



# ST. JOSEPH'S COLLEGE OF ARTS & SCIENCE

(AUTONOMOUS)

Re-Accredited by NAAC with 'A' Grade (3rd Cycle)  
Recognised under section 2(f) and 12(B) of the UGC Act, 1956  
Affiliated to Annamalai University, Annamalai Nagar | A Christian Minority Institution  
St. Joseph's College Road, Manjakuppam, Cuddalore - 607001



YOUR  
**DREAM**  
CAREER  
**STARTS HERE**



**PROSPECTUS**  
**2024-2025**





## Why Choose St. Joseph's

INSPIRE - ENCOURAGE - GUIDE

### MULTIPLE ACADEMIC PROGRAMMES

A number of academic programmes are offered in Science, Humanities and Commerce promoting an interdisciplinary environment

### WIFI & ICT TEACHING / LEARNING

WIFI enabled campus, ICT enabled Teaching and experiential learning through Internships and Industrial Visits

### FACULTY AND INFRASTRUCTURE

Committed faculty and good infrastructure facilities

### SCHOLARSHIPS

Financial support to economically poor and sports students

### EXTENSION ACTIVITIES

Inculcating Social responsibility through student clubs and extension activities

### TRAINING & PLACEMENT

A good record of placement through on-campus / off campus recruitments drives

### DISCIPLINE & QUALITY EDUCATION

Provides student - centric value driven education that gives equal importance to character formation and skill development

## MANAGEMENT TEAM

Chairman



Most Rev. Dr. FRANCIS KALIST, Archbishop of Pondicherry - Cuddalore

Secretary



Rev. Fr. Dr. M. SWAMINATHAN,  
D.C.L., D.JURIS.,

Principal & HOD of Computer Science



Dr. M. ARUMAI SELVAM,  
M.Sc.(Maths), M.Sc.(CS), M.Phil. (CS), Ph.D., PGDCSA,

Vice-Principal & HOD of Mathematics



Dr. J. JON AROCKIARAJ,  
M.Sc., M.Phil., B.Ed., PGDCA., Ph.D.,

Controller of Examinations & HOD of Physics



Rev. Fr. Dr. S. XAVIER,  
M.Sc., B.Ed., M.Phil., Ph.D.,



Dean of Studies & Head of BBM & BBA



Rev. Fr. Dr. A. ALEX  
M.Com., M.Ed., M.Phil., NET, SET, Ph.D.,

Shift-II In-Charge



Dr. P. JAMES MARY,  
M.A., M.Com., SLET., Ph.D.,

Yoga and Wellness Programme & Catholic Students Incharge



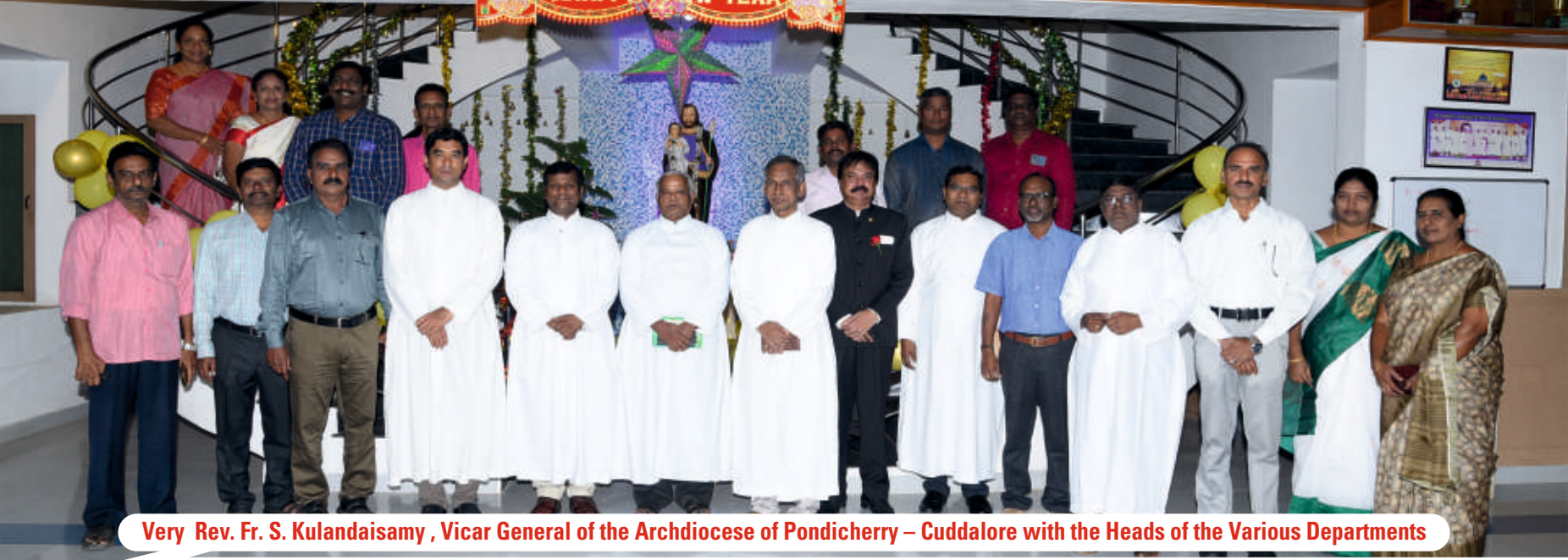
Rev. Fr. Dr. S. CHARLES EDISON,  
M.Sc., M.Ed., Ph.D.,

