboration between faculty and parents, exploring various dimensions of student development, and soliciting feedback regarding the educational experiences of the students. Class in-charges engaged parents in open discussions on several critical topics. Educators articulated individual students' strengths and weaknesses across different subjects, addressing concerns related to classroom behavior, discipline, and responsible usage of mobile devices.

## **Focus on Extracurricular Engagement**

The significance of extracurricular involvement was underscored, with comprehensive explanations of the available activities and their benefits for student growth. Furthermore, teachers provided updates on students' semester performance, offering insights into areas necessitating improvement as well as those in which students excelled. Information was also shared regarding ongoing placement initiatives and the resources available for career development.

## **Parent Participation and Suggestions**


Parents actively engaged in the discussions, contributing constructive feedback on their children's educational experiences. Key suggestions included enhancing placement facilities to bolster job opportunities, establishing a spoken English training program for first-year students, offering dedicated coaching classes for the TANCET examination, and implementing specialized training programs aimed at preparing students for advanced education and further studies.

## **Conclusion and Future Directions**

The meeting concluded on a positive note, with parents expressing their satisfaction with the educational support provided at St. Joseph's College. They conveyed appreciation for the institution's commitment to fostering a nurturing learning environment.

The feedback gathered during this meeting will play a crucial role in shaping future initiatives aimed at enhancing both the academic and personal development of students.

  
**R.VIDHYALAKSHMI, M.C.A., M.Phil., SET,**  
Assistant Professor,  
PG Department of Computer Applications,  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

  
**A. JOHN PRADEEP EBENEZER, M.C.A., M.Phil.,**  
HOD & Assistant Professor  
PG Dept. of Computer Applications  
St. Joseph's College of Arts & Science  
(Autonomous)  
Cuddalore - 607 001.

**DEPARTMENT OF COMMERCE (BANK MANAGEMENT)**

**Report on**

**Parents Teachers Meeting 2022-2023**

**Odd Semester**

**Venue: Venmani Block**

**Timing: 09.00 a.m to 12.00 p.m**

**Room No : 09**

**Class : I B.com(BM) Shift-1**

Parent Teacher's meet of I B.com (Bank Management) was conducted on 15/10/2023. The main purpose of the meet was to create a common platform, where teacher and parents come together to enrich the students educational experiences and discuss various issues regarding the development of students. The meeting was organized under the guidance of Rev. Fr. A.Alex, Head of the Department and Dean of Studies. The meeting was commenced by the class - in - charge Mr A. Domnic Xavier.

- To provide information about various students' oriented activities conducted in college.
- If a student is taking leave, the parents will be intimated by a message from the college office.
- Mobile phones are prohibited.
- If parents mobile number is changed it has to be intimated to the class teacher and to the College Office.
- Fees to be paid.
- Attendance Percentage

There are 77 students and out of it 76 students parents attended the meeting and they were satisfied by administrative activities of the college. The class-in-charge told the parents about their 1st CIA marks obtained by each student. Parents also expressed their opinion of their student's marks. The Parent teacher's meet came to an end with the conclusion that the progress of the students depends on the joint effort of parents and teachers.



**(Mr.A.Domnic Xavier)**  
**Class-in-charge's Signature**

Rev. Dr. A. ALEX, M.Com., M.Ed., M.Phil., NET, SET, Ph.D.,  
Asst. Professor & Head  
L.M and B.A (CA)  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

## DEPARTMENT OF COMMERCE (BANK MANAGEMENT)

### Report on Parent Teachers Meeting 2022 – 2023 Odd Semester

Venue: Venmani Block

Time: 9.00 am to 12.00 noon

Room No: 10

Class: II B.Com [BM] (Shift – I)

The parent teacher meeting for the II year B.Com [BM] was held on 15/10/2022 from 9.00 am to 12.00 noon. Rev. Fr. A. Alex, Head of the department welcomed the parents and instructed them the rules and regulations of the college. Dr. R. Rajkumar, Asst. Professor in Commerce [BM], coordinated the meeting. He presented the parents the following information regarding their wards:

1. Previous semester results
2. Fee default list
3. Attendance sheets with percentage
4. Focused on students' strengths and weakness in individual subjects.
5. Discussed the students' level of inter curricular skills and competence which was recorded in the mentor book.

Parents are encouraged to keep their mobile numbers accurate and updated as needed. They gave positive feedback on the meeting and suggested remedial classes for students with arrears, as well as soft skills sessions on weekends. The meeting was well-organized and productive, with full attendance. It concluded at 12:00 noon.



Class In-charge Signature

  
[Dr. R. RAJKUMAR]

Rev. Dr. A. ALEX, M.Com, M.Ed, M.Phil, NET, SET, Ph.D.,  
Asst. Professor & Head  
of Commerce (CA)  
St. Joseph's College of Arts & Science (Autonomous)  
Coimbatore - 607 001.

**DEPARTMENT OF COMMERCE (BANK MANAGEMENT)  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE-1**

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**REPORT ON PARENTS- TEACHER MEETING: 2022-23  
ODD SEMESTER**

**Venue:** Venmani Block

**Room No:** 11

**Timing:** 09.00 am to 12.00pm

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Parent Teacher's meet of III B.com (Bank Management) was conducted on 15-10-2022. The main purpose of the meeting was presenting academic performance of the students to the parents and discusses various issues and behavioral aspects and other concerns regarding the development of students. The meeting was organized under the guidance of Rev. Fr. A.Alex, Head of the Department and Dean of Studies. The meeting was conducted by the class teacher Mr.R.Punniyaseelan.

**Point Discussed**

- Students Performance in CIA.
- Pass Percentage in semester and arrear subjects.
- Term Fess to be paid.
- Attendance Percentage.
- Behavior and Participation in the Class.
- Mobile phones are prohibited.
- Students Participation in other circular activities.

The parents of 66 students out of 73 had attended the meeting. Parents expressed their opinion of their Son and facilities needed in the college campus. The Parent teacher's meet came to an end with the conclusion that the progress of the students will be monitored by parents and teachers.

  
**Signature of the class teacher**

**( R.punniyaseelan)**



Rev. Dr. A. ALEX, M.Com., M.Ed., M.Phil., NET, SET, Ph.D.,  
Asst. Professor & Head  
BMM and BBA (CA)  
St. Joseph's College of Arts & Science (Autonomous)  
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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE(AUTONOMOUS)**

**DEPARTMENT OF COMMERCE(BANK MANAGEMENT)**

**PARENT TEACHER'S MEETING REPORT – ODD SEMESTER - 2022 – 2023**

**Venue: Venmani Block**

**Room No : 09**

**Timing: 11.30a.m to 1.30p.m**

Parent Teacher's meet of I B.com (Bank Management) was conducted on 15<sup>th</sup> October 2022. The main purpose of the meet was to create a common platform , where teacher and parents come together to enrich the student,s educational experiences and discuss various issues regarding the development of students.The meeting was organized under the guidance of Rev. Fr. A.Alex, Head of the Department and Dean of Studies. The meeting was commenced by the class - in - charge Dr G.Bhuvanewari.

**Instructions given by Class -in - charge:**

- Dress code of the students inside the college campus.
- To provide information about various student's oriented activities conducted in college.
- Students should bring their parents the next day of their absence.
- If a student is taking leave, the parents will be intimated by a message from the college office.
- Mobile phones are prohibited.
- If parents mobile number is changed it has to be intimated to the class teacher and to the College Office.
- Fees to be paid.
- Attendance Percentage

There are 62 students and out of it 59 students parents attended the meeting and they were satisfied by administrative activities of the college. The class-in-charge told the parents about their 1st CIA marks obtained by each student. Parents also expressed their opinion of their daughters marks. The Parent teacher's meet came to an end with the conclusion that the progress of the students depends on the joint effort of parents and teachers.

**Class-in-charge's Signature:**

  
**(Dr.G.Bhuvanewari)**

**H.O.D'S Signature:**

  
**(Rev. Fr.A.Alex)**

**Rev. Dr. A. ALEX, M.Com.,M.Ed.,M.Phil.,NET,SET,Ph.D.,  
Dean of Studies & Head of BBM and BBA (CA)  
Placement, Entrepreneurship & Hostel Director  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.**

**Department Of Commerce (Bank Management)**

**Report on**

**Parent Teachers Meeting 2022 – 2023  
Odd Semester**

**Venue: Venmani Block**

**Time: 12.30 pm to 04.30 pm**

**Room No: 10**

**Class: II B.Com (BM) (Shift – II)**

The parent teacher meeting for the II B.Com (BM) was held on 15/10/2022 (Saturday) from 12.30 pm to 04.30 pm for the Shift II. **Rev. Fr. Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Mr.A. Domnic Xavier**, Asst. Professor in Commerce [BM], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Results of I-CIA test and semester exam were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 58 parents out of 69 attended the meeting. The meeting was over by 04.30 pm.



**Rev. Dr. A. ALEX, M.Com.,M.Ed.,M.Phil.,NET,SET,Ph.D.,**  
Dean of Studies & Head of BBM and BBA (CA)  
Department, Entrepreneurship & Hostel Director  
College of Arts & Science (Autonomous)

  
Class In-charge Signature

**[Mr. A. Domnic Xavier]**

**Department Of Commerce (Bank Management)**

**Report on**

**Parent Teachers Meeting 2022 – 2023  
Odd Semester**

**Venue: Venmani Block**

**Time: 12.30 pm to 04.30 pm**

**Room No: 11**

**Class: III B.Com (BM) (Shift – II)**

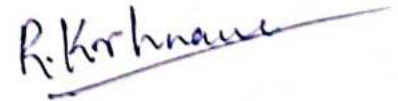
The parent teacher meeting for the III B.Com (BM) was held on 15/10/2022 (Saturday) from 12.30 pm to 04.30 pm for the Shift II. **Rev. Fr. Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Dr.R.Krishnaveni**, Asst. Professor in Commerce [BM], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Results of I-CIA test and semester exam were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 62 parents out of 68 attended the meeting. The meeting was over by 04.30 pm.



