



St. Joseph's College of Arts & Science

(Autonomous)

Affiliated to Annamalai University, Annamalai Nagar

Recognised under section 2(f) and 12(B) of the UGC Act, 1956 | A Christian Minority Institution

St. Joseph's College Road, Manjakuppam, Cuddalore - 607 001.

Phone:04142-286311 | Mail:josecol27998@gmail.com | Website: www.sjctnc.edu.in

St. Joseph's College of Arts & Science (Autonomous), Cuddalore Policy on Financial Assistance/Scholarships to the students

Preamble:

St. Joseph's College of Arts & Science (Autonomous), Cuddalore believes that no eligible deserving student should be deprived of the opportunity of studying due to financial constraints. More than 80 percent of our students hail from rural background and most of them are economically/socially disadvantaged. Hence our college aims at providing a sizeable FINANCIAL ASSISTANCE i.e., CONCESSION IN THE FEE to the needy. Also, it encourages students who excel in curricular / sports / co-curricular / extra-curricular activities by providing CONCESSION IN THE FEE or SCHOLARSHIPS.

The Policy:

- Concession in the fee / Scholarship is awarded to students who excel in Academic / Sports / Co-curricular / Extra-curricular activities.
- **Scholarships (Endowment Scholarships):**
 - The scholarships are awarded to the students from the endowments instituted by the philanthropists.
 - A variety of scholarships are awarded to the meritorious students in curricular / co-curricular / extra-curricular activities.
 - The detailed list of the Scholarships is printed in the students' handbook.
 - The Heads / Programme Coordinators of various departments / clubs / associations will nominate the meritorious student suitable for the respective scholarships.
 - The panel of Heads of the Departments in consultation with the Controller of the Examinations will shortlist the students.
 - The students will be given a cash award and a certificate.
- **Financial Assistance/Concession**
 - The FINANCIAL ASSISTANCE (Concession in Fees) is awarded to the students who are in need i.e., those who cannot afford their fees.
 - This facility is informed to the students through the Heads of the Departments and in common assembly of the students besides informing the public through the prospectus during admission.
 - **Financial Assistance:**
 - Given to students who are socially / economically disadvantaged.
 - Financial assistance is given as concession in the payment of student's fees.



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- Following are the types concessions awarded to students:
 - **Free-ships (Full Concession):** Total fees will be waived off by the college.
 - **Half Concession:** Half of the fees will be waived off by the college.
 - **Random Concession:** The amount of concession will be decided based on the eligibility / deservingness / budget allocation for concession.
- Students can forward the application to the head of the institution (The Secretary-Financial Head) for financial assistance through the respective class mentors and the same is acknowledged by the Head of the Departments. In case of Roman Catholic Christian students, the application should be supported by the conduct certificate given by the respective Parish Priest.
- All the applications received from the students will be scrutinized by the Management Committee headed by The Secretary.
- The application will be considered on the basis of his/her social / economic status and the granting of quantum of financial assistance (type of concession) will be based on their performance in the academics/gravity of need.
- **Concession:**
 - Given to students who are excelling in Academic / Sports / Co-curricular / Extra-curricular activities.
 - A quantum of concession is given in the payment of student's fees.
 - Following are the types concessions awarded to students:
 - **Free-ships (Full Concession):** Total fees will be waived off by the college.
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- Students can forward the application to the head of the institution (The Secretary-Financial Head) for concession in the fees through the respective class mentors and the same is acknowledged by the Head of the Departments. In case of Roman Catholic Christian students, the application should be supported by the conduct certificate given by the respective Parish Priest.
- Students who have excelled in Sports should forward the application through the Director of Physical Education.
- Students who have excelled in Co-curricular / Extra-curricular activities will forward the application through the respective Programme Coordinators.
- All the applications received from the students will be scrutinized by the Management Committee headed by The Secretary.
- The application will be considered on the basis of his/her social / economic status and the granting of quantum of financial assistance (type of concession) will be based on their performance in the academics / sports / co-curricular / extra-curricular activities.


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