Hostel Director



Rev. Fr. A. AMALOR PUSHPARAJ,  
M.A., B.Ed.,





**Very Rev. Fr. S. Kulandaisamy , Vicar General of the Archdiocese of Pondicherry – Cuddalore with the Heads of the Various Departments**

## The College

St. Joseph's College is a legacy of the 19th century, handed down to the present management by the venerable fathers of the society of the Foreign Mission of Paris. Its nucleus was the St. Joseph's High School which was started in 1868 A.D. This School was elevated into a college in 1884 A.D. through the efforts of Father Tarbes and was affiliated to the University of Madras. The District-Gazetteer, South Arcot District, has recorded that the prime educational institution and the only college in the District in the 19th century was St. Joseph's College. It once again became a high school in 1909.

The college was reborn as St. Joseph's College of Arts & Science in 1991. The college was inaugurated on 11th October 1991 at a stately function presided over by His Excellency Bishma Narain Singh, the then Governor of Tamil Nadu.

The college obtained Permanent Affiliation on 07.03.2008 and the Autonomous Status on 17.06.2008. The college has been re-accredited with 'A' Grade (3 rd Cycle) by NAAC. The college has been conferred the Minority Status by NCMEI, New Delhi and has been recognised under sections of 2(f) and 12(B) of UGC Act 1956.

## The Management

The College is run by the Archdiocese of Pondicherry and Cuddalore under the guidance of the Archbishop Most Rev. Dr. Francis Kalist. The Archdiocese has been rendering its services in the field of education, health and social welfare for more than two centuries.

St. Joseph's College of Arts & Science (Autonomous) has its own Governing Body with the Archbishop as its Chairman. Under the leadership of the present Secretary of the College, Rev. Fr. Dr. M. Swaminathan and the team work of Principal, Dr. M. Arumai selvam, Vice Principal, Dr. J. Jon Arockiaraj, Controller of Examinations, Rev. Fr. Dr. S. Xavier, Dean of Studies, Rev. Fr. Dr. A. Alex, Shift II Incharge, Dr. P. James Mary, Yoga and Wellness Programme Incharge, Rev. Fr. Dr. S. Charles Edison and Hostel Director Rev. Fr. A. Amalor Pusparaj, our institution is marching towards excellence.

## Quality Policy

To provide quality education through curriculum at par with that of reputed institutions of higher education, innovative teaching, competent and qualified teachers, supportive systems and by processes of on-going evaluation and continuous refinement leading to holistic development of the student community.

## Vision

- To work hard to Prepare
- ★ Men and Women academically and technically equipped to steer the Nation along the path of progress and peace.
  - ★ Men and Women who will free the Nation from the clutches of Sectarianism and Parochialism.

## Mission

- To Work Hard to Provide
- ★ Wholesome and Integral Education that will help the students to find their footings in life.
  - ★ Ethical and social values that will help the students to confidently face the challenges of life.
  - ★ Human and Community values that will help the students in building up the Solidarity of all Indians.



**Academic Council Members**





Lab Facilities



### INFRASTRUCTURE

#### Library

The college is equipped with a fully computerized library. It houses over thirty-five thousand books and subscribes to national and international journals / periodicals and popular news papers. Students are provided the facility of computers with internet connectivity and access to e-journals. Besides the college library, students are also offered the facility of Departmental Libraries.