**Rev. Dr. A. ALEX, M.Com.,M.Ed.,M.Phil.,NET,SET,Ph.D.,  
Dean of Studies & Head of BBM and BBA (CA)  
Placement, Entrepreneurship & Hostel Director  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.**



Class In-charge Signature

**[Dr. R. KRISHNAVENI]**



**DEPARTMENT OF COMMERCE (BANK MANAGEMENT)**

**Report on**

**Parents Teachers Meeting 2022-2023**

**Even Semester**

**Venue: Venmani Block**

**Timing: 09.00 a.m to 12.00 p.m**

**Room No : 09**

**Class : I B.com(BM) Shift-1**

Parent Teacher's meet of I B.com (Bank Management) was conducted on 11/03/2023. The main purpose of the meet was to create a common platform, where teacher and parents come together to enrich the students educational experiences and discuss various issues regarding the development of students. The meeting was organized under the guidance of Rev. Fr. A.Alex, Head of the Department and Dean of Studies. The meeting was commenced by the class - in - charge Mr A. Domnic Xavier.

- To provide information about various students' oriented activities conducted in college.
- If a student is taking leave, the parents will be intimated by a message from the college office.
- Mobile phones are prohibited.
- If parents mobile number is changed it has to be intimated to the class teacher and to the College Office.
- Fees to be paid.
- Attendance Percentage

There are 77 students and out of it 73 students parents attended the meeting and they were satisfied by administrative activities of the college. The class-in-charge told the parents about their 1st CIA marks obtained by each student. Parents also expressed their opinion of their student's marks. The Parent teacher's meet came to an end with the conclusion that the progress of the students depends on the joint effort of parents and teachers.



**(Mr.A.Domnic Xavier)**  
**Class-in-charge's Signature**

Rev. Dr. A. ALEX, M.Com., M.Ed., M.Phil., NET, SET, Ph.D.,  
Asst. Professor & Head  
B.M and B.A (CA)  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

## DEPARTMENT OF COMMERCE (BANK MANAGEMENT)

### Report on Parent Teachers Meeting 2022 – 2023 Even Semester

**Venue: Venmani Block**

**Time: 9.00 am to 12.00 noon**

**Room No: 10**

**Class: II B.Com [BM] (Shift – I)**

The parent teacher meeting for the II year B.Com [BM] was held on 11/03/2023 from 9.00 am to 12.00 noon. Rev. Fr. A. Alex, Head of the department welcomed the parents and instructed them the rules and regulations of the college. Dr. R. Rajkumar, Asst. Professor in Commerce [BM], coordinated the meeting. He presented the parents the following information regarding their wards:

1. Previous semester results
2. Fee default list
3. Attendance sheets with percentage
4. Focused on students' strengths and weakness in individual subjects.
5. Discussed the students' level of inter curricular skills and competence which was recorded in the mentor book.

Parents are encouraged to keep their mobile numbers accurate and updated as necessary. They provided positive feedback on the meeting and recommended implementing remedial classes for students with arrears, as well as organizing soft skills classes on weekends. The meeting was well-organized and productive, with 67 out of 68 parents attending. It concluded at 12:00 noon.

Rev. Dr. A. ALEX, M.Com, M.L.I, M.Phil, NET, SET, Ph.D.,  
Asst. Professor & Head  
L.B.S and L.D.A (CA)  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

Class In-charge Signature

[Dr. R. RAJKUMAR]

**DEPARTMENT OF COMMERCE (BANK MANAGEMENT)  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE-1**

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**REPORT ON PARENTS- TEACHER MEETING: 2022-23  
EVEN SEMESTER**

**Venue:** Venmani Block

**Timing:** 09.00 am to 12.00pm

**Room No:** 11

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Parent Teacher's meet of III B.com (Bank Management) was conducted on 11-03-2023. The main purpose of the meeting was presenting academic performance of the students to the parents and discusses various issues and behavioral aspects and other concerns regarding the development of students. The meeting was organized under the guidance of Rev. Fr. A.Alex, Head of the Department and Dean of Studies. The meeting was conducted by the class teacher Mr.R.Punniyaseelan.


**Point Discussed**

- Students Performance in CIA.
- Pass Percentage in semester and arrear subjects.
- Term Fess to be paid.
- Attendance Percentage.
- Behavior and Participation in the Class.
- Mobile phones are prohibited.
- Students Participation in other circular activities.

The parents of 68 students out of 73 had attended the meeting. Parents expressed their opinion of their Son and facilities needed in the college campus. The Parent teacher's meet came to an end with the conclusion that the progress of the students will be monitored by parents and teachers.

  
**Signature of the class teacher**

**( R.punniyaseelan)**

  
Rev. Dr. A. ALEX, M.Com, M.Ed, M.Phil, NET, SET, Ph.D.,  
Asst. Professor & Head  
BBM and BBA (CA)  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE(AUTONOMOUS)**

**DEPARTMENT OF COMMERCE(BANK MANAGEMENT)**

**PARENT TEACHER'S MEETING REPORT – EVEN SEMESTER - 2022 – 2023**

**Venue: Venmani Block**

**Room No : 09**

**Timing: 11.30a.m to 1.30p.m**

Parent Teacher's meet of I B.com (Bank Management) was conducted on 11<sup>th</sup> March 2023. The main purpose of the meet was to create a common platform , where teacher and parents come together to enrich the student,s educational experiences and discuss various issues regarding the development of students. The meeting was organized under the guidance of Rev. Fr. Dr.A.Alex, Head of the Department and Dean of Studies. The meeting was commenced by the class - in - charge Dr G.Bhuvaneshwari.

**Instructions given by Class -in - charge:**

- Dress code of the students inside the college campus.
- To provide information about various student's oriented activities conducted in college.
- Students should bring their parents the next day of their absence.
- If a student is taking leave, the parents will be intimated by a message from the college office.
- Mobile phones are prohibited.
- If parents mobile number is changed it has to be intimated to the class teacher and to the College Office.
- Fees to be paid.
- Attendance Percentage

There are 62 students and out of it 58 students parents attended the meeting and they were satisfied by administrative activities of the college. The class-in-charge told the parents about their 1st CIA marks obtained by each student. Parents also expressed their opinion of their daughters marks. The Parent teacher's meet came to an end with the conclusion that the progress of the students depends on the joint effort of parents and teachers.

**Class-in-charge's Signature:**

*G. Bhuvaneshwari*

**(Dr.G.Bhuvaneshwari)**

**H.O.D'S Signature:**

*Alex*

**(Rev. Fr.A.Alex)**

**Rev. Dr. A. ALEX, M.Com.,M.Ed.,M.Phil.,NET,SET,Ph.D.,  
Dean of Studies & Head of BBM and BBA (CA)  
Placement, Entrepreneurship & Hostel Director  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.**

**Department Of Commerce (Bank Management)**

**Report on**

**Parent Teachers Meeting 2022 – 2023**

**Even Semester**

**Venue: Venmani Block**

**Time: 11 am to 1 pm**

**Room No: 10**

**Class: II B.Com (BM) (Shift – II)**

The parent teacher meeting for the II B.Com (BM) was held on 26/02/2023 from 11 am to 1 pm for the Shift II. **Rev. Fr. Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Dr.R.Krishnaveni**, Asst. Professor in Commerce [BM], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Results of I-CIA test and semester exam were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 58 parents out of 68 attended the meeting. The meeting was over by 01.00 pm.

**Rev. Dr. A. ALEX, M.Com., M.Ed., M.Phil., NET, SET, Ph.D.,**  
Dean of Studies & Head of BBM and BBA (CA)  
Placement, Entrepreneurship & Hostel Director  
St. Joseph's College of Arts & Science (Autonomous)  
Chennai - 607 001.

Class In-charge Signature

**[Dr. R. KRISHNAVENI]**

**Department Of Commerce (Bank Management)**

**Report on**

**Parent Teachers Meeting 2022 – 2023**

**Eve Semester**

**Venue: Venmani Block**

**Time: 12.30 pm to 04.30 pm**

**Room No: 11**

**Class: III B.Com (BM) (Shift – II)**

The parent teacher meeting for the III B.Com (BM) was held on 15/10/2022 (Saturday) from 12.30 pm to 04.30 pm for the Shift II. **Rev. Fr. Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Dr.R.Krishnaveni**, Asst. Professor in Commerce [BM], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Results of I-CIA test and semester exam were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 62 parents out of 68 attended the meeting. The meeting was over by 04.30 pm.





Class In-charge Signature

**[Dr. R. KRISHNAVENI]**

**Rev. Dr. A. ALEX, M.Com., M.Ed., M.Phil., NET, SET, Ph.D.,**  
Dean of Studies & Head of BBM and BBA (CA)  
Placement, Entrepreneurship & Hostel Director  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore - 607 001.

# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

## Report on Parent Teachers Meeting 2022 – 2023 Odd Semester

Venue: Venmani Block

Time: 08.30 am to 12.30 pm

Room No: 05

Class: I BBA [CA] (Shift – I)

The parent teacher meeting for the I year BBA [CA] was held on 15/10/2022 (Saturday) from 08.30 am to 12.30 pm for the Shift I. **Rev. Fr.Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Mrs. A. Johnsi Gloria**, Asst. Professor in Business Administration [CA], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Results of I-CIA test were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 50 parents out of 55 attended the meeting. The meeting ended by 12.30 pm.

Class In-charge Signature

  
[Mrs.A. Johnsi Gloria]



## DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

### Report on Parent Teachers Meeting 2022 – 2023 Odd Semester

Venue: Venmani Block

Time: 08.30 am to 12.30 pm

Room No: 06

Class: II BBA [CA] (Shift – I)

The parent teacher meeting for the II year BBA [CA] was held on 15/10/2022 (Saturday) from 08.30 am to 12.30 pm for the Shift I. **Rev. Fr.Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Dr. K. Elavarasan**, Asst. Professor in Business Administration [CA], coordinated the meeting. He presented the parents the following information regarding their wards:

1. Results of I-CIA test were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 45 parents out of 54 attended the meeting. The meeting ended by 12.30 pm.



Class In-charge Signature

  
[Dr. K. Elavarasan]



## DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

### Report on Parent Teachers Meeting 2022 – 2023 Odd Semester

Venue: Venmani Block

Time: 08.30 am to 12.30 pm

Room No: 06

Class: III BBA [CA] (Shift – I)

The parent teacher meeting for the III year BBA [CA] was held on 15/10/2022 (Saturday) from 08.30 am to 12.30 pm for the Shift I. **Rev. Fr.Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Dr. K. Elavarasan**, Asst. Professor in Business Administration [CA], coordinated the meeting. He presented the parents the following information regarding their wards:

1. Results of I-CIA test were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 37 parents out of 51 attended the meeting. The meeting ended by 12.30 pm.