#### Infrastructure

The college is one among the best in the university as far as the laboratory infrastructure is concerned and as a 'science' college this is of paramount importance. We have state-of-the-art equipments that are used for regular teaching as well as for projects by students and teachers. They are sufficient in number to ensure that each student gets hands-on learning experience in the laboratories.



#### Research

To promote research in the college, a Research Development Cell has been established. Research contributes content to teaching. Any quality teaching draws on quality research. Keeping this in mind, St. Joseph's engages its faculty in sound research by providing infrastructure and other supporting services.





## Curriculum

As an autonomous college, St. Joseph's College follows the semester pattern with Choice Based Credit System (CBCS) requiring 3 years of study for an under graduate degree programme and 2 years of study for a post graduate programme in Arts and Science. The medium of instruction and examination will be English. Broad, balanced and relevant curriculum provides opportunities to acquire the necessary skills and qualifications to succeed in the global marketplace. Strong emphasis is given on developing the core skills of each discipline alongside a blend of interdisciplinary, vocational, creative and technical abilities.

## Teaching

We believe that teaching and learning experiences should be stimulating, enjoyable and innovative. A wide variety of teaching strategies are used to personalise learning to ensure students fully access the curriculum. These encourage creative and independent approaches to learning, allowing our students to excel.

Our range of extended learning opportunities such as after college study support and mentoring system, plus excellent ICT facilities, provide students with the resources to enhance their learning and meet their expectations.

We believe that all learners are entitled to suitable and challenging learning experiences regardless of their abilities and needs.

## Mentoring

Mentoring, supported by Heads of the departments, plays a pivotal role in promoting learning, personal development and well-being. They provide an essential point of contact for students and parents during their course of time here. Students are constantly monitored and a range of welfare and academic interventions are employed to ensure students achieve and feel safe and happy in our community.

## Integral Development

We expect high standards of behaviour and a sense of responsibility and self-discipline in our students. We instil the key values of Pride and Respect, which is a constant theme of assemblies and our Spiritual, Moral, Social and Cultural development programme.



**Shift II offers 14 UG Programmes exclusively for Girls**



**Shift I offers 14 UG Programmes exclusively for Boys**





**Overall Championship Award Winners Shift - I**



**Overall Championship Award Winners Shift - II**



**Cultural Programme by the Students of Fine Arts during the Teachers' day Celebration**



**Inter-Departmental Competition during the Christmas Cultural Meet**

## STUDENT SUPPORT SERVICES (SLP – Service Learning Programmes)

### Co-Curricular and Welfare Programme

St. Joseph's has social service clubs such as National Service Scheme, Rotaract Club, National Cadet Corps, Youth Red Cross, Rover Crew, Social Service Club, Citizen Consumer Club, Red Ribbon Club, Fine Arts Club and Village Service Learning Programme to inculcate social sensitivity and promote community development.

The College also has a Women's Empowerment Cell and a Guidance and Counseling Cell that provide student support services that focus on holistic formation and life skills.

A variety of sports and games on campus provides a number of opportunities for students who excel in sports.

### Sports Activities

The college has excellent facilities for sports and games such as, Basketball, Football, Table-Tennis and other indoor games.

St. Joseph's has produced a number of International, National and State Level players.

### The Fine Arts Association

The Fine Arts Association conducts both intra-and inter-college competitions in events such as classical, western and folk dance, music, choreography, dramatics, creative writing, photography, painting and rangoli. It also organizes an annual inter-collegiate festival 'Zephyr'.

### Scholarships and Fee Concession

For the students who belong to the Scheduled Caste/ Scheduled Tribe and Minority communities, scholarships will be facilitated as per Central / State Government Schemes.

Fee Concession will be granted under different categories (Free Education / Half Concession / Random Concession / Sports) to the students who are economically poor / excelling in academics and also excelling in sports.

Students who wish to avail scholarship and fee concession should apply for the same with necessary application forms available in college office.

### Hostel for Men and Women

The institution provides hostel for boys with spacious rooms and a conducive atmosphere for study. Facilities for indoor and outdoor games are also available. A separate hostel for girls is made available within a walkable distance from the college, which is run by the Sisters of Don Guanella.

### Canteen

St. Joseph's-Cafe, the college's canteen is located on campus, adjacent to the Mithri Bhavan (Guest House). It offers a variety of snacks and dishes.

### Photocopying

Photocopying on payment is available in the college premises.



## Placement Cell

The placement cell provides an organized corporate interface for St. Joseph's students. The cell is committed to tap the market that has come to recognize the sound academic training of the graduates. The placement cell also holds several workshops to give students information regarding centres of excellence in higher education and jobs in India and abroad. Assistance has also been offered in writing resumes and developing interview skills by conducting practice interviews. Top notch companies that recruit our students include Infosys, Wipro, HCL, TCS, etc.



## Alumni Association

The purpose of this association is to bring together various alumni on a common platform. It has a formal structure with elected office bearers. Alumni meetings have emerged as a warm interactive ground for former students, their families and the faculty.



## WOMEN EMPOWERMENT CELL (WEC)

The WEC in St. Joseph's has actively provided counselling to students to make them aware of their own capabilities and potential while sensitizing them to various issues in society, especially gender issues. The centre empowers women by helping them to develop their skills by building their confidence and by bringing out their latent leadership qualities. This is done through a series of seminars, debates, lectures, workshops, film screenings and self-defense training camps.





## PROGRAMMES OFFERED AND ELIGIBILITY

### SHIFT - I

#### UNDER GRADUATE PROGRAMMES ( for Boys only )

##### **B.Sc. Mathematics**

##### **B.Sc. Physics**

A pass in HSC level with Mathematics and Physics as one of the subjects.

##### **B.Sc. Chemistry**

A pass in HSC level with Chemistry and Mathematics or Chemistry with Botany and Zoology.

##### **B.Sc. Computer Science**

A pass in HSC level with Mathematics / Business Mathematics / Statistics/Computer Science as a subject.

##### **B.C.A.**

A pass in HSC level with Mathematics / Business Mathematics / Statistics / Computer Science / as a subject.

##### **B.Sc. Microbiology**

A pass in HSC level with Biology / Botany and Zoology.

##### **B.Sc. Biochemistry**

A pass in HSC level with Biochemistry / Biology / Botany / Zoology / Chemistry / Biotechnology as a subject..

##### **B.Com. Commerce**

##### **B.Com. Bank Management**

A pass in HSC level with Commerce and Accountancy as subjects.

##### **B.B.A.**

A pass in HSC level with Commerce / Accountancy as a subject.

##### **B.A. History**

A pass in HSC level.

##### **B.A. English**

A pass in HSC level with English as a subject.

##### **B.Sc. Zoology**

A pass in HSC level with Zoology / Biology as a subject.

##### **B.Sc. Artificial Intelligence and Data Science\***

A pass in HSC level with Mathematics / Business Mathematics / Statistics / Computer Science / Commerce / Accountancy as a subject.

\*Subject to affiliation

### SHIFT - I

#### POST GRADUATE PROGRAMMES ( Co-Education )

##### **M.Sc. Mathematics**

B.Sc. Mathematics

##### **M.Sc. Physics**

B.Sc. Physics with Mathematics as one of the Allied Subjects.

##### **M.Sc. Chemistry**

B.Sc. Chemistry/Industrial Chemistry as the main subject.

##### **M.Sc. Computer Science**

B.Sc. Degree in Computer Science/ Computer Science and Technology or B.CA

##### **M.Sc. Information Technology**

B.C.A. / B.Sc. Degree with Mathematics/ Statistics / Business Mathematics / Business Statistics as main or Allied.

##### **M.Sc. Biochemistry**

B.Sc. Degree with 55% either with Biochemistry or Chemistry as Major Subjects or B.Sc. Biology / Zoology / Botany / Biotechnology / Nutrition and Dietetics / Any Biology related Subjects Degree with 55% and having Chemistry at the ancillary level.

##### **M.Sc. Applied Microbiology**

B.Sc. Degree in Microbiology / Applied Microbiology / Industrial Microbiology / Botany / Plant Science / Plant Biology and Plant Biotechnology / Zoology / Animal Science / Applied Animal Science and Animal Biotechnology / Biochemistry / Biotechnology / Bioinformatics / Biology / Life Science / Home Science / Nutrition and Dietetics / BSMS/ BAMS / BUMS/Chemistry with Botany / Zoology as Allied Subjects.

##### **M.Com. Commerce**

B.Com. / B.Com. (Corporate Secretaryship), B.C.S., B.B.A. / B.Com.(Bank Management) / BA(Co-op.) / B.A. (Economics) / B.A. (Corporate Economics) and B.Sc. Mathematics or B.Sc. (Computer Science) or B.C.A. or B.Sc. (ISM) with any two core-Papers offered-at the B.Com.- level.