Class In-charge Signature

  
[Dr. K. Elavarasan]

## DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

### Report on Parent Teachers Meeting 2022 – 2023 Odd Semester

Venue: Venmani Block

Time: 12.30 pm to 04.30 pm

Room No: 05

Class: I BBA [CA] (Shift – II)

The parent teacher meeting for the I year BBA [CA] was held on 15/10/2022 (Saturday) from 12.30 pm to 04.30 pm for the Shift II. **Rev. Fr. Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Mrs. A. Johnsi Gloria**, Asst. Professor in Business Administration [CA], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Results of I-CIA test were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 38 parents out of 41 attended the meeting. The meeting ended by 04.30 pm.

Class In-charge Signature

  
[Mrs. A. Johnsi Gloria]



# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

## Report on Parent Teachers Meeting 2022 – 2023 Odd Semester

Venue: Venmani Block

Time: 12.30 pm to 04.30 pm

Room No: 05

Class: II BBA [CA] (Shift – II)

The parent teacher meeting for the II year BBA [CA] was held on 15/10/2022 (Saturday) from 12.30 pm to 04.30 pm for the Shift II. **Rev. Fr. Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Mrs. A. Johnsi Gloria**, Asst. Professor in Business Administration [CA], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Results of I-CIA test were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 35 parents out of 38 attended the meeting. The meeting ended by 04.30 pm.

Class In-charge Signature

  
[Mrs. A. Johnsi Gloria]



# DEPARTMENT OF BUSINESS ADMINISTRATION (CA)

## Report on Parent Teachers Meeting 2022 – 2023 Odd Semester

Venue: Venmani Block

Time: 12.30 pm to 04.30 pm

Room No: 06

Class: III BBA [CA] (Shift – II)

The parent teacher meeting for the III year BBA [CA] was held on 15/10/2022 (Saturday) from 12.30 pm to 04.30 pm for the Shift II. **Rev. Fr.Dr. A. Alex**, Head of the department welcomed the parents and instructed them the rules and regulations of the college. **Dr. K. Elavarasan**, Asst. Professor in Business Administration [CA], coordinated the meeting. He presented the parents the following information regarding their wards:

1. Results of I-CIA test were disclosed to the parents.
2. Students progression to higher studies (Entrance exams/Counseling and admission to Post Graduation).
3. Behavior of the student inside the class and within college premises.
4. Dress code, personality and disciplinary procedures.
5. Fee default list.

Parents are asked to verify and ensure their mobile numbers are correct. The parents were requested to monitor their wards before they start to college and when they return from the college. The parents were given instructions not to give mobile to their wards while coming to college. The parents gave very good feedback about the meeting and suggested to have remedial classes for the arrear students. The parents also suggested organizing soft skills classes during the weekend. The meeting remained to be better sharing platform and enhances a better connect between the parents and staff members and intern with the institution. 40 parents out of 45 attended the meeting. The meeting ended by 04.30 pm.

Class In-charge Signature

  
[Dr. K. Elavarasan]



**DEPARTMENT OF BUSINESS ADMINISTRATION  
(COMPUTER APPLICATION)**

**Report on  
Parent Teachers Meeting 2022 – 2023  
Even Semester**

**Venue: Venmani Block**

**Time: 08.30 am to 10.30 am**

**Room No: 05**

**Class: I BBA [CA] (Shift – I)**

The parent teacher meeting for the I year BBA [CA] was held on 11/03/2023 from 08.30 am to 10.30 am. Rev. Fr. A. Alex, Head of the department welcomed the parents and instructed them the rules and regulations of the college. Mr.M.Omprakash, Asst. Professor in Business Administration [CA], coordinated the meeting. He presented the parents the following information regarding their wards:

1. Attendance sheets with percentage.
2. Presented the I CIA Marks of the Students'.
3. Focused on students' strengths and weakness in individual subjects.
4. Discussed the students' level of Co-curricular skills.

Parents are encouraged to ensure that mobile numbers are correct, updated when it is relevant. The parents gave very good feedback about the meeting and suggested conducting Classes like TNPSC, Bank Exams, Soft Skills, Tally, etc., during the weekend. The meeting was organized in a fine manner. Out of 55 Students, 49 Students attended the meeting with their parents. Finally, the meeting came to an end by 10.30 am.

Class In-charge Signature



**[Mr. M. Omprakash]**



**DEPARTMENT OF BUSINESS ADMINISTRATION  
(COMPUTER APPLICATION)**

**Report on  
Parent Teachers Meeting 2022 – 2023  
Even Semester**

**Venue: Venmani Block**

**Time: 08.30 am to 10.30 am**

**Room No: 06**

**Class: II BBA [CA] (Shift – I)**

The parent teacher meeting for the II year BBA [CA] was held on 11/03/2023 from 08.30 am to 10.30 am. Rev. Fr. A. Alex, Head of the department welcomed the parents and instructed them the rules and regulations of the college. Mr. R. Ilaiya Raja, Asst. Professor in Business Administration [CA], coordinated the meeting. He presented the parents the following information regarding their wards:

1. Attendance sheets with percentage.
2. Presented the I CIA Marks of the Students'.
3. Focused on students' strengths and weakness in individual subjects.
4. Discussed the students' level of Co-curricular skills.

Parents are encouraged to ensure that mobile numbers are correct, updated when it is relevant. The parents gave very good feedback about the meeting and suggested conducting Classes like TNPSC, Bank Exams, Soft Skills, Tally, etc., during the weekend. The meeting was organized in a fine manner. Out of 54 Students, 46 Students attended the meeting with their parents. Finally, the meeting came to an end by 10.30 am.



Class In-charge Signature



**[Mr. R. Ilaiya Raja]**

**DEPARTMENT OF BUSINESS ADMINISTRATION  
(COMPUTER APPLICATION)**

**Report on  
Parent Teachers Meeting 2022 – 2023  
Even Semester**

**Venue: Venmani Block**

**Time: 08.30 am to 10.30 am**

**Room No: 05**

**Class: III BBA [CA] (Shift – I)**

The parent teacher meeting for the III year BBA [CA] was held on 11/03/2023 from 08.30 am to 10.30 am. Rev. Fr. A. Alex, Head of the department welcomed the parents and instructed them the rules and regulations of the college. Mr.M.Omprakash, Asst. Professor in Business Administration [CA], coordinated the meeting. He presented the parents the following information regarding their wards:

1. Attendance sheets with percentage.
2. Presented the I CIA Marks of the Students’.
3. Focused on students’ strengths and weakness in individual subjects.
4. Discussed the students’ level of Co-curricular skills.

Parents are encouraged to ensure that mobile numbers are correct, updated when it is relevant. The parents gave very good feedback about the meeting and suggested conducting Classes like TNPSC, Bank Exams, Soft Skills, Tally, etc., during the weekend. The meeting was organized in a fine manner. Out of 51 Students, 40 Students attended the meeting with their parents. Finally, the meeting came to an end by 10.30 am.

Class In-charge Signature





**[Mr. M. Omprakash]**

**DEPARTMENT OF BUSINESS ADMINISTRATION  
(COMPUTER APPLICATION)**

**Report on  
Parent Teachers Meeting 2022 – 2023  
Even Semester**

**Venue: Venmani Block**

**Time: 11.00 am to 01.00 pm**

**Room No: 05**

**Class: I BBA [CA] (Shift – II)**

The parent teacher meeting for the I year BBA [CA] was held on 11/03/2023 from 11.00 am to 01.00 pm. Rev. Fr. A. Alex, Head of the department welcomed the parents and instructed them the rules and regulations of the college. Dr. M. Monika, Asst. Professor in Business Administration [CA], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Attendance sheets with percentage.
2. Presented the I CIA Marks of the Students’.
3. Focused on students’ strengths and weakness in individual subjects.
4. Discussed the students’ level of Co-curricular skills.

Parents are encouraged to ensure that mobile numbers are correct, updated when it is relevant. The parents gave very good feedback about the meeting and suggested conducting Classes like TNPSC, Bank Exams, Soft Skills, Tally, etc., during the weekend. The meeting was organized in a fine manner. Out of 41 Students, 37 Students attended the meeting with their parents. Finally, the meeting came to an end by 01.00 pm.



Class In-charge Signature

  
[Dr. M. Monika]



**DEPARTMENT OF BUSINESS ADMINISTRATION  
(COMPUTER APPLICATION)**

**Report on  
Parent Teachers Meeting 2022 – 2023  
Even Semester**

**Venue: Venmani Block**

**Time: 11.00 am to 01.00 pm**

**Room No: 06**

**Class: II BBA [CA] (Shift – II)**


The parent teacher meeting for the II year BBA [CA] was held on 11/03/2023 from 11.00 am to 01.00 pm. Rev. Fr. A. Alex, Head of the department welcomed the parents and instructed them the rules and regulations of the college. Mrs. A. Johnsi Gloria, Asst. Professor in Business Administration [CA], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Attendance sheets with percentage.
2. Presented the I CIA Marks of the Students’.
3. Focused on students’ strengths and weakness in individual subjects.
4. Discussed the students’ level of Co-curricular skills.

Parents are encouraged to ensure that mobile numbers are correct, updated when it is relevant. The parents gave very good feedback about the meeting and suggested conducting Classes like TNPSC, Bank Exams, Soft Skills, Tally, etc., during the weekend. The meeting was organized in a fine manner. Out of 38 Students, 34 Students attended the meeting with their parents. Finally, the meeting came to an end by 01.00 pm.

A. Alex

Class In-charge Signature

  
[Mrs. A. Johnsi Gloria]

**DEPARTMENT OF BUSINESS ADMINISTRATION  
(COMPUTER APPLICATION)**

**Report on  
Parent Teachers Meeting 2022 – 2023  
Even Semester**

**Venue: Venmani Block**

**Time: 11.00 am to 01.00 pm**

**Room No: 05**

**Class: III BBA [CA] (Shift – II)**


The parent teacher meeting for the III year BBA [CA] was held on 11/03/2023 from 11.00 am to 01.00 pm. Rev. Fr. A. Alex, Head of the department welcomed the parents and instructed them the rules and regulations of the college. Dr. M. Monika, Asst. Professor in Business Administration [CA], coordinated the meeting. She presented the parents the following information regarding their wards:

1. Attendance sheets with percentage.
2. Presented the I CIA Marks of the Students’.
3. Focused on students’ strengths and weakness in individual subjects.
4. Discussed the students’ level of Co-curricular skills.