##### **M.A. English**

B.A. English / B.A. or B.Sc. with Part II English or B.Com. / B.B.A. / B.C.A. / B.C.S. and any such Degree with one year Part II English where the candidate has scored a minimum of 55%.

##### **M.A. History**

B.A. History (preferable) / Any Degree

##### **M.S.W. Social Work**

Any Degree ( Humanities / Science / Professional )

##### **M.A. Tamil**

B.A. Tamil / B.A. or B.Sc. with Part I Tamil or B.Com./ B.B.A. / B.C.A. / B.C.S. and any such Degree with one year Part I Tamil where the candidate has scored a minimum of 55%.



## SHIFT - II

### UNDER GRADUATE PROGRAMMES ( for Girls only )

#### **B.Sc. Mathematics**

#### **B.Sc. Physics**

A pass in HSC level with Mathematics and Physics as one of the subjects.

#### **B.Sc. Chemistry**

A pass in HSC level with Chemistry and Mathematics or Chemistry with Botany and Zoology.

#### **B.Sc. Computer Science**

A pass in HSC level with Mathematics/Business Mathematics/Statistics/Computer Science as subject.

#### **B.C.A.**

A pass in HSC level with Mathematics/Business Mathematics / Statistics / Computer Science as a subject.

#### **B.Sc. Microbiology**

A pass in HSC level with Biology/Botany and Zoology.

#### **B.Sc. Biochemistry**

A pass in HSC level with Biochemistry/ Biology/ Botany/ Zoology/ Chemistry/ Biotechnology as a subject.

#### **B.Com. Commerce**

#### **B.Com. Bank Management**

A pass in HSC level with Commerce and Accountancy as subjects.

#### **B.B.A.**

A pass in HSC level with Commerce / Accountancy as a subject.

#### **B.A. English**

A pass in HSC level with English as a subject.

#### **B.A. Tamil**

A pass in HSC level with Tamil as a subject.

#### **B.Sc. Zoology**

A pass in HSC level with Zoology/Biology as a subject.

#### **B.Sc. Artificial Intelligence and Data Science\***

A pass in HSC level with Mathematics / Business Mathematics / Statistics / Computer Science / Commerce / Accountancy as a subject.

\*Subject to affiliation

### Ph.D. PROGRAMMES ( FT / PT ) ( Co-Education )

#### **Ph.D. Chemistry**

#### **Ph.D. Biochemistry**

#### **Ph.D. Microbiology**

#### **Ph.D. Commerce**

#### **Ph.D. Mathematics**

#### **Ph.D. Computer Science**

#### **Ph.D. History**

#### **Ph.D. Physics**

#### **Eligibility :**

A Master's Degree in the respective subject with not less than 55 percent of marks or a CGPA of 5.51 and above in the 10.00 point scale under CBCS.

#### **Selection Procedure :**

As per the Regulations passed by the Annamalai University.

A variety of  
**Under Graduate, Post Graduate and  
Research (Ph.D.)** Programmes in  
Arts, Science and Commerce is offered  
**@ St. Joseph's**



**Ph.D. Research Supervisors and Scholars' Meet**



**Rev. Fathers' Day Celebration**





Cultural Meet with French Students

## APPLYING FOR ADMISSION

### Admissions can be done in three modes

#### 1. Admission In-Person:

The whole admission process will be through offline (in-person).

##### The Process (In-Person):

**Step-1:** Applicants can obtain the application form from the college office and fill-in the details with necessary certificates. The duly filled in application should reach the college on or before the prescribed dates for respective programmes along with required enclosures. You can submit your filled-in application form:

**Option A:** In person - Administrative Block  
(or)

**Option B:** By post To

The Principal,  
St. Joseph's College of Arts & Science  
(Autonomous),  
St. Joseph's College Road,  
Manjakuppam, Cuddalore - 607 001.

The college is not responsible for any postal mishap.

**Step-2:** Provisionally selected candidates will be intimated through SMS.

**Step-3:** Verification of documents will be done in-person on a stipulated date and the applicant can pay the prescribed fees in-person in the college.

#### 2. Admission - Online:

The whole admission process is automated through online.

##### The Process:

**Step-1:** Applying for any UG / PG Programmes through online using <http://admission.sjctnc.in> with all your details and credentials.

**Step-2:** Provisionally selected candidates will be intimated through SMS.

**Step-3:** Pay the stipulated fees through online. (Admission will be confirmed after verifying the original documents in person on a stipulated date).