Parents are encouraged to ensure that mobile numbers are correct, updated when it is relevant. The parents gave very good feedback about the meeting and suggested conducting Classes like TNPSC, Bank Exams, Soft Skills, Tally, etc., during the weekend. The meeting was organized in a fine manner. Out of 45 Students, 39 Students attended the meeting with their parents. Finally, the meeting came to an end by 01.00 pm.



Class In-charge Signature

  
[Dr. M. Monika]

**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING**

**Department: PG and Research department of Chemistry**

**Date: 15-10-2022**

Parents-Teachers-Students meeting was conducted on 15-10-2022 by department of chemistry. The meeting served its purpose of creating a common platform, where the teacher and parents come together to enrich the student's educational experience and to discuss the overall development of the students. The parents were presented about the opportunity available in the campus, the growth of the student academically, the hurdles slow learners undergo and suggestions were received. The opportunity for the overall growth of students is available in the department and is emphasised.

Parents shared that students spent much of their time with cell phone and minimum time to study, and the department was appreciated for its selfless service towards the students. Students suggested to add on the number of invited talks by experts.

With the positive feedback from parent the Head of the department assured full cooperation from the department for the enhancement of students, and appreciated the presence of parents and students.

**Number of students enrolled =347**

**Parents Attended =332**

  
Dr. T. ANTONY SANDOSH, M.Sc., M.Phil., Ph.D.,  
Assistant Professor & Head,  
P.G. & Research Department of Chemistry,  
St. Joseph's College of Arts & Science (Autonomous),  
Cuddalore - 607 001.

**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING**

**Department: PG and Research Department of chemistry**

**Date: 11-03-2023**

The Department of chemistry effectively conducted a Parents-Teachers-Students meeting on 11-03-2023. The meeting intended to converse the academic progress of students, their attendance, discipline, and overall development. Faculty members presented a detailed report on the recent internal assessments, with special attention given to students requiring additional support. Parents were informed about remedial classes, career guidance programs, and upcoming departmental events. Parents were emphasised to monitor the student's efforts and growth.

The parents shared their views and expectation of their ward and department. Students articulated to have more interactive sessions and guest lectures by industrial employees. The department assured to the students and parents to provide the facilities, care, classes, interactive sessions and guidance.

The parents felt happy and satisfied experiencing the approach and dedication of the department staff members. The students were motivated and assured to showcase good performance. Head of the department appreciated the parents and students for their participation and assured the coordinative efforts from the department for the enhancement of student community.

**Number of students enrolled =347**

**Parents Attended =329**

**Dr. T. ANTONY SANDOSH, M.Sc., M.Phil., Ph.D.,**  
Assistant Professor & Head,  
P.G. & Research Department of Chemistry,  
St. Joseph's College of Arts & Science (Autonomous),  
Cuddalore - 607001.

PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE, (AUTONOMOUS)

Parent-Teacher meeting report

Class: I – B.Com A (Shift I)

Room no. 27

Class Mentor: Dr. P. Benjamin Rozario

Date: 15.10.2022

Parent's- teacher meeting for I – B.Com A (Shift-I) was conducted. The meeting was started by the class mentor at 9.00 as per the instructions of the Head of the Department.

Feedback and Suggestion given by parents

1. Congratulated for conducting the meeting properly and requested to conduct the meeting regularly.
2. Parents appreciated for having separate Whatsapp group for the parents and sending Marks and other circulars in the group regularly.
3. Parents appreciated for taking extra efforts and interest by the teachers for the growth of the students.
4. Parents suggested that not to allow the students inside the campus if they are possessing mobile phone and if they are not properly dressed.


Total no. of Students : 72

No. of parents attended : 69



Dr. P. Benjamin Rozario

Class Mentor

  
Dr. I. Savarimuthu 15/10/22

Head of the Department

**ST .JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**  
**Cuddalore**  
**PG AND RESEARCH DEPARTMENT OF COMMERCE**  
**Parent's teachers meeting report**

**Class: I- B.COM B (Shift I)**  
**Class in-charge: Dr. F. Andrews**  
**Timing: 9.00 AM to 12.30 PM**

**Venue: Room no. 28 Venmani block**  
**Date: 15/ 10/ 2022**

The parents teachers meet for I - B.COM 'B' (Shift-I) was conducted on 15<sup>th</sup> October 2022 9.00 am in Venmani block, room number 28. Dr.F.Andrews the class mentor welcomed the parents and met all the parents individually and discussed on the academic performance of the students with reference to the first CIA marks. They were informed regarding the Behavior of their children in the class and the steps to improve it.

• **Suggestion given by parents**

1. Parents made a request Bus facilities for route of lawspet (Pondicherry)
2. Parents requested us to advise the students to not come by Motorbike to college.
3. If there was any misbehavior they asked to contact them immediately
4. Parents expressed their gratitude and satisfaction towards the Parent Teachers' Meet.

Parents of 66 students were present and the meeting came to an end successfully at 12.30 P.M

Class Strength : 71

Present: 66

Absent: 5

  
Dr.F. Andrews 17/10/22

Class Mentor

  
Dr.I.Savarimuthu 17/10/22

Head of the Department

PG & Research Department of Commerce  
St. Joseph's College of Arts and Science (Autonomous), Cuddalore

PARENT TEACHERS MEETING REPORT

Date :15.10.2022

Timing:9.00 a.m to 1:00 p.m

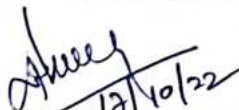
The Parent Teacher's meet for I B.com 'C' (Shift - I) was conducted on 15<sup>th</sup> October 2022 (Saturday) under the guidance and presidentship of Rev. Fr. Secretary, **G. Peter Rajendiram** & Head of the department **Dr. I. Savarimuthu**. The meeting was started at 9.00 a.m with a short welcome note and general address given by the class mentor **Mr.D.Prabakaran**.

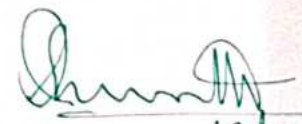
FEED BACKS AND SUGGESTIONS GIVEN BY THE PARENTS:

1. Parents requested the staff members to advise the students not to use mobile phones consistently. ✓
2. Parents are suggested to give a motivational talk and counseling for the students.
3. Parents are asked to give the tentative calendar for CA professional course classes.
4. Parents are asked to give special care to the slow learner after the regular class hour according to the convenient of the staff members in alternative days and guide them to clear internals. ✓
5. Parents are appreciated the initiatives and efforts taken by the department and staff members.
6. They are felt happy for attending the meeting and had chance to interact with the Class mentor regarding their sons academic performance and activities.
7. Parents assured that they will follow and observe their sons's studies and activities at home. ✓

Total number of students: 71

No of students attended: 67

  
17/10/22  
**Mr.D.Prabakaran**  
Class In-charge

  
17/10/22 -  
**Dr.I.Savarimuthu**  
Head of the department

**PG & Research Department of Commerce  
St. Joseph's College of Arts and Science (Autonomous), Cuddalore**

**PARENT TEACHER'S MEETING REPORT**

Class: I - B.COM D (SHIFT-1)

Room : No: 36

Date: 15.10.2022

Class Mentor : Dr.S.Baby Motcharakkini

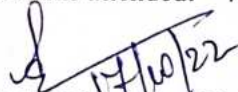
Timing: 9.00am to 1.00 pm


**FEED BACK AND SUGGESTION GIVEN BY THE PARENTS:**

1. All the parents felt happy for attending the meeting and had chance to interact with the Class in-charge.
2. They appreciated the efforts taken by the Department to conduct various courses like Professional Courses, Tally & Spoken English for the benefits of the students.
3. Parents requested to inform about the payment of fees earlier.
4. They felt glad for taking the students to Industrial Visit. ✓
5. Parents recommended teachers to advise the students not to use mobile phones consistently and conduct one day personality development seminar.
6. Parents assured that they will follow and observe their son's activities ~~in college.~~ *at home*

Total number of students: 71

No of students attended: 70

  
**Dr. S. Baby Motcharakkini**  
Class In-Charge

  
**Dr. I. Savarimuthu** 17/10/22  
Head of the Department



**PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
Cuddalore-1**

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**Parent- Teachers Meeting Report - 15.10.2022 (Saturday)**

**Class: II- B.Com'A SHIFT -I  
Venue: Room no. 31**

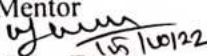
**Class Mentor: Dr.M.John Bosco  
Time: 8.30 AM to 12.30 PM**

The Management has arranged a Common Parent- Teachers Meeting on 15.10.2022 for all the students. The meeting for II. B.Com'A was conducted by the Class Mentor **Dr.M.John Bosco** under the guidance of Dr. I. Savarimuthu, HoD. The meeting was started with the Welcome Address and provided the required Instructions to the parents.

Total No. of Strength : 69  
No. of Parents attended : 63  
Parents Not attended : (A21CMDA 05, 9,12,19, 22,29)

**Feedback and Suggestions of the Parents:**

1. Appreciated the management for arranging Parent-Teachers Meeting.
2. Appreciated the Head and Class Mentor for their well Organising.
3. Requested to take necessary action and control the usage of Mobile in the campus.
4. Requested to take special care on the Slow Learners, Students with Health Issues.

Class Mentor  
  
15/10/22  
**Dr.M.John Bosco**

  
Head of the Department 15/10/22  
**Dr.I.Savarimuthu**

PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
Cuddalore-1

Parent- Teachers Meeting Report - 15.10.2022 (Saturday)

Class: II- B.Com'A SHIFT -I  
Venue: Room no. 31

Class Mentor: Dr.M.John Bosco  
Time: 8.30 AM to 12.30 PM

The Management has arranged a Common Parent- Teachers Meeting on 15.10.2022 for all the students. The meeting for II. B.Com'A was conducted by the Class Mentor **Dr.M.John Bosco** under the guidance of Dr. I. Savarimuthu, HoD. The meeting was started with the Welcome Address and provided the required Instructions to the parents.

Total No. of Strength : 69  
No. of Parents attended : 63  
Parents Not attended : (A21CMDA 05, 9,12,19, 22,29)

**Feedback and Suggestions of the Parents:**

1. Appreciated the management for arranging Parent-Teachers Meeting.
2. Appreciated the Head and Class Mentor for their well Organising.
3. Requested to take necessary action and control the usage of Mobile in the campus.
4. Requested to take special care on the Slow Learners, Students with Health Issues.

Class Mentor  
  
Dr.M.John Bosco  
15/10/22

  
Head of the Department  
Dr.I.Savarimuthu  
15/10/22

**PARENT TEACHERS MEETING REPORT**

Date :15.10.2022

Timing:9.00 a.m to 1:00 p.m


The Parent Teacher's meet for II B.com 'B' (Shift - I) was conducted on 15<sup>th</sup> October 2022 (Saturday) under the guidance and presidentship of Rev. Fr. Secretary, G. Peter Rajendiram & Head of the department Dr. I. Savarimuthu. The meeting was started at 9.00 a.m with a short welcome note and general address given by the class mentor Dr.S.Sambath.

**FEED BACKS AND SUGGESTIONS GIVEN BY THE PARENTS:**

1. Parents are appreciated the initiatives and efforts taken by the department and staff members regarding the Value added courses. ✓
2. Parents asked the staff members to take action on students, if they are carrying cell phone and using cell phone inside the campus. ✓
3. Parents are asked to give special care to the slow learner. ✓
4. Parents requested to give more clarification about the CA examination process. ✓
5. Parents assured that they will follow and observe their sons's studies and activities at home. ✓

Total number of students: 67

No of students attended: 62

  
Dr.S.Sambath  
Class Mentor

  
Dr.I.Savarimuthu 17/10/22.  
Head of the department

**PG & RESEARCH DEPARTMENT OF COMMERCE**  
**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (Autonomous)**  
**CUDDALORE- 607 001**  
**REPORT OF PARENTS TEACHERS MEET**

**Venue** : Classroom of II - B.Com – 'C' Shift – I  
**No of students** : 35  
**Venue** : 34  
**Time** : 8.30 A.M. to 11.30 A.M.  
**Class In charge:** Dr. .P. Vaitinadane,  
Assistant Professor, Department of Commerce.

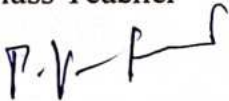
The parent's teachers meet for the Odd semester was conducted on 15<sup>th</sup> October 2022. It commenced at 8:30 A.M with the Blessings of Dr. I. SAVARIMUTHU, Head of PG and Research Department of Commerce. Parents were gathered in the classroom, the class Incharge Dr. P. Vaitinadane met the parents individually and gave the information regarding the Dress code, Late coming to the college, Hair cut and proper shaving, Hand Band & Bracelets, Ride the Bike slowly and rules about the leave of absence and restriction on bringing mobile phones to the college. Further the behaviour of their children in the college and their academic performance with the first CIA marks and present Exam semester pattern were discussed. In addition it has been informed the parents about the ways to improve their children in their studies to get high mark. The parents were also informed about the professional courses such as ICSI and CA foundation course was discussed. The number of days of absence and Late coming of particular students was verified with parents. Suggestions of parents were also received. Parents of the 34 students in the class met the class teacher and the meeting was very useful to them. The meeting successfully ended at 1:00 A.M.

PARENTS SUGESSTIONS:

- \*Parents teachers meeting to be conducted frequently.
- \*Parents also suggested sending the result of C.I.A and Semester marks through whatsapp to their Mobiles.
- \*They also informed that it would be good if the meeting is conducted in common with all parents assembled in the class to know the performance of other students which would help them to motivate their children.
- \*Slow learners parents requested to conduct special classes for the failed subject in First CIA
- \*Sports activities should be included in their curriculum.
- \* Special coaching class should be conducted for developing communication skills
- \* Regular contact should be made with the class teacher.

Thanking you

Class Teacher



Dr. P. Vaitinadane



Head of the Department

Dr. I. Savarimuthu.

**PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
Cuddalore-1**

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**Parent- Teachers Meeting Report - 15.10.2022 (Saturday)**

**Class: III – B. Com A (Shift -I)**

**Class Mentor: Dr. R.Krishnakumar**

**Venue: Room no. 31**

**Time: 8.30 AM to 12.30 PM**

Parents - Teacher meeting for III– B. Com A (Shift-I) was conducted as per the instructions of Head of the Department. The main objective of the meeting was i) to prohibit the usages of cell phones among the students ii) to create the awareness among the parents the dangerous of drugs usages iii) to create a common platform, where teachers and parents come together to discuss student's performance and devise ways to enrich their learning experience. The meeting was started by the class mentor at 8.30 AM. The information and instructions were given to two batches of parents .

No of Students Present along with their parents: 68

No. of Students absent: -1


(Roll No – A20CMDA22)

**Parents have expressed the following opinions & Suggestions:**

1. The Meeting has given best interaction with the class mentor.
2. It is more useful to understand the vision of the Department.
3. The meeting gave an idea about the strength and weakness of their sons.
4. Parents are requested to conduct this kind of meetings regularly and this will pave way for a better, disciplined character to them, while leaving the institution.
5. Parents appreciated the staffs of our department for taking active measures for the upliftment of their sons in both studies and other skill-oriented training.
6. Parents became aware of the institute's rules and regulations, methodologies of teaching & learning for the overall welfare of students.
7. Parents suggested posting the details of marks, absentees late comers and value added course timings and class details in parent's whatsapp group.
8. The Parents asked the class mentor to ban the cellophanes
9. Parents are welcome the steps taken by the department to impart the additional courses to their students.

  
**Dr. R. Krishnakumar**

Class Mentor

  
**Dr. I. Savarimuthu**

Head of the Department

15/10/22

PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
Cuddalore-1

Parent- Teachers Meeting Report - 15.10.2022 (Saturday)

Class: III – B. Com B (Shift -I)

Class Mentor: Dr. P. Arul Prasad

Venue: Room no. 32

Time: 8.30 AM to 12.30 PM

Parents' - Teacher meeting for III– B. Com B (Shift-I) was conducted as per the instructions of Head of the Department. The main objective of the meeting was to create a common platform, where teachers and parents come together to discuss student's performance and devise ways to enrich their learning experience. The meeting was started by the class mentor at 8.30 AM. The following information and instructions were given to the parents in common.

**Instructions given to Parents**

1. Mobile phones are strictly prohibited in the class room. If found it will be seized and will not be given back by all means. If the possession of mobile phone is necessary then, such a student should get written permission from the H.O.D. with the consent of the respective class mentor.
2. Change of Phone number of students as well as parents must be informed immediately to the respective Class mentors.
3. Student must be punctual and regular to the college by all means.
4. Parents should check and confirm that their son/Daughter is coming to college in formal dress. (Jeans, Black shirts, T-shirts, and Lycra pants are strictly prohibited)
5. Haircut of the student's should be decent and proper.
6. Parents should keep an eye on their son/Daughter's activities and movements when they are at home.
7. Parents should monitor their children while they are using mobile phones and discourage addiction to mobile phone usage.
8. Strictly tell your children to avoid bad friendship.
9. Encourage your children to acquire new skills and knowledge for employability (for e.g.: Professional Courses like CA, CMA, CS., Tally, Spoken English, MS Office, Competitive Exams, NPTEL and Swayam Courses, etc.)
10. Check the Parent-Teachers WhatsApp regularly to receive and respond to important academic information's.

11. Kindly know whether your children are addicted to Alcohol or Drugs.
12. Don't encourage your children to come by bike to college. Many are coming in Triples, without Helmet, License, and in high speed, without following traffic rules etc.
13. Daily spend some time with your son/Daughter and speak to them. (Give attention to them)
14. Speak to your children about your family's economic condition and other problems to make them realize the Family situation and parent's difficulties.
15. Check whether your son/Daughter is going for any Part Time Job without your Knowledge.
16. Keep regular Contact and touch with your son/Daughter's Class Mentor to know their Progress and behaviour.
17. Tell your son/daughter to respect and obey teachers, elders, neighbours, etc.
18. Never encourage your son/Daughter to take leave unnecessary. (That will affect their Attendance Mark.)
19. Encourage your son/Daughter to participate in various Competitions and activities for their overall Personality Development.
20. Parents should monitor their daughter while they travel in Private Transport (Auto, Van, Bus) whether in the middle of the way they go with any third person.
21. Help and encourage your children to develop the habit of buying subject books.
22. Ensure that your son/daughter carrying bag to college with books, notebooks, handbook, etc.
23. Explained about the importance of CIA Exams.
24. Kindly advise and motivate your children to make use of all the facilities and opportunities available in the college for their career development.
25. Whenever you have any doubt and need clarification feel free to contact the class mentor.
26. Since college Handbooks are given to the students the parents are requested to go through the rules and regulations mentioned in it.

**Other Instructions given**

27. Inform about Field Visit, Internship Training, Project Report, VSL, etc.
28. Educational Tour for Final Years.
29. Kindly pay the Exam Fees and Term Fees on time and confirm about the ERP registration for Examination.

No of Students Present along with their parents: 69

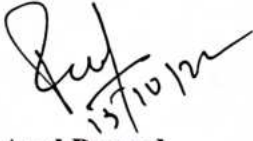
No. of Students absent: -1

(Roll No – A20CMDB45)



Parents have expressed the following opinions & Suggestions:

1. The Meeting has given best interaction with the class mentor.
2. It is more useful to understand the vision of the Department.
3. The meeting gave an idea about the strength and weakness of their sons.
4. Parents requested to conduct this kind of meetings regularly and this will pave way for a better, disciplined character to them, while leaving the institution.
5. Parents appreciated the staffs of our department for taking active measures for the upliftment of their sons in both studies and other skill-oriented training.
6. Parents became aware of the institute's rules and regulations, methodologies of teaching & learning for the overall welfare of students.
7. Parents suggested posting the details of marks, absentees late comers and value added course timings and class details in parent's whatsapp group.



**Dr. P. Arul Prasad**

Class Mentor



**Dr. I. Savarimuthu**

Head of the Department

**PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
Cuddalore-1**

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**Parent- Teachers Meeting Report - 15.10.2022 (Saturday)**

**Class: I – M.Com (Shift -I)**

**Class Mentor: Dr. A. Radhakrishnan**

**Venue: Room no. TB - 10**

**Time: 8.30 AM to 12.30 PM**

The parents teachers meet for I - M.COM commenced at 9.00 am. The head of the department started the meeting followed by the class mentor with a welcome speech, and met all the parents individually and discussed on the academic performance of the students with reference to the first CIA marks. They were informed regarding the Behaviour of their children in the class and the steps to improve it.