**HELPLINE NO. : 04142-286311**

#### 3. Admission - Partially Online:

The admission process will be in a mixed mode (both online and offline).

##### The Process (Partially Online):

**Step-1:** Applying for any UG / PG Programmes through online using <http://admission.sjctnc.in> with all your details and credentials.

**Step-2:** Provisionally selected candidates will be intimated through SMS.

**Step-3:** Verification of documents will be done in person on a stipulated date and the applicant can pay the prescribed fees in person in the college.

### How To Fill?

- ✍ Read the prospectus before filling up the application.
- ✍ All the relevant columns in the application form must be filled in.
- ✍ Incomplete application forms and applications received after the last date will be rejected.
- ✍ Any incorrect, false or misleading information in the application form will disqualify the applicant and if already admitted, will lead to the cancellation of his/her admission.

### What to Enclose?

#### Under Graduate

- ✍ Photocopy of Mark list of HSC. (+1 and +2)
- ✍ Photocopy of Community Certificate.

#### Post Graduate

- ✍ Photocopy of Marklists of UG (3 years / 6 semesters).
- ✍ Photocopy of Community Certificate.

#### Note:

- ✍ Do not send any Original Certificates or Testimonials along with the Application Form.
- ✍ Roman Catholic candidates must enclose a letter from the Parish Priest.



## Work Hard - Taste Success

At St. Joseph's, we expect students to work hard and be committed to learning. We demand high standards of behaviour that allow effective teaching and learning to take place.

Our aim is for everyone to have the opportunity to experience success. We have high expectations of the standards that students achieve and the quality of work they produce.

## Discipline

St. Joseph's has a reputation of being one of the best disciplined colleges in Tamil Nadu. While being an eminently 'learning place' to study in, our students observe the code of good conduct quite happily and readily. The Disciplinary Committee is empowered to deal with cases of indiscipline. The Secretary (or) Principal of the College is the ultimate authority to take action against any breach of discipline.

## SELECTION PROCESS AND ADMISSION

### Admission

The following Certificates must be presented in Original and One Photocopy at the time of admission.

**UG Programmes** : Transfer Certificate | Conduct Certificate | Community Certificate | HSC Mark Sheet (+1 and +2) | Conduct Certificate from the Parish Priest in the case of Roman Catholic Candidates | Aadhar Card | Two recently taken passport size photographs.

**PG Programmes** : Transfer Certificate | Conduct Certificate | Community Certificate | Provisional / Degree Certificate | Mark Sheets of all semesters / years + Consolidated Mark Sheet | HSC Mark Sheet | Conduct Certificate from the Parish Priest in the case of Roman Catholic Candidates | Aadhar Card | Two recently taken passport size photographs.

### Withdrawal

The enrolled students are expected to complete their programmes of study. He/she may not withdraw from the college without informing the Principal in writing.

Otherwise he/she will be liable to pay fees for the period his/her name remains on the roll.

**RAGGING IN ANY FORM IS NOT PERMISSIBLE  
NOT EVEN FOR FUN**

### MODE OF SELECTION

#### UG Programmes

Admission will be based on the marks obtained at the HSC examination. Preference will be given to the candidates from the Christian Minority Community and from socially and economically backward communities.

#### PG Programmes

An entrance test will be conducted to test the Numerical Ability, Knowledge of English, General Knowledge and Logical Reasoning by multiple choice questions ( 50 marks ) and Knowledge of subject to the UG level ( 50 marks ).

### INTERVIEW & INTIMATION

Only those provisionally selected for admission will be intimated by way of SMS. They have to present themselves along with parents for interview with the Principal on the date mentioned in the SMS.

Their absence on the scheduled date will lead to cancellation of Admission.

### NO DONATION

**THE COLLEGE DOES NOT ACCEPT DONATION** in any form for admission. Any issue in this regard may be brought to the notice of the college authorities immediately.



29th Convocation Day



## Career Guidance and Placement Cell

Career Guidance and Placement Cell plays a vital role in locating job opportunities for the outgoing young graduates from the college by keeping in touch with the top-notch firms and industrial establishments. It operates round the year to facilitate contacts between graduates and companies.

### OUR RECRUITING PARTNERS



### RIGHT PLACEMENTS TO THE RIGHT STUDENTS

- ✓ Providing awareness on training and placement process.
- ✓ Conducting pre-placement trainings.
- ✓ Finding and facilitating on campus / off campus placement drives.
- ✓ Providing employment to the students.