**Suggestion given by parents**

1. Parents made a request to send the CIA marks through whatsapp as we are doing now regularly.
2. If there was any misbehavior they asked to contact them immediately
3. The parents requested to seize the mobile if the students found to use the mobile inside the Class.

Parents of 39 students were present and 1 student was absent (A22MCM35). The meeting came to an end successfully at 11.00 A.M.



**Dr. A. Radhakrishnan**

Class Mentor



**Dr. I. Savarimuthu**

Head of the Department

**PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
Cuddalore-1**

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**Parent- Teachers Meeting Report - 15.10.2022 (Saturday)**

**Class: II- M.Com  
Venue: Room no. 31**

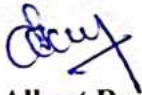
**Class Mentor: Mr. A. Albert Ravi  
Time: 8.30 AM to 12.30 PM**

The Management has arranged a Common Parent- Teachers Meeting on 15.10.2022 for all the students. The meeting for II. M.Com was conducted by the Class Mentor A. Albert Ravi under the guidance of Dr. I. Savarimuthu, HoD. The meeting was started with the Welcome Address and provided the required Instructions to the parents.

Total No. of Strength : 37  
No. of Parents attended : 35  
Parents Not attended : 2(A21MCM19 & A21MCM43)

**Feedback and Suggestions of the Parents:**

1. Appreciated the management for arranging Parent-Teachers Meeting.
2. Appreciated the Head and Class Mentor for their well Organising.
3. Requested to take necessary action and control the usage of Mobile in the campus.
4. Requested to give proper information regarding their Internship Training period.
5. Requested to take special care on the Slow Learners, Students with Health Issues.



**A. Albert Ravi**

Class Mentor



**Dr.I.Savarimuthu**

Head of the Department

**ST .JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)  
Cuddalore**

**PG AND RESEARCH DEPARMENT OF COMMERCE**

**Parent's teachers meeting report**

**Class: I- B.COM A (Shift II)**  
**Class in-charge: Dr. F. Andrews**  
**Timing:1.00 PM to 4.30 PM**

**Venue: Room no. 27 Venmani block**  
**Date: 15/ 10/ 2022**

The parents teachers meet for I - B.COM 'A' (Shift-II) was conducted on 15<sup>th</sup> October 2022 1.00 pm in Venmani block, room number 27. Dr.F.Andrews the class mentor welcome the parents and met all the parents individually and discussed on the academic performance of the students with reference to the first CIA marks. They were informed regarding the Behavior of their children in the class and the steps to improve it.

• **Suggestion given by parents**

1. Parents made a request to provide uniform to the students
2. The parents suggested to send the voice message (Tamil) through parents Group
3. Parents appreciated for sending the CIA marks through Whatsapp in the Parents group
4. If there was any misbehavior they asked to contact them immediately

✓ Parents of 64 students were present and the meeting came to an end successfully at 4.30 P.M ✓

Class Strength: 66 ✓

Present: 64 ✓

Absent: 2 ✓

  
Dr. F.Andrews

Class mentor

  
Dr. I. Savarimuthu  
15/10/22

HEAD OF THE DEPARTMENT

**PG & Research Department of Commerce**  
**St. Joseph's College of Arts and Science (Autonomous), Cuddalore**

**PARENT TEACHER'S MEETING REPORT**  
**2022-23 (I SEMESTER)**

**Class : I B.com 'B' (shift II)**

**Date : 15.10.2022**

**Class in charge: Dr.P.James Mary**

**Timing: 1:00 p.m to 4:00 p.m**

On 30<sup>th</sup> September 2022, the students were asked to inform their Parents to attend the Parent Teacher Meeting, which was planned to hold on 15<sup>th</sup> October 2022.

**Parents' Feedback and Suggestions:**

1. Parents felt very happy for attending the meeting and had chance to meet the class in charge to share about the performance, behaviour and progress of their daughters.
2. Parents said that they trust us for the growth of their daughters.
3. Parents assured that they will follow and observe their daughter's activities, behavior, friendship, consistent usage of mobile phones and studies at home.
4. Parents suggested -
  - a) To conduct special coaching for weak students (either special class or take home test)
  - b) To conduct an awareness programme on effects of usage of mobile phones consistently.
  - ✓ c) To monitor their daughters' discipline and requested to inform immediately about their misconduct in the campus.
  - ✓ d) To motivate the students to speak in english.
  - ✓ e) To keep ~~clean~~ the campus. *clean*.
  - f) To provide healthy food in canteen.
  - g) To create an understanding about how to prepare for examination.
  - h) To shuffle their daughter's seating in the Class.

**Total number of students: 68**

**Number of parents attended the meeting: 68**



**Dr.P.James Mary**  
Class In-charge

*Very good  
By*



**Dr.I.Savarimuthu**  
Head of the department

**PARENT TEACHERS MEETING REPORT**

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**Date :15.10.2022**

**Timing:1.30 p.m to 4:30 p.m**

The Parent Teacher's meet for **II B.Com 'A' (Shift - II)** was conducted on 15<sup>th</sup> October 2022 (Saturday) under the guidance and presidentship of Rev. Fr. Secretary, **G. Peter Rajendiram &** Head of the department **Dr. I. Savarimuthu**. The meeting was started at 9.00 a.m with a short welcome note and general address given by the class mentor **Dr.S.Sambath**.

**FEED BACKS AND SUGGESTIONS GIVEN BY THE PARENTS:**

1. Parents are requested to share the CIA and Semester exam results in the Parents watsapp group.
2. Parents are appreciated the initiatives and efforts taken by the department and staff members regarding the Value added courses, Industrial visit and students participation in competitions.
3. Parents are asked to give special care to the slow learner and make them to sit in front benches.

**Total number of students: 76**

**No of students attended: 71**

  
**Dr.S.Sambath**  
Class Mentor

  
**Dr.I.Savarimuthu** 17/10/22  
Head of the department

**PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
Cuddalore-1**

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**Parent- Teachers Meeting Report - 15.10.2022 (Saturday)**

**Class: II B.Com B (Shift -II)**

**Class Mentor: Dr.M.John Bosco**

**Venue: Room No: VB- 30**

**Time: 1.00 P.M – 4.00 P.M**

The parents teachers meet for II B.Com B commenced at 1.30 P.M . The head of the department started the meeting followed by the class mentor with a welcome speech, and met all the parents individually and discussed on the academic performance of the students with reference to the first CIA marks. They were informed regarding the Behaviour of their children in the class and the steps to improve it.

**Suggestion given by parents**

1. Parents suggested posting the details of Marks, Absentees, Late comers and additional courses timing in parents Whatsapp group.
2. If there was any misbehavior they asked to contact them immediately.
3. The parents requested to seize the mobile if the students found to use inside the

Class.

Parents of 71 students were present and 1 <sup>Parent</sup> student was absent (A21CMEB06). The meeting came to an end successfully at 4.00 P.M.

**Dr. M.John Bosco**

*John Bosco*  
Class Mentor 15/10/22

*I. Savarimuthu*  
**Dr.I.Savarimuthu** 17/10/22

Head of the Department

**PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
Cuddalore-1**

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**Parent- Teachers Meeting Report - 15.10.2022 (Saturday)**

**Class: III B.Com A (Shift -II)**

**Class Mentor: Miss. A. Lilly**

**Venue: Room No: VB- 31**

**Time: 1.00 P.M – 4.00 P.M**

The parents teachers meet for III B.Com A commenced at 1.00 P.M. The Head of the department started the meeting followed by the class mentor with a welcome speech, and met all the parents individually and discussed on the academic performance of the students with reference to the first CIA marks. They were informed regarding the Behaviour of their children in the class and the steps to improve it.

**Suggestions from Parents:**

1. The Parents requested for immediate intimations on the issues of their children's academics and behavior.
2. They asked for an awareness program on the values that builds commitment towards the life and career.
3. They also shared the impact of post-pandemic educational crisis and they wanted us to inculcate the importance of Education among children.

**Feedback towards the Meet by Parent:**

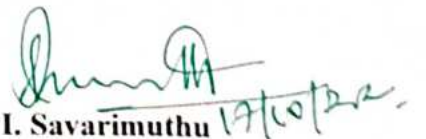
- ✓ Positive response has been given with regards to the suggestions and instructions given at the meeting.
- ✓ The Parents appreciated the system of conducting Parents-Teachers Meet for letting them know better about the academic performance of their children.

**Total strength** : 73  
**No. of students present** : 70  
**No. of Absentees:** : 03



**Miss. A. Lilly**

Class Mentor sign



**Dr. I. Savarimuthu**

Signature of the HOD



**PG & RESEARCH DEPARTMENT OF COMMERCE  
ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
Cuddalore-1**

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**Parent- Teachers Meeting Report - 15.10.2022 (Saturday)**

**Class: III B.Com B (Shift -II)**

**Class Mentor: Dr. A. Radhakrishnan**

**Venue: Room No: VB- 32**

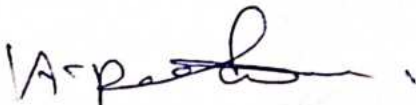
**Time: 1.00 P.M – 4.00 P.M**

The Parents teachers meet for III B.COM B commenced at 1.30 P.M. The head of the department started the meeting followed by the class mentor with a welcome speech, and met all the parents individually and discussed on the academic performance of the students with reference to the first CIA marks. They were informed regarding the Behaviour of their children in the class and the steps to improve it.

**Suggestion given by parents**

1. Parents made a request to send the CIA marks through Whatsapp as we are doing now regularly.
2. If there was any misbehavior they asked to contact them immediately.
3. The parents suggested to recheck the mobile number in the PTA Whatsapp Group. ✓
4. Parents appreciated the steps taken by the department to impact the additional courses to the students. ✓
5. The parents requested to seize the mobile if the students found to use inside the Class.

Parents of 66 students were present and 4 students were absent (A20CMEB27, A20CMEB43, A20CMEB52, and A20CMEB62). The meeting came to an end successfully at 4.00 P.M.



**Dr. A. Radhakrishnan**

Class Mentor



**Dr. I. Savarimuthu**

Head of the Department

**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING (2022-2023)**

Department: Mathematics  
Date: 11-03-2023  
Semester: Odd

Class: IIIB.Sc Mathematics  
Shift: I  
Total no.of students attended: 34


The Department of Mathematics conducted an **online** Parents-Teachers-Students meeting on 11-03-2023 . The aim of the meeting was to discuss the academic progress of students, their attendance, discipline, and overall development. Faculty members presented a detailed report on the recent internal assessments along with semester results. We insisted parents to monitor their son regarding their studies during online class and asked them to talk to class teachers at possible mode.

**Constructive feedback discussed in Parents Teacher meeting:**

- Students expects more interactive sessions and guest lectures.
- The department assured parents and students that their concerns would be fulfilled.
- The parents reported about poor network and its issues.

The meeting concluded with positive reiterated address of the department H.O.D assuring the academic success and overall development of the students.

Class In charge: Dr S.Anjal Mose

  
**Dr. J. JON AROCKARAJ** M.Sc., M.Phil., Ph.D.  
Head of the Department  
PG & Research Department of Mathematics  
St. Joseph's College of Arts & Science (Autonomous)  
Cuddalore-607 001.

Signature of the HOD

**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING(2022-2023)**

Department: Mathematics

Date: 15/10/2022

Semester: Odd

Class: III B.Sc Mathematics

Shift: I

Total no.of students attended: 34


The Department of Mathematics conducted a Parents-Teachers-Students meeting on 15/10/2022. The aim of the meeting was to discuss the academic progress of students, their attendance, discipline, and overall development. Faculty members presented a detailed report on the recent internal assessments along with semester results, with special attention given to students requiring additional support. Parents were informed about remedial classes, career guidance programs, and upcoming departmental events. We insisted parents to monitor their son regarding their studies and asked them to meet class teachers at possible working days.

**Constructive feedback discussed in Parents Teacher meeting:**

- Students expects more interactive sessions and guest lectures.
- The department assured parents and students that their concerns would be fulfilled.
- Extra tutorials like remedial classes, career guidance and interactive sessions and organizing additional workshops would be carried out.

The meeting concluded with positive reiterated address of the department H.O.D assuring the academic success and overall development of the students.

Class In charge: Dr S.Anjal Mose

  
Dr. J. JON AROCKIARAJ M.Sc., M.Phil., Ph.D.  
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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department :Mathematics  
Date :15/10/2022  
Semester :V  
Class : III B.Sc Mathematics "A"(Shift II)  
Staff incharge : Dr.C.Devi Shyamala Mary  
Total no. Of students: 34

A Parent-teachers Meeting was conducted for III B.Sc Mathematics "A"(Shift II) on 15/10/2022 from 1.30 pm-4.30 pm. Out of 34 students, 32 Parents of the students attended this meeting. The Parents were intimated about the meeting well in advance through the class teachers and mentors. There was a discussion on student's performance in individual subjects, students discipline in classrooms, their attendance percentage and CIA marks all the subjects were discussed with the parents. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.



**Dr. J. JON AROCKIARAJ M.Sc., M.Phil., Ph.D.**  
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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department :Mathematics  
Date :11/03/2023  
Semester :VI  
Class : III B.Sc Mathematics "A"(Shift II)  
Staff incharge : Dr.C.Devi Shymala Mary  
Total no. Of students: 34

A Parent-teachers Meeting was conducted for III B.Sc Mathematics "A"(Shift II) on 11/03/2023 from 1.30 pm-4.30 pm. Out of 34 students, 31 Parents of the students attended this meeting. The Parents were intimated about the meeting well in advance through the class teachers and mentors. There was a discussion on student's performance in individual subjects, students discipline in classrooms, their attendance percentage and CIA marks all the subjects were discussed with the parents. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.



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CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department :Mathematics  
Date :15/10/2022  
Semester :III  
Class : II M.Sc Mathematics(Shift I)  
Staff incharge : Mr T.Henson  
Total no. Of students: 40

A Parent-teachers Meeting was conducted for II M.Sc Mathematics(Shift I) on 15/10/2022 from 9.30 am-12.30 pm. Out of 40 students, 39 Parents of the students attended this meeting. The teachers discussed the various support mechanisms available at the college, such as career counselling, skill development workshops, and placement training sessions. The parents briefed, on how these initiatives benefit students in their career paths. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.



**Dr. J. JON AROCKARAJ** M.Sc., M.Phil., Ph.D.  
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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department :Mathematics  
Date :11.03.2023  
Semester :IV  
Class : II M.Sc Mathematics(Shift I)  
Staff incharge : Mr T.Henson  
Total no. Of students: 40

A Parent-teachers Meeting was conducted for II M.Sc Mathematics(Shift I) on 11.03.2023 from 9.30 am-12.30 pm. Out of 40 students, 39 Parents of the students attended this meeting. The teachers discussed the various support mechanisms available at the college, such as career counselling, skill development workshops, and placement training sessions. The parents were briefed on how these initiatives benefit students in their career paths. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.



**Dr. J. JON AROCKARAJ M.Sc., M.Phil, Ph.D.**  
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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department :Mathematics  
Date :15/10/2022  
Semester :III  
Class : II B.Sc Mathematics "A"(Shift II)  
Staff incharge : Mrs.R.Padmapriya  
Total no. Of students: 46

A Parent-teachers Meeting was conducted for II B.Sc Mathematics "A"(Shift II) on - 15/10/2022 from 1.30 pm-4.30 pm. Out of 46 students, 45 Parents of the students attended this meeting. Feedback regarding the student's behaviour in class was provided. Teachers highlighted the importance of maintaining discipline, punctuality, and active participation in class. There was a discussion on student's performance in individual subjects, students discipline in classrooms, their attendance percentage and CIA marks all the subjects were discussed with the parents. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.



**Dr. J. JON AROCKIARAJ** M.Sc., M.Phil., Ph.D.  
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CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department :Mathematics  
Date :11/03/2023  
Semester :IV  
Class : II B.Sc Mathematics "A"(Shift II)  
Staff incharge : Mrs.R.Padmapriya  
Total no. Of students: 46

A Parent-teachers Meeting was conducted for II B.Sc Mathematics "A"(Shift II) on 11/03/2023 from 1.30 pm-4.30 pm. Out of 46 students, 41 Parents of the students attended this meeting. Teachers shared subject-wise academic reports with the parents, discussing areas where students were excelling and offering suggestions for improvement where necessary. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.



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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department :Mathematics  
Date :15/10/2022  
Semester :I  
Class : I M.Sc Mathematics(Shift I)  
Staff incharge : Dr.A.Venkatesan  
Total no. Of students: 30

A Parent-teachers Meeting was conducted for I M.Sc Mathematics (Shift I) on 15/10/2022 from 9am-11am. Out of 30 students, 29 Parents of the students attended this meeting. Feedback regarding the student's behaviour in class was provided. Teachers highlighted the importance of maintaining discipline, punctuality, and active participation in class. There was a discussion on student's performance in individual subjects, students discipline in classrooms, their attendance percentage and CIA marks all the subjects were discussed with the parents. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.



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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department :Mathematics  
Date :11/03/2023  
Semester :II  
Class : I M.Sc Mathematics(Shift I)  
Staff incharge : Dr.A.Venkatesan  
Total no. Of students: 30

A Parent-teachers Meeting was conducted for I M.Sc Mathematics(Shift I) on 11/03/2023 from 9am-11am. Out of 30 students, 28 Parents of the students attended this meeting. Teachers shared subject-wise academic reports with the parents, discussing areas where students were excelling and offering suggestions for improvement where necessary. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.



**Dr. J. JON AROCKIARAJ** M.Sc., M.Phil., Ph.D.  
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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department: Mathematics  
Date :15.10.2022  
Semester :I  
Class : I B.Sc. Mathematics (Shift I)  
Staff in-charge : Dr. L. JethruthEmelda Mary.  
Total no. Of students: 28

A Parent-teachers Meeting was conducted for IB.Sc Mathematics (Shift I) on 15.10.2022 from 8.45 am to 12.30 pm. Out of 28 students, 25 Parents of the students attended this meeting. The Parents were intimated about the meeting well in advance through the class teachers and mentors. Almost all parents attended the meeting. Parents discussed the discipline, performance and behaviour of the students. There was a discussion on student's performance in individual subjects, students discipline in classrooms, their attendance percentage and CIA marks of all the subjects were discussed with the parents. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.

**Suggestions;**

UG Students were advised to prepare for State and Central Government Examinations, also to improve Communication skills to, getting placed in MNCs, also to develop Entrepreneur skills.



**Dr. J. JON AROCKIARAJ** M.Sc., M.Phil., Ph.D.  
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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**REPORT ON THE PARENTS-TEACHERS MEETING**

Department: Mathematics

Date : 11.03.2023

Semester : II

Class : I B.Sc Mathematics (Shift I)

Staff incharge : Dr. L. JethruthEmelda Mary

Total no. Of students: 28

A Parent-teachers Meeting was conducted for IB.Sc Mathematics (Shift I) on 11.03.2023 from 8.45 am to 12.30 pm. Out of 28 students, 24 Parents of the students attended this meeting. The Parents were intimated about the meeting well in advance through the class teachers and mentors. There was a discussion on student's performance in individual subjects, students discipline in classrooms, their attendance percentage and CIA marks all the subjects were discussed with the parents. We also highlighted the best practices followed by the College for effective teaching learning process and how it helps students in placement and for higher studies. The parents were very happy and gave positive remark about the College. The meeting concluded with positive feedback from the parents.

Suggestion:

UG students were advised to prepare for government examinations and also banking exams. Students were encouraged to develop English Fluency Skills. They were asked to be aware of placements offered by MNCs.



**Dr. J. JON AROCKIARAJ** M.Sc., M.Phil., Ph.D.  
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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE - 607001**

**PG DEPARTMENT OF SOCIAL WORK**

**REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING**

**2022 – 2023**

The Department of Social Work has successfully conducted a Parents-Teachers-Students meeting on 11<sup>th</sup> March 2023 respectively. The timing allotted for the meeting was between 8.30am to 12.30 pm. The meeting aimed to discuss the academic progress of students, their class room performance, discipline, attendance and overall academic and personal development. The class teacher presented a detailed report on the results of internal and external examinations and student's progressiveness, with special attention given to students requiring additional support from the faculty. The faculty members highlighted the specific curricular criteria about MSW programme.

The faculty members shared about the department curriculum requirement, place and date & duration of Observation and Industrial Visits, Street Theatre Training Programme, Rural Awareness Camp, Field Work Practices, Organizing individual and group programmes, Block Placement (Internship). Additionally the following information were shared to the parent remedial classes, special classes, and all the departmental events. The class teacher emphasised communication between faculty and parents to ensure better monitoring of student progress.

This meeting enhanced the parents to share their constructive feedback and suggestions towards the department activities and requirements. The class teacher stressed about the specific academic and personal development of the department which focus on their professional basics for their future.

At the end of the meeting positive feedback given from the parents and students about the department activities. The class teacher appreciated the active participation of the students in all the department activities. The Head of the Department also met the parents of all the student and ensure the academic success and overall development of the students in order to get the placement.



Signature

Head of the Department

Mr. J. Durai Raj

Mr. J. DURAI RAJ  
Assistant Professor & Head  
Department of Social Work,  
St. Joseph's College of Arts & Science  
(Autonomous), Cuddalore - 607 001



Parent Teacher's Meeting<sup>53</sup>  
Even Semester 1/6/23

1. P. Vinitha (A220MSW29)

Her father attended the meeting. There was a discussion about student's attendance, semester mark fee payment details. Teacher appreciated her involvement in the department activities.

2. Nithiya Sui. D (A220MSW12)

Her father attended the meeting. There was a discussion about student's performance in the class. Teacher shared about details of attendance and fee details. Discussed about fieldwork.

3. Haripriya P

Her guardian attended the meeting. There was a discussion about student's performance and fee, attendance details. Teacher clarified the student's doubt on her specialisation.

4. Anur Kumar P

His brother attended the meeting. There was a discussion about his performance in the classroom. Teacher advised to develop his skill and attitude towards personal growth.

54

5. John Blessy L

Her mother came for the meeting. There was a discussion about her classroom performance, fee & attendance details. Teacher advised to be more involved in department activity.

**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (Autonomous)  
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**PG & RESEARCH DEPARTMENT OF HISTORY  
REPORT ON THE PARENTS TEACHERS MEETING**

**Date:** 15.10.2022

**Time:** 9:00 AM to 11:00 AM

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The PG & Research Department of History organized a Parent Teacher Meeting on 15th October 2022 from 09:00 am to 11:00 am. This meeting aimed to foster communication between the faculty, parents, and students. The agenda was to address academic progress and enhance the overall development of students. All the parents reported for the meet and shared their opinions and views.

**Meeting Proceedings:** The meeting began with an introduction by the Head of the Department, Dr. L. Santhana Raj, who outlined the achievements and the future prospects of the department. A detailed briefing of the department's academic environment, and the opportunities

**Aims and Objectives:**

- To address academic concerns and work towards solutions for improving student Performance.
- To discuss methods for enhancing student's learning and problem-solving skills.
- To involve parents in the student mentoring process for better academic outcomes.

**Discussion with the parents by the Class Mentors:**

- Mentor discussed the 1<sup>ST</sup> CIA Mark Statements to the parents.
- Exam Fees Reminder.
- Attendance and Late comers detail.
- Prohibition of Mobile Usage and Dress code.
- To create Whatsapp Parents Group

**Parent's Feedback :**

The parents expressed satisfaction with the department's efforts in providing a conducive environment for learning. Many appreciated the teacher's personalized attention and the counselling system. Several suggestions were made, including measures for improving student punctuality and performance in exams.

**Attendance :**

Number of students enrolled : 175

Parents attended : 105

This meeting also focused on introducing a new remedial class and slip test system aimed at helping students overcome academic challenges. Special emphasis was placed on the mentorship system, and parents were encouraged to have more frequent interactions with the mentors.

  
**Head of the Department**

Dr. L. Santhana Raj, Head,

PG & Research Department of History,

St. Joseph's College of Arts & Science (Autonomous), Cuddalore – 607001.

**Dr. L. Santhana Raj**

Associate Professor

Head (i/c), Department of History,

St. Joseph's College of Arts & Science (Autonomous)

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**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (Autonomous)  
CUDDALORE – 1**

**PG & RESEARCH DEPARTMENT OF HISTORY  
REPORT ON THE PARENTS TEACHERS MEETING**

**Date:** 11.03.2023

**Time:** 9:00 AM to 11:00 AM

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The PG & Research Department of History organized a Parent Teacher Meeting on 11th March 2023 from 09:00 am to 11:00 am. This meeting aimed to foster communication between the faculty, parents, and students. The agenda was to address academic progress and enhance the overall development of students. All the parents reported for the meet and shared their opinions and views.

**Meeting Proceedings:** The meeting began with an introduction by the Head of the Department, Dr. L. Santhana Raj, who outlined the achievements and the future prospects of the department. A detailed briefing of the department's academic environment, and the opportunities.

**Key Points Discussed :**

- Feedback from parents and teachers about student's academic performance.
- Encouragement of student participation in academic and co-curricular activities.
- Discussion of how to improve student attendance and performance in internal exams.

**Parent's Feedback :**

Parents were particularly impressed by the faculty's dedication and the introduction of extra classes for slow learners. They appreciated the structured approach to the student's overall growth.

**Attendance :**

Number of students enrolled : 175

Parents attended : 103

This meeting also focused on introducing a new remedial class and slip test system aimed at helping students overcome academic challenges. Special emphasis was placed on the mentorship system, and parents were encouraged to have more frequent interactions with the mentors.

  
**Head of the Department**

Dr. L. Santhana Raj, Head,  
PG & Research Department of History,  
St. Joseph's College of Arts & Science (Autonomous), Cuddalore – 607001.

**Dr. L. Santhana Raj**

Associate Professor  
Head (i/c), Department of History,  
St. Joseph's College of Arts & Science (Autonomous)  
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**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE 607001**

**REPORT ON THE PARENTS TEACHERS STUDENTS MEETING**

**Department : PG & Research Department of Physics**

**Date : 15.10.2022**

On 15th October 2022, the Parent Teacher Meeting was organized from 09:00 am to 12:00 pm for Shift I and 01:00 pm to 03:00 pm for Shift II. The meeting focused on reviewing student performance in the first half of the academic year and introducing new student support programs.

**Key Points Discussed :**

- Review of student performance in the internal exams.
- Discussion of methods for improving concentration and time management among students.
- Introduction of new academic support initiatives such as peer tutoring.

**Parent's Feedback :**

Parents were happy with the peer tutoring system that was introduced and felt that the department was proactive in supporting students who needed extra help.

**Attendance :**

Number of students enrolled: 253

Parents attended: 213

A new peer tutoring program was launched where advanced students help their peers in specific subjects. Special attention was given to the need for stress management workshops to improve student well-being.



**Head of the Department**

Rev. Fr. Dr. S. Xavier, Head,

PG & Research Department of Physics,

St. Joseph's College of Arts & Science (Autonomous), Cuddalore – 607001.

**ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE (AUTONOMOUS)  
CUDDALORE 607001**

**REPORT ON THE PARENTS TEACHERS STUDENTS MEETING**

**Department : PG & Research Department of Physics**

**Date : 11.03.2023**

The Parent Teacher Meeting on 11th March 2023 took place from 09:00 am to 12:00 pm for Shift I and 01:00 pm to 03:00 pm for Shift II. The meeting focused on assessing the student's performance in both academic and extracurricular activities during the year.

**Key Points Discussed :**

- Feedback on student's participation in inter collegiate events and competitions.
- Discussions on how students can better manage their time between academics and extracurricular activities.
- Plans for enhancing student participation in departmental research projects.

**Parent's Feedback :**

The parents commended the department for encouraging students to participate in academic competitions, which helped develop their skills. They requested more updates on their children's involvement in research.

**Attendance :**

Number of students enrolled: 162

Parents attended : 156

A new program was introduced where students would collaborate with faculty members on small research projects. Discussion about organizing interdepartmental competitions to increase student engagement.



**Head of the Department**

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**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

**CUDDALORE-607001**

**PG & RESEARCH DEPARTMENT OF BIOCHEMISTRY**

**REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING**

**Department: Biochemistry**

**Date: 15.10.2022**

The Parent Teacher Meeting was held on 15.10.2022 from 8.30 – 1.00 PM for shift I and shift II students. The objectives of the meeting were to establish stronger communication between parents and the faculty regarding student progress and to address concerns related to their academic performance. The constructive feedback from faculty and parents were shared during that meeting. The parents were also briefed about the various remedial measures taken to improve the academic performance of the students. The list of activities carried out by the department for the holistic development of the students were also briefed during the meeting.

**Key Points Discussed:**

- Feedback from parents and teachers about student's academic performance.
- Encouragement of student participation in academic and co-curricular activities.
- Discussion of how to improve student attendance and performance in internal exams.

**Parent's Feedback:**

Parents were particularly impressed by the faculty's dedication and the introduction of extra classes for slow learners. They appreciated the structured approach to the student's overall growth.



Parent and teacher engaging in discussion during the meeting

A handwritten signature in blue ink, appearing to read "Marie Arockianathan".

**Dr. P. Marie Arockianathan**  
Head of the Department  
PG & Research Department of Biochemistry  
St. Joseph's College of Arts & Science (Autonomous), Cuddalore – 607001.

**ST. JOSEPH'S COLLEGE OF ARTS AND SCIENCE (AUTONOMOUS)**

**CUDDALORE-607001**

**PG & RESEARCH DEPARTMENT OF BIOCHEMISTRY**

**REPORT ON THE PARENTS-TEACHERS-STUDENTS MEETING**

**Department: Biochemistry**

**Date: 11.03.2023**

The PG and Research Department of Biochemistry conducted a Parents Teachers meeting on 11.03.2023 from 8.30 – 1.00 PM for shift I and shift II students. This meeting truly forms a connection between faculty, Parents & Students and also foster communication for the development of students. The main objective of this meeting was to discuss the academic progression for the students, their behavior, discipline, attendance and also the remedial measures for their improvement.

This meeting paved a chance to update the parents about the various opportunities provided to the students for their improvement such as skill development course, online course, value added course, diploma course, carrier guidance course etc. The constructive feedback from both faculty and parents were shared during that meeting. The parents were also briefed about the various remedial measures taken to improve the academic performance of the students. The various activities carried out by the department for the holistic development of the students was also briefed during this meeting.

Finally, the HOD and Staff reassured their commitment for the improvement of the students' academic performance and their overall development to their parents.



### Suggestion from parents

- The parents appreciated the initiatives taken by the department.
- They insisted to conduct more tests for the students to improve and score high marks.
- They suggested to conduct more meetings within a semester.



Parents and teachers engaging in discussion during the meeting

A handwritten signature in blue ink, which appears to be 'P. Marie Arockianathan'.

**Dr. P. Marie Arockianathan**  
Head of the Department  